

**TOWN OF CLAYTON**  
**Board of Supervisors**  
**Meeting Agenda**  
**7:00 P.M. on Wednesday, October 21<sup>st</sup>, 2015**  
**Town Meeting Room, 8348 County Road T, Larsen, WI 54947**

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- I. Call to Order:
  - A. Pledge of Allegiance
  - B. Verification of Notice
  - C. Meeting Roll
  
- II. Public Hearing(s) and/or Public Information Meeting(s):
  - A. Town Board Public Hearing on Town of Clayton Ordinance 2015-004 An Ordinance Creating the Town of Clayton Fire Department.
  
- III. Approval of Minutes:
  - A. Approval of the Minutes of the Second Town Board CY 2016 Budget Workshop meeting of Tuesday, September 15<sup>th</sup>, 2015.
  - B. Approval of the Minutes of the Third Town Board CY 2016 Budget Workshop meeting of Tuesday, October 6<sup>th</sup>, 2015.
  - C. Approval of the Minutes of the Town Board meeting of Wednesday, October 7<sup>th</sup>, 2015.
  - D. Approval of the Minutes of the Special Town Board meeting of Friday, October 9<sup>th</sup>, 2015.
  - E. Approval of the Minutes of the Fourth Town Board CY 2016 Budget Workshop meeting of Tuesday, October 13<sup>th</sup>, 2015.
  
- IV. Open Forum – Town-related Matters not on the Agenda:
  - A. Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit to the form to the Town Clerk. Pursuant to Wisconsin Statutes 19.32(2) and 19.84(2), Town related matters not on the Agenda may be presented; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given.
  
- V. Correspondence:
  - A. Copy of correspondence from County Parks Commissioner Rob Way.
  
- VI. Discussion Items (No action will be taken):
  - A. County Supervisor Report
  - B. Winnebago County Sheriff’s Department – Public Concerns and Issues
  - C. Clayton-Winchester Fire Department
  - D. Larsen-Winchester Sanitary District
  - E. Administration Comments
  
- VII. Operator Licenses Issued by the Town Clerk:
  - A. New:
    - i. Sheena Wardall
    - ii. Sarah Fletcher

- iii. Trever Schmit
- iv. Brittany Terres
- v.

B. Renewal:

- i. No Renewal License

VIII. Business referred by the Plan Commission:

Town Board receipt, review and consideration of Plan Commission Referrals (second Town Board meeting of the month):

- A. Plan Commission recommendation to the Board on the options for the CY 2016 update of the Town's Comprehensive Plan, Detailed Future Land Use Map of the northeast quadrant of the Town.
- B. Plan Commission recommendation on a draft working lands and green space corridor element for the CY 2016 Comprehensive Plan Update of the Town's Future Land Use Map.
- C. Plan Commission recommendation for setting a date for the CY 2015 Comprehensive Plan update Public Forum and Community Input Session.

IX. Business referred by the Green Space Committee:

Town Board receipt, review and consideration of Green Space Committee Referrals (second Town Board meeting of the month):

- D. Green Space Committee update on recommendations on park and trail improvements for the Town's CY 2016 Budget.

X. Business:

- A. Discussion/Action: The Town Board review and consideration of Ordinance 2015-004 An Ordinance Creating the Town of Clayton Fire Department.
- B. Discussion/Action: Town Board review and consideration of Resolution 2015-013 A Final Resolution Levying Special Assessments against Benefitted Property under Section 66.60, Wisconsin Statutes (Fox Valley Asphalt Capital Construction Project).
- C. Discussion/Action: Town Board review and consideration of an Agreement for Professional Services submitted by Martenson & Eisele, Inc. for the Town's CY 2016 Capital Reconstruction Project (Clayton Avenue from Town's Maintenance Line north of Larsen Road to CTH "II").
- D. Discussion/Action: Town Board review and consideration of a preliminary speed limit traffic study on Lind Lane between Winnegamie Drive and STH "76".
- E. Discussion/Action: Town Board review and consideration of a proposal from the Winnebago County Clerk's Office to purchase a new voting machine in CY 2016.
- F. Discussion/Action: Town Board review and consideration of models for a Draft Town of Clayton Special Assessment Policies and Procedures document.

G. Discussion/Action: Town Board review and consideration of a proposal, solicited by Town staff, to replace the chairs in the Town Board meeting room.

- XI. Upcoming Meeting Attendance:
- XII. Board Member Requests for Future Agenda Items:
- XIII. Review of Disbursements:
- XIV. Review of General Fund Budget Update  
(Second Town Board meeting of the month):
- XV. Adjournment:

Respectfully submitted,  
Russell D. Geise, Town Chairperson

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

- 1) Town Office
- 2) Corner of JJ & Breezewood
- 3) Clayton School

**UPCOMING MEETINGS (all begin at 7:00 PM unless specified)**  
**(Green Space Committee Meetings are scheduled to start at 5:30 P.M.)**

<a href="http://www.townofclayton.net">www.townofclayton.net</a>	November	December	January
Town Board Meeting	4 <sup>th</sup> and 18 <sup>th</sup>	2 <sup>nd</sup> and 16 <sup>th</sup>	4 <sup>th</sup> , and 18 <sup>th</sup>
Plan Commission	11 <sup>th</sup>	9 <sup>th</sup>	11 <sup>th</sup>
Green Space Committee	11 <sup>th</sup>	9 <sup>th</sup>	11 <sup>th</sup>