

TOWN OF CLAYTON

Regular Meeting of the Green Space Committee Meeting Minutes

October 20, 2011
5:32 p.m. – 6:31 p.m.

Town Office Meeting Room, 8358 County Road T, Larsen, WI 54947

I. Call to Order

A. Pledge of Allegiance, Notice Verification, Roll

1. Chairperson Stanek called the meeting to order at 5:30 P.M.
2. Pledge of Allegiance recited.
3. Meeting properly posted - three locations in the Town.
4. Roll

a. Board of Supervisors

Chair Patty Stanek	PRESENT
Member Cathy Clark	PRESENT
Member Lana Prusik	ABSENT
Member Nancy Heider	PRESENT
Member Teresa Johnson	ABSENT
Member David Dorow	PRESENT
Member Lettau	ABSENT

b. Staff

Administrator Johnston	PRESENT
Treasurer Bowen	PRESENT
Public Works Foreman Pamentier	PRESENT

II. Approval of Minutes

Regular Green Space Committee Meeting – September 15, 2011

MOTION by: Heider

SECONDED by: Stanek

Motion to approve regular Green Space Committee Meeting Minutes from September 15, 2011.

Motion carried by unanimous voice vote.

III. Open Forum – Non-Agendized Town-related Matters:

Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit to the Town Deputy Clerk or Treasurer. Non-Agendized Town-Related Matters: Pursuant to Wis. Stats. 19.32(2) and 19.84(2), the public may present matters; however, limited discussion may occur but no action may be taken until specific notice of the subject matter of the proposed action can be given.

IV. Correspondence – None

A. No Correspondence

V. Business

A. Discussion/Recommendation – Green Space Committee discussion and recommendation regarding parking at Olsen’s Rest

- Mr. Johnston discussed the presented design and cost of a future parking lot on the south side of Fairview Road at Olsen’s Rest.
- Mark Luebke
3905 County Road II #21
Larsen, WI 54947
 - Discussed with Mr. Johnston about the parking lot
 - Discussed the pros and cons of not having a place to park at Olsen’s Rest
- Discussed the amount of traffic at Olsen’s Rest
- Chairperson Stanek suggested a sign indicating other parking areas

MOTION by: Clark

SECONDED by: Heider

Motion to refer back to Town Staff for future date.

Motion carried by unanimous voice vote

B. Discussion/Recommendation – Green Space Committee discussion and recommendation for additional plants in the parking lot islands of Clayton Park.

- Discussed the design of the Clayton Park sign and the placement of it regarding plantings in the same island.
- Chairperson Stanek requested that this item be tabled until next meeting.

No Motion

C. Discussion/Recommendation – Green Space Committee/ClaytonFest Committee discussion on CY 2012 ClaytonFest activities.

- Discussed the preliminary site plan presented for Clayton Fest 2012
- Mr. Luebke discussed previous years experiences with Chairing the ClaytonFest Committee
- Discussed the possibility of new yard signs for Clayton Fest 2012 and adding the Clayton Fest Website address
- Discussed the types of bands and the times that the bands would perform throughout the day and the sponsoring of the bands
- Mr. Johnston and Mr. Luebke will work on the posters, the bands, the yard signs and the sponsors for the bands and the sound system and the tent and the bouncy toys to reduce the price for the bouncy toys
- Mr. Luebke recommended not to have the tractor show due to the limited space because of the construction of the Municipal Building
- Discussion regarding the follow-up of getting the pies for the pie barn. Larsen Enhancement will be provided with a list of people volunteering to bake pies

No Motion

VI. Upcoming Meeting Attendance

NONE

VII. Committee Member Requests for Future Agenda Items

- A. Time of meeting based on the needs of the community in regards to Clayton Fest committee

VIII. Adjournment – 6:31 p.m.

MOTION by: Clark

SECONDED BY: Heider

Motion to Adjourn

Motion carried by unanimous voice vote.

Respectfully Submitted, Tori Bowen, *Treasurer*