

TOWN OF CLAYTON

Town Board of Supervisors

Meeting Agenda

7:00 P.M. on Wednesday, October 15<sup>th</sup>, 2014

Town Meeting Room, 8348 County Road T, Larsen, WI 54947

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- I. Call to Order:
  - A. Pledge of Allegiance
  - B. Verification of Notice
  - C. Meeting Roll
  
- II. Public Hearing(s) and/or Public Information Meeting(s):
  - A. Public Hearing before the Town Board on an Application submitted by Ross and Katie Thompson, 8950 Center Road, Neenah, WI 54956 requesting that the following property located at 8950 Center Road, in the Town of Clayton, specifically described as a portion of Tax ID # 006-0296 being all of Lot 1 of Certified Survey Map No. 4090 as recorded in volume 1 of Certified Survey Maps on Page 4090 as Document No. 1030062 and being part of the southwest ¼ of the southwest ¼ and the northwest ¼ of the southwest ¼ of Section 10, Township 20 North , Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin be rezoned from A-2 (GENERAL FARMING DISTRICT) to R-1 (RURAL RESIDENTIAL DISTRICT).
  
- III. Approval of Minutes:
  - A. Approval of the Minutes of the Regular Town Board Meeting held at 7:00 P.M. on Wednesday, October 1<sup>st</sup>, 2014.
  
- IV. Open Forum – Town-related Matters not on the Agenda:
  - A. Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit to the form to the Town Clerk. Pursuant to Wisconsin Statutes 19.32(2) and 19.84(2), Town related matters not on the Agenda may be presented; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given.
  
- V. Correspondence:
  - A. Copy of correspondence from the Winnebago County Highway Commissioner relative to ACT 377 on Ag/Commercial motor vehicles.
  - B. Copy of an e-mail relative to regional partnerships from Sharon L. Full, President /CEO, Fox Cities Chamber of Commerce & Industry.
  
- VI. Discussion Items (No action will be taken):
  - A. County Supervisor Report
  - B. Winnebago County Sheriff’s Department – Public Concerns and Issues
  - C. Clayton-Winchester Fire Department
  - D. Larsen-Winchester Sanitary District
  - E. Administration Comments

VII. Operator Licenses Issued by the Town Clerk:

A. New:

- i. Amber Stephani
- ii. Tara Kelbert
- iii. Cheynne Hernitz
- iv. Julaine Schroeder
- v. Rickey Smith

B. Renewal:

- i. No Renewal Licenses.

VIII. Business referred by the Plan Commission:

Town Board receipt, review, and consideration of Plan Commission Referrals (second Town Board meeting of the month):

A. Plan Commission update to the Town Board on the application submitted by the petitioners, Rodger A. and Janet J. Cavanaugh, 3910 Fairview Road, Neenah, WI 54956, for an amendment to an existing Conditional Use permit to operate a wedding and event facility on property zoned A-2 (GENERAL AGRICULTURE DISTRICT). The property is located at 3910 Fairview Road, Neenah, WI 54956 and specifically described as Tax ID # 006-0267, being located in Section 9, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.

B. Plan Commission recommendation to the Town Board on an Application submitted by Ross and Katie Thompson, 8950 Center Road, Neenah, WI 54956 requesting that the following property located at 8950 Center Road, in the Town of Clayton, specifically described as a portion of Tax ID # 006-0296 being all of Lot 1 of Certified Survey Map No. 4090 as recorded in volume 1 of Certified Survey Maps on Page 4090 as Document No. 1030062 and being part of the southwest ¼ of the southwest ¼ and the northwest ¼ of the southwest ¼ of Section 10, Township 20 North , Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin be rezoned from A-2 (GENERAL FARMING DISTRICT) to R-1 (RURAL RESIDENTIAL DISTRICT).

C. Plan Commission recommendation to the Town Board on the proposed rescission of the Town's stand-alone Site Plan Ordinance.

D. Plan Commission update to the Town Board on the impact of a Wisconsin Court of Appeals decision relating to Farmland Preservation Zoning Ordinances on the Town of Clayton.

E. Plan Commission Chair update to the Town Board on elderly friendly residential development in the Town.

IX. Business referred by the Green Space Committee:

Town Board receipt, review, and consideration of Green Space Committee Referrals (second Town Board meeting of the month):

A. Green Space Committee update to the Town Board on a review by staff on the improvements to the Town's park and cemetery facilities budgeted for in the Town's CY 2015 Budget.

X. Business:

- A. Discussion/Action: Town Board review and consideration of Ordinance 2014-009 an Ordinance to Amend the Official Town of Clayton Zoning Ordinance Map for property specifically described as a portion of Tax ID # 006-0296 being all of Lot 1 of Certified Survey Map No. 4090 as recorded in volume 1 of Certified Survey Maps on Page 4090 as Document No. 1030062 and being part of the southwest ¼ of the southwest ¼ and the northwest ¼ of the southwest ¼ of Section 10, Township 20 North , Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin be rezoned from A-2 (GENERAL FARMING DISTRICT) to R-1 (RURAL RESIDENTIAL DISTRICT).
- B. Discussion/Action: Town Board review and consideration of Resolution 2014-014 A Resolution Authorizing the Annual Renewal of the Winnebago County, 911 Emergency System, Joint Powers Agreement between the Town of Clayton and the County of Winnebago.
- C. Discussion/Action: Town Board review and consideration of a three-year proposal submitted by Schenck SC to provide the Town of Clayton with Municipal and Utility Audits for CY 2014, CY 2015, and CY 2016.
- D. Discussion/Action: Town Board review and consideration of a Change Order to the Town's CY 2014 Ridgeway Drive Capital Reconstruction Project Contract with Northeast Asphalt to place an ARMCO or similar type of barrier in front of the stormwater management pond on Ridgeway Drive as part of the Town's CY 2014 Capital Reconstruction project.
- E. Discussion/Action: Town Board review, consideration and direction to staff relative to the Town's options for disposing of the Elmer property located at 8328 CTR T, Larsen, WI 54947 and specifically identified as Tax ID# 006-0535-06-02 in the Town of Clayton, County of Winnebago.
- F. Discussion/Action: Town Board review and consideration of giving direction to staff to prepare and outline a program for the Board to review regarding active enforcement of the Town's Ordinances.
- G. Discussion/Action: Town Board review and consideration of proposals from Cedar Corporation and Martenson & Eisele, Inc. for providing engineering services related to the provision of Municipal Sanitary Sewer and Municipal Water to the northeast and southeast quadrants of the Town of Clayton.
- H. Discussion/Action: Review of the Draft General Fund Revenue Budget, Draft General Fund Capital Expense Budget and Draft General Fund Operating Expense Budget of the Town's CY 2015 General Fund Budget.
- I. Discussion/Action: Town Board receipt and review of a complaint letter from the residents in Phase 1 of the Ridgeway Drive Subdivision Capital Reconstruction project.

XI. Upcoming Meeting Attendance:

XII. Board Member Requests for Future Agenda Items:

XIII. Review of Disbursements:

XIV. Adjournment:

Respectfully submitted,  
Mark E. Luebke, Town Chairperson

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

- 1) Town Office
- 2) Corner of JJ & Breezewood
- 3) Clayton School

**UPCOMING MEETINGS (all begin at 7:00 PM unless specified) (Green Space Committee Meetings are scheduled to start at 5:30 P.M).**

<a href="http://www.townofclayton.net">www.townofclayton.net</a>	<b>November</b>	<b>December</b>	<b>January</b>
Town Board Meeting	5 <sup>th</sup> and 19 <sup>th</sup>	3 <sup>rd</sup> and 17 <sup>th</sup>	7 <sup>th</sup> and 21 <sup>st</sup>
Plan Commission	12 <sup>th</sup>	10 <sup>th</sup>	14 <sup>th</sup>
Green Space Committee	12 <sup>th</sup>	10 <sup>th</sup>	14 <sup>th</sup>