

# TOWN OF CLAYTON

## Regular Meeting of the Green Space Committee Meeting Minutes

November 18, 2010  
5:30 p.m. – 6:56 p.m.

8358 County Road T Larsen, WI 54947

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### I. Call to Order

Called to order at 5:31 p.m. by Chairperson Griffith

Present: Committee Chairperson Griffith, Members Clark, Ihde, Lettau, and Stanek.

Absent: Member(s) Dorow, Johnson

Staff Present: Town Administrator Johnston, Interim Treasurer Bowen,

Meeting properly posted; three locations in the Town.

### II. Approval of Minutes

Regular Green Space Committee Meeting – October 21, 2010

**MOTION** by: (Clark, Stanek)

Motion to approve regular Green Space Committee Meeting Minutes from October 21, 2010.

Motion carried by unanimous voice vote.

### III. Correspondence - None

### IV. Business

#### A. Status/Action on potential nature park property.

- October 26, 2010 meeting with Mr. & Mrs. Sabee (Johnston, Griffith, Hamblin present)
  - Chairperson Griffith reviewed the minutes of the meeting with the committee.
  - Sabees would want restrictions with regard to the usage of the property.
  - Recommendation by Griffith, Hamblin, and Johnston to not go forward with this project at this time due to projected cost and emerging Town “opportunities”, i.e. modification/expansion of current fire station, sewage management in SE corner of the Town.
  - No formal motion, but agreement by the Committee to table this matter indefinitely.

#### B. Status of Larsen Road rebuild/trail installation

- Changes/cost of 1st phase (Clayton Ave to Hwy 76)
  - Trail cost increased to \$60,000+ due to rerouting the trail around trees that were initially expected to be removed. Road cost also increased significantly due to right of way changes and extraordinary substrate and drainage issues.
  - Significant piping will be added to address the drainage issues on both the East and West side culverts on the South side of the road.
- Projected completion date(s)
  - Spring of 2011 to finish the project.
- Use of Clayton Ave to Hwy 76 trail by the Drifters Snowmobile Club winter 2010 – 2011
  - Chairperson Griffith spoke with Mr. Romberg and Mr. Bombinski on 11/1 and 11/2 and Mr. Bombinski (Club President) agreed to call Mr. Johnston. This never happened.
  - Mr. Johnston will call Romberg and Eckland on 11/22 to discuss the trail placement and usage.
  - Drifters will only be able to use a small piece of the trail from the Salm property to the “cut out/crossover”. The rest of the trail is unusable for the 2010/2011 season.

- 2nd Phase (Hwy 76 – Oakwood Ave) timing/cost/funding
  - How do we get across Hwy 76 – we want to keep all possibilities/options open. Possible options include (1) an underpass similar to the Friendship Trail underpass at Hwy 76 and Hwy 10; (2) traffic signals at Larsen Road and Hwy 76; (3) roundabout at Larsen Road and Hwy 76.
  - Grant money will be needed to help raise the money for completion of this phase.
  - How do we handle the tree infringement on the road right of way? Best approach would be to obtain an evaluation of potential tree issues by a DNR approved company – Ranger Services would be the logical choice since they did the Clayton Ave to Hwy 76 analysis. Replacement of trees which infringe on the road and/or trail would be the most logical solution.
  - A policy needs to be set and adhered to.
- C. Clayton Fest (2012)
  - The need to increase foot traffic for Clayton Fest to increase revenue would be an issue for the committee. What could be done differently to get people to attend the festivities?
  - Green Space would be using any revenues to raise money for the construction of the trails. Discussed the possibility of grants. Mr. Johnston has been looking at “ICE TEA” program for trail development. It is designed to help get pedestrians and bikers off the road. At this time this particular grant would not be available for the Larsen Road project as there are no schools within the “maximum distance” requirement.
  - Ms. Clark left at 6:26 p.m.
- Ownership
  - Mr. Johnston reiterated that the Town Chairman, Mark Luebke, had expressed a desire to step back from organizing this event and would like to see someone else take over in 2012.
  - The revenue for 2011 will go into park impact fee account until the Board directs the staff on how to use the funds.
- D. Input by Town Administrator on old/new opportunities - None

**V. Open Discussion**

- Griffith contacted Mr. Jeffrey Lau on 11/3/10 to determine if JJ Keller would be interested in contributing towards the completion of the Larsen Road Trail. On Nov 8, 2010, Mr. Lau contacted Griffith with an answer of no. The trail project does not meet the “basic needs” requirement of the JJ Keller Foundation, or other company/personal funds.
- As an alternative to obtaining money from existing corporate related philanthropic sources, individuals could contribute to the completion of TOC trails. There are procedures that allow monies to be directed only toward trail development and there are ways to utilize said contributions for a broader scope of park/trail related needs.
- Grants from governmental or philanthropic organizations also present opportunities for monies which could be used specifically for trail development. These are often “matching” grants and this means the TOC would have to generate monies for trail development (see Clayton Fest revenue or individual contributions.)

**VI. Adjournment – 6:56p.m.**

**MOTION by:** (Idhe, Lettau)  
**MOTION:** Motion to Adjourn  
 Motion carried by unanimous voice vote.

Respectfully Submitted, Tori Bowen, *Interim Treasurer*