

TOWN OF CLAYTON
Town Plan Commission
Meeting Minutes
7:00 P.M. – on Wednesday, November 11th, 2015
Town Office Meeting Room, 8348 County Road T, Larsen, WI 54947

I. Call to Order:

A. Notice Verification, Roll

1. Plan Commission Chairman Knapinski called the meeting to order at 7:00 P.M.
2. Pledge of Allegiance recited.
3. Meeting properly posted at three locations in the Town.
4. Roll

a. Plan Commission Members

Chair Knapinski	PRESENT
Commissioner Eckstein	ABSENT
Commissioner Haskell	PRESENT
Commissioner Wisnefske	PRESENT
Commissioner Dorow	ABSENT
Commissioner Linsmeier	PRESENT
Town Board Representative Reif	PRESENT

b. Staff

Administrator Johnston	PRESENT
Treasurer Straw	PRESENT
Planner Ken Jaworski	PRESENT

II. Public Hearings:

A. **5:00 P.M. Public Input Session on the CY 2015 Update to the Town's Comprehensive Plan.**

Several residents reviewed the available map with the Town's Planner Ken Jaworski.

B. **6:00 P.M. Informal Presentation on the CY 2015 Update to the Town's Comprehensive Plan**

Town Planner Ken Jaworski gave a presentation to the audience who then asked questions relative to the Comprehensive Planning process.

III. Approval of Minutes:

- A. Approval of the minutes of the Wednesday, October 14th, 2015 Regular Plan Commission Meeting.

MOTION:

Motion by: Commissioner Linsmeier

Seconded by: Commissioner Reif

Motion: To approve the Wednesday, October 14th, 2015 meeting minutes.

Vote: Motion carried.

IV. Open Forum – Town-related Matters not on the Plan Commission's Agenda:

Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present question or issue; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given. If you wish to speak during the Open Forum portion of the meeting, please complete

“Request to Speak at Meeting” form located on the Agenda Table and give the form to the Town Clerk or Treasurer.

V. Correspondence:

A. October CY 2015 Building Inspection Report.

- Administrator Johnston also discussed the Supreme Court ordinance on temporary signs with Chair Knapinski. Will be on the December 2015 agenda.

VI. Business:

A. Discussion/Recommendation: Plan Commission review and recommendation on a presentation by Laurie Olson, Superintendent of Recreation for the City of Neenah on an area wide Resolution to Support the East Central Wisconsin Regional Planning Commission (ECWRPC) Bicycle and Pedestrian Plan.

- Laurie Olson discussed the obesity rates in the United States. Discussed some of the programs being offered to the youth to reduce obesity. Many health benefits from getting daily exercise by using the trails in the Town of Clayton. Ms. Olson is in support of the East Central Wisconsin Regional Planning Commission (ECWRPC).
- Commissioner Haskell asked what would be expected from the Town of Clayton if we were to adopt the Resolution. There are other people who use the trails besides only bicyclists depending on the time of the year.
- Chair Knapinski inquired if resources are available for communities for new development of the trails. There are grants available through ECWRPC. There is no financial support on the Town of Clayton in approval of this resolution.
- Planner Jaworski discussed the pros of accepting the Resolution relative to grants.
- Administrator Johnston also mentioned that outdoor exercise is not only limited to the trails. Baseball games and youth sports also being done at Clayton Park.
- Commissioner Linsmeier wanted clarification of what the Plan Commission would recommend to the Town Board to support the resolution with no additional financial commitment by the Town of Clayton.

MOTION:

Motion by: Commissioner Reif

Second by: Commissioner Haskell

Motion: That we agree to support the weight of the Fox Valley program with their intentions on changing our trails and the Town continuing to commit to the trail system as we always have.

Vote: Motion carried.

B. Discussion/Recommendation: Plan Commission review and recommendation on a Certified Survey Map (CSM) Application submitted by Glenn Mc Cann, 646 Fourth Street, Menasha, WI 54952 for property located on the east side of STH “76” south of Oakridge Road and specifically identified as Tax ID # 006-0895 described as Part of the Western ½ of the Northwest ¼ described as Lot 2 of CSM 5026, in Section 36,

Township 20 North, Range 16 East, Town of Clayton,
County of Winnebago, State of Wisconsin.

- Administrator Johnston described the CSM on this property. The proposal meets the requirements of the Town of Clayton Comprehensive Plan.
- Jeff Howts, 2348 Comet Street, Oshkosh has appeared to speak on behalf of Glenn Mc Cann. Gave an outline of what they are planning to do with the property. A conditional use permit will be done in the future for a motorcycle class business.

MOTION:

Motion by: Commissioner Haskell

Second by: Commissioner Linsmeier

Motion: To recommend to the Town Board that the property located on the east side of STH “76” south of Oakridge Road specifically identified as Tax ID # 006-0895 for approval of the CSM along with the staff recommendations.

Vote: Motion carried.

- C. Discussion/Recommendation: Plan Commission review and recommendation on a schedule for completing the Town’s CY 2015 Comprehensive Plan Update and a Public Notice strategy for maximizing Public Input on the CY 2015 Comprehensive Plan Update.

MOTION:

Motion by: Commissioner Haskell

Second by: Commissioner Linsmeier

Motion: To recommend to the Town Board approval of the Town’s CY 2015 Comprehensive Plan Update and a Public Notice strategy for maximizing Public Input on the CY 2015 Comprehensive Plan Update.

Vote: Motion carried.

VII. Upcoming Meeting Attendance

VIII. Adjournment

MOTION:

Motion by: Commissioner Haskell

Second by: Commissioner Linsmeier

Motion: To Adjourn the Plan Commission meeting at 7:50 PM.

Vote: Motion carried.

Respectfully submitted,
Laurie L. Goffard, Deputy Clerk