

# TOWN OF CLAYTON

POSTED 11/24/2010  
REMOVE 12/02/2010

Town Board of Supervisors Regular Meeting  
Wednesday, December 1, 2010, 7:00 p.m.

Town Office Building – Meeting Room – 8358 County Road T, Larsen, WI 54947

## Agenda

### I. Call to Order

- Pledge of Allegiance, Notice Verification, Roll

### II. Approval of Minutes

- Regular Town Board Meeting – November 3, 2010
- Regular Town Board Meeting – November 17, 2010

### III. Open Forum – Non-Agendized Town-related Matters

- Please complete “Request to Speak at Meeting” form located on the agenda table and give to the Town Clerk. Non-Agendized Town-Related Matters: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters; however, limited discussion may occur but no action may be taken until specific notice of the subject matter of the proposed action can be given.

### IV. Correspondence

- Special Town Meeting of Electors – November 15, 2010
- Public Hearing and Special Town Electors’ Meeting – November 17, 2010
- Veolia Environmental Services (Received 11/22/2010) – Winnebago County Solid Waste Tipping Fee Increase for 2011
- Winnebago County Sheriff (Received 11/18/2010) – Underage Alcohol Compliance Check Results
  - Headliner’s (2788 Towne Court) – Passed
  - McCarthy’s Mart (8510 State Road 76) – Server Cited
  - Ridgeway Bar (8386 State Road 76) – Passed
- Winnebago County Solid Waste Management Board (Received 11/15/2010) – October Tonnage Report

### V. Discussion Items (No action will be taken.)

- A. County Supervisor Report
- B. Winnebago County Sheriff’s Dept. – Public Concerns and Issues
- C. Clayton-Winchester Fire Chief Report
- D. Administration Comments

### VI. Zoning – Receipt of Information from Plan Commission – none

### VII. Licenses

- A. Discussion / Action – Operator Licenses
  - New – Gary L. Foth
  - New – Michael G. Rosenow
  - New – Nichole M. All
  - New – Cheyenne Carpenter
  - New – Stephen M. Groleau
  - New – Dean S. Plautz
  - New – Melissa J. Cira

### VIII. Business

- A. Discussion / Action – Town Board action on Resolution 2010-018: A Resolution to approve the creation of a Financial Depositories and Risk Tolerance Policy for Investing Surplus, Reserve, and Segregated Municipal Funds.
- B. Discussion / Action – Town Board action on converting the Town Treasurer from an hourly position to a salaried, at-will Town Employee with a 6-month probationary period and a probationary wage of \$31,200.00 per year.
- C. Discussion / Action – Town Board action on postponing the paving of the Oakwood Avenue culvert replacement until spring of CY 2011.
- D. Discussion / Action – Town Board action on approving Change Orders for the Larsen Road project.

- E. **Discussion / Action** – Town Board direction to staff relative to the existing Town of Clayton Fire Impact Fee and the reserves generated by the Fire Impact Fee.
- F. **Discussion / Action** – Town Board review of staff’s planning process related to the remodeling and consolidation of the Town’s existing Town Hall and Fire Station.
- G. **Discussion/Recommendation:** – Town Board review with staff of those CY 2010 Budget Line Items exceeding their Budget Line Item funding.
  - 1. Election Wages Expense
  - 2. Federal/State Flags
  - 3. Annual Meeting
  - 4. Health Insurance Administrator
  - 5. Treasurer Wages
  - 6. Property & Liability Insurance
  - 7. Blanket Bond
  - 8. Judgments and Losses
  - 9. 2% Fire Dues
  - 10. Repair/Maintenance Equipment
  - 11. Street Maintenance
  - 12. Operating Supplies Public Works Garage
  - 13. Contract Services Clayton Cemetery
  - 14. Repair/Maintenance Site Clayton Park
  - 15. Interest
- H. **Discussion/Recommendation:** – Town Board direction to staff relative to proposed changes to the Town’s Building Permit Fee Schedule

**IX. Upcoming Meeting Attendance**

**X. Board Member Requests for Future Agenda Items**

**XI. Approval of Disbursements**

**XII. Adjournment**

Respectfully Submitted, Mark E. Luebke, *Town Chairperson*

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call Town Office at 836-2007. This agenda has been posted at all three locations in the Town of Clayton:

- 1) Town Office
- 2) Corner of JJ & Breezewood
- 3) Clayton School

**UPCOMING MEETINGS** (all begin at 7:00 p.m. unless specified):

<a href="http://www.townofclayton.net">www.townofclayton.net</a>	<u>December</u>	<u>January</u>	<u>February</u>
Town Board	1, 15	5, 19	2, 16
Plan Commission	8	12	9
Green Space Committee	16 (5:30pm)	20 (5:30pm)	17 (5:30pm)
ClaytonFest 2011 Committee		18	
Joint Fire Board Special Meeting		6 (1:00pm)	