

TOWN OF CLAYTON

Town Board of Supervisors

Meeting Agenda

7:00 P.M. on Wednesday, December 7th, 2011

Town Office Meeting Room, 8358 County Road T, Larsen, WI 54947

- I. Call to Order:
 - A. Pledge of Allegiance, Notice Verification, Roll

- II. Public Hearing:
 - A. No Public Hearing.

- III. Approval of Minutes:
 - A. Regular Town Board Meeting – Wednesday, November 16th, 2011

- IV. Open Forum – Town-related Matters not on the Board’s Agenda:

Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit to the Town Clerk. Town-Related Matters not on the Board’s Agenda: Pursuant to Wis. Stats. 19.32(2) and 19.84(2), the public may present matters; however, limited discussion may occur but no action may be taken until specific notice of the subject matter of the proposed action can be given.

- V. Correspondence:
 - A. No correspondence.

- VI. Discussion Items (No action will be taken.):
 - A. County Supervisor Report
 - B. Winnebago County Sheriff’s Department – Public Concerns and Issues
 - C. Clayton-Winchester Fire Department
 - D. Larsen-Winchester Sanitary District
 - E. Administration Comments

- VII. Licenses and Permits
 - A. Discussion/Action: Consideration and approval of Operator Licenses:
 1. New – Cynthia L. John

- VIII. Zoning – Town Board receipt, review, and consideration of Plan Commission Referrals:
 - A. No Referrals.

- IX. Green Space – Town Board receipt, review, and consideration of Green Space Committee Referrals:
 - A. No Referrals.

X. Business:

- A. Discussion/Recommendation: Town Board direction to staff relative to amending the Town's Assessment Contract with Associated Appraisal Consultants, Inc.
- B. Discussion/Action: Town Board review and consideration of Resolution 2011-028: A Resolution appropriating the funds from the Town's Reserve Account and authorizing the payment for the final lift of asphalt and line striping on Larsen Road.
- C. Discussion/Action: Town Board review and consideration of Resolution 2011-029: A Resolution Designating and Authorizing a Municipal Official, Authorized to Declare Official Intent Under Reimbursement Bond Regulations.
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- a. Long Grass
 - b. Minimum Road Standards Policy
 - c. Abandoned and Unlicensed Vehicles and Equipment
 - d. Ditch Maintenance Policy
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- XI. Upcoming Meeting Attendance
- XII. Board Member Requests for Future Agenda Items
- XIII. Review of Disbursements
- XIV. Adjournment

Respectfully submitted,
 Mark E. Luebke, Town Chairperson

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 - A. Discussion/Action: Consideration and approval of Operator Licenses:
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TOWN OF CLAYTON

Town Board of Supervisors

Meeting Agenda

7:00 P.M. on Wednesday, December 7th, 2011

Town Office Meeting Room, 8358 County Road T, Larsen, WI 54947

- I. Call to Order:
 - A. Pledge of Allegiance, Notice Verification, Roll
- II. Public Hearing:
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TOWN OF CLAYTON

Town Board of Supervisors

Meeting Agenda

7:00 P.M. on Wednesday, December 7th, 2011

Town Office Meeting Room, 8358 County Road T, Larsen, WI 54947

- I. Call to Order:
 - A. Pledge of Allegiance, Notice Verification, Roll
- II. Public Hearing:
 - A. No Public Hearing.
- III. Approval of Minutes:
 - A. Regular Town Board Meeting – Wednesday, November 16th, 2011
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- VII. Licenses and Permits
 - A. Discussion/Action: Consideration and approval of Operator Licenses:
 1. New – Cynthia L. John
- VIII. Zoning – Town Board receipt, review, and consideration of Plan Commission Referrals:
 - A. No Referrals.
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 - A. No Referrals.

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- H. Discussion/Action: Town Board review and consideration of Revisions to the following Town Ordinances and Policies:
- a. Long Grass
 - b. Minimum Road Standards Policy
 - c. Abandoned and Unlicensed Vehicles and Equipment
 - d. Ditch Maintenance Policy
 - e. Culvert Installation Policy
 - f. Seasonal Weight Policy
- I. Discussion/Action: Town Board review and consideration of a Christmas Tree Pick-up program for the Town of Clayton.
- J. Discussion/Action: Town Board review and consideration of a Notice of Non-renewal of a Mowing Contract with Bohm Lawn Care for CY 2012.

- K. Discussion/Action: Town Board review and consideration of an extension of the Town’s contract with Tony’s Cemetery Service LLC.
- L. Discussion/Recommendation: Town Board direction to staff relative to the source and term of any pending future Town borrowing activities.
- M. Discussion/Recommendation: Town Board review and direction to staff relative to the adjustments to the Town’s Five Year Capital Construction Plan.
- N. Discussion/Recommendation: Town Board review and direction to staff relative to field soil deposited on Town Roads as a byproduct of farming activities in the Town.

- XI. Upcoming Meeting Attendance
- XII. Board Member Requests for Future Agenda Items
- XIII. Review of Disbursements
- XIV. Adjournment

Respectfully submitted,
 Mark E. Luebke, Town Chairperson

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- 1) Town Office
- 2) Corner of JJ & Breezewood
- 3) Clayton School

UPCOMING MEETINGS (all begin at 7:00 PM unless specified):

www.townofclayton.net	December	January	February
Town Board	21	4, 18	1, 15
Plan Commission	14	11	8
Green Space Committee	15 (5:30PM)	19 (5:30PM)	16 (5:30PM)

TOWN OF CLAYTON

Town Board of Supervisors

Meeting Agenda

7:00 P.M. on Wednesday, December 7th, 2011

Town Office Meeting Room, 8358 County Road T, Larsen, WI 54947

- I. Call to Order:
 - A. Pledge of Allegiance, Notice Verification, Roll
- II. Public Hearing:
 - A. No Public Hearing.
- III. Approval of Minutes:
 - A. Regular Town Board Meeting – Wednesday, November 16th, 2011
- IV. Open Forum – Town-related Matters not on the Board’s Agenda:

Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit to the Town Clerk. Town-Related Matters not on the Board’s Agenda: Pursuant to Wis. Stats. 19.32(2) and 19.84(2), the public may present matters; however, limited discussion may occur but no action may be taken until specific notice of the subject matter of the proposed action can be given.
- V. Correspondence:
 - A. No correspondence.
- VI. Discussion Items (No action will be taken.):
 - A. County Supervisor Report
 - B. Winnebago County Sheriff’s Department – Public Concerns and Issues
 - C. Clayton-Winchester Fire Department
 - D. Larsen-Winchester Sanitary District
 - E. Administration Comments
- VII. Licenses and Permits
 - A. Discussion/Action: Consideration and approval of Operator Licenses:
 1. New – Cynthia L. John
- VIII. Zoning – Town Board receipt, review, and consideration of Plan Commission Referrals:
 - A. No Referrals.
- IX. Green Space – Town Board receipt, review, and consideration of Green Space Committee Referrals:
 - A. No Referrals.

X. Business:

- A. Discussion/Recommendation: Town Board direction to staff relative to amending the Town's Assessment Contract with Associated Appraisal Consultants, Inc.
- B. Discussion/Action: Town Board review and consideration of Resolution 2011-028: A Resolution appropriating the funds from the Town's Reserve Account and authorizing the payment for the final lift of asphalt and line striping on Larsen Road.
- C. Discussion/Action: Town Board review and consideration of Resolution 2011-029: A Resolution Designating and Authorizing a Municipal Official, Authorized to Declare Official Intent Under Reimbursement Bond Regulations.
- D. Discussion/Action: Town Board review, consideration, and direction to staff relative to the request to improve Lehrer Lane to Town Standards and dedicate the improved road and requisite Right-Of-Way to the Town of Clayton.
- E. Discussion/Action: Town Board review and consideration of a request by the Drifter's Snowmobile Club to place a rubber deck mat on the Friendship Trail Bridge.
- F. Discussion/Action: Town Board review and consideration of authorizing the Town Engineer, Martenson & Eisele, Inc., to begin design work on the Town's CY 2013 Capital Construction Projects (Ridgeway Drive and Braun Court) no earlier than January 1, 2012.
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