

# TOWN OF CLAYTON

Amended POSTED 12/10/2010  
REMOVE 12/16/2010

Town Board of Supervisors Regular Meeting  
Wednesday, December 15, 2010, 7:00 p.m.

Town Office Building – Meeting Room – 8358 County Road T, Larsen, WI 54947

## Agenda

- I. **Call to Order**
  - Pledge of Allegiance, Notice Verification, Roll
- II. **Approval of Minutes**
  - Regular Town Board Meeting – December 1, 2010
- III. **Open Forum – Non-Agendized Town-related Matters**
  - Please complete “Request to Speak at Meeting” form located on the agenda table and give to the Town Clerk. Non-Agendized Town-Related Matters: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters; however, limited discussion may occur but no action may be taken until specific notice of the subject matter of the proposed action can be given.
- IV. **Correspondence**
  - Winnebago County Solid Waste Management Board (Received 12/9/10) – November 2010 Tonnage Report
  - IRS Standard Mileage Rates Increasing in 2011 to \$0.51/mile for employment-connected business
- V. **Discussion Items (No action will be taken.)**
  - A. County Supervisor Report
  - B. Winnebago County Sheriff’s Dept. – Public Concerns and Issues
  - C. Clayton-Winchester Fire Chief Report
  - D. Administration Comments
- VI. **Zoning – Receipt of Information from Plan Commission**
  - A. Plan Commission review of a Winnebago County, Planning and Zoning Department notice of Land Use Plan Amendment(s)
  - B. Plan Commission review and recommendation on a CSM for the Business Bank, P.O. Box 057, Appleton, WI 54912, for property located east of the northeast corner of Larsen Road and Center Road extended and west of the western terminus of Voyager Drive in the Town of Clayton (Tax ID #006-0590), specifically known as: All of the Southeast ¼ of the Southwest ¼ Section 22, Township 20 North, Range 16 East, Town of Clayton, Winnebago County, Wisconsin
- VII. **Licenses**
  - A. **Discussion / Action** – Operator Licenses
    - New – Jerit R. Merholtz
    - New – Samantha K. Van Dam
- VIII. **Business**
  - A. **Discussion / Action** – Town Board action on a Plan Commission recommendation on a Certified Survey Map (CSM) for the Business Bank, P.O. Box 057, Appleton, WI 54912, for property located east of the northeast corner of Larsen Road and Center Road extended and west of the western terminus of Voyager Drive in the Town of Clayton (Tax ID #006-0590), specifically known as: All of the Southeast ¼ of the Southwest ¼ Section 22, Township 20 North, Range 16 East, Town of Clayton, Winnebago County, Wisconsin.
  - B. **Discussion / Action** – Town Board action on Resolution #2010-019: A Resolution Authorizing the Transfer of Reserve Account Funds to Pay for the Change Orders on the Larsen Road reconstruction project.
  - C. **Discussion / Action** – Town Board action on a Bid Award for the Town’s CY 2011 Capital Paving Projects.
  - D. **Discussion / Action** – Town Board action on an Annual Performance Review of the Town Administrator.
  - E. **Discussion / Action** – Town Board action on a Pro-Forma Performance Review of the Town’s Public Works Foreman.

- F. **Discussion / Action** – Town Board action on approval of a revised Town Fee Schedule for CY 2011.
- G. **Discussion/Recommendation**: – Town Board direction to staff relative to the possible Special Assessment of benefitted property owners for some of the Larsen Road Project Change Orders.
- H. **Discussion/Recommendation**: – Town Board direction to staff relative to the Town’s CY 2011 Winnebago County, Industrial Development Board, Per Capita Funding Application.
- I. **Discussion/Recommendation**: – Town Board direction to staff relative to substituting a Tax Bond for the Town’s guarantee to pay the aggregate tax liability for the taxes collected by the Town’s Treasurer.

**IX. Upcoming Meeting Attendance**

**X. Board Member Requests for Future Agenda Items**

**XI. Approval of Disbursements**

**XII. Adjournment**

Respectfully Submitted, Mark E. Luebke, *Town Chairperson*

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call Town Office at 836-2007. This agenda has been posted at all three locations in the Town of Clayton:

- 1) Town Office
- 2) Corner of JJ & Breezewood
- 3) Clayton School

**UPCOMING MEETINGS** (all begin at 7:00 p.m. unless specified):

<a href="http://www.townofclayton.net">www.townofclayton.net</a>	<u>January</u>	<u>February</u>	<u>March</u>
Town Board	5, 19	2, 16	2, 16
Plan Commission	12	9	9
Green Space Committee	20 (5:30pm)	17 (5:30pm)	17 (5:30pm)
ClaytonFest 2011 Committee	18		
Joint Fire Board Special Meeting	6 (1:00pm)		