

TOWN OF CLAYTON

Town Board of Supervisors

Meeting Agenda

7:00 P.M. on Wednesday, December 21st, 2011

Town Office Meeting Room, 8358 County Road T, Larsen, WI 54947

- I. Call to Order:
 - A. Pledge of Allegiance, Notice Verification, Roll

- II. Public Hearing:
 - A. No Public Hearing.

- III. Approval of Minutes:
 - A. Regular Town Board Meeting – Wednesday, December 7th, 2011

- IV. Open Forum – Town-related Matters not on the Board’s Agenda:
 - Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit to the Town Clerk. Town-Related Matters not on the Board’s Agenda: Pursuant to Wis. Stats. 19.32(2) and 19.84(2), the public may present matters; however, limited discussion may occur but no action may be taken until specific notice of the subject matter of the proposed action can be given.

- V. Correspondence:
 - A. Outagamie County Planning and Zoning Administration – Airport Overlay Public Hearing on Tuesday, December 20, 2011
 - B. Winnebago County Solid Waste Management Board – November 2011 Recycling Tonnage Report

- VI. Discussion Items (No action will be taken.):
 - A. County Supervisor Report
 - B. Winnebago County Sheriff’s Department – Public Concerns and Issues
 - C. Clayton-Winchester Fire Department
 - D. Larsen-Winchester Sanitary District
 - E. Administration Comments

- VII. Licenses and Permits
 - A. Discussion/Action: Consideration and approval of Operator Licenses:
 - 1. New – Michael J. Brown
 - 2. New – Laura K. Hinske
 - 3. New – Heather A. Jelinski

- VIII. Zoning – Town Board receipt, review, and consideration of Plan Commission Referrals:
 - A. Town Board receipt and consideration of a Plan Commission recommendation of a Certified Survey Map (CSM) for Carrie and Kevin Abitz 8833 Umland Road, Larsen, WI 54947 and Jane and Richard Moderson, 8821 Umland Road, Larsen, WI 54947 for

property located at and north of 8833 Umland Road, Larsen, WI 54947 in the Town of Clayton and described as Tax ID # 006-0486-01, and part of Tax ID # 006-0486. Specifically, Being Part of the Southeast ¼ of the Northwest ¼ of Section 18, Township 20 North, Range 16 East, Town of Clayton, Winnebago County, Wisconsin.

- B. Town Board receipt and consideration of a Plan Commission recommendation of a Certified Survey Map (CSM) for VH Enterprises, P.O. Box 7110, Appleton, WI 54912-7076 for property located at 8520 Martin Road, Neenah, WI 54956 in the Town of Clayton and described as Tax ID #006-0368-04, and part of Tax ID # 006-0368-03. Specifically, Being Part of Lot1 and all of Lot 2 of Certified Survey Map # 4958 as Document # 1172116, Being Parts of the Northeast ¼ and Northwest ¼ of the Southeast ¼ of Section 13, Township 20 North, Range 16 East, Town of Clayton, Winnebago County, Wisconsin.
- C. Town Board receipt and update on the Plan Commission's review of proposed changes and updates to the Town's Sub-division Ordinance.
- D. Town Board receipt and update on the Plan Commission's update on the Winnebago County Zoning Code revision process.
- E. Town Board receipt and update on the Plan Commission's review of the Multi-Zoned Parcels identified in the Town of Clayton
- F. Town Board receipt and update on the Plan Commission's update on the Outagamie County's Airport Zoning Overlay process.

IX. Green Space – Town Board receipt, review, and consideration of Green Space Committee Referrals:

- A. No Referrals.

X. Business:

- A. Discussion/Action: Town Board review and consideration of Resolution 2011-029: A Resolution Creating a Statutorily required list of appointed Election Poll Workers submitted for approval by the Town Clerk
- B. Discussion/Action: Town Board review and consideration of an amendment to the Town's Assessment Contract with Associated Appraisal Consultants, Inc.
- C. Discussion/Action: Town Board review and consideration of a staff-recommended Addendum to the Town's Solid Waste and Recycling Contract with Veolia ES Solid Waste Midwest, LLC for CY 2012, 2013, and 2014. Staff is recommending a change to increase the base number of units collected.
- D. Discussion/Action: Town Board review and consideration of a Policy Establishing a Fee to Recover Costs Related to Fire Call Responses to Vehicles on State, Federal, County, and Town Roads.

- E. Discussion/Action: Town Board review and consideration of an amended Town of Clayton Fee schedule for CY 2012.
- F. Discussion/Action: Town Board review and consideration of payment terms for the Town’s Labor Counsel’s services, a request has been made for a not-to-exceed lump sum payment for the year.
- G. Discussion/Action: Town Board review and consideration of granting a fiber optic duct and related facilities easement upon, along, over, under, and across the Friendship Trail as identified is the Easement documentation.

- XI. Upcoming Meeting Attendance
- XII. Board Member Requests for Future Agenda Items
- XIII. Review of Disbursements
- XIV. Adjournment

Respectfully submitted,
 Mark E. Luebke, Town Chairperson

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

- 1) Town Office
- 2) Corner of JJ & Breezewood
- 3) Clayton School

UPCOMING MEETINGS (all begin at 7:00 PM unless specified):

www.townofclayton.net	January	February	March
Town Board	4, 18	1, 15	7, 21
Plan Commission	11	8	14
Green Space Committee	19 (5:30PM)	16 (5:30PM)	15 (5:30PM)