

TOWN OF CLAYTON
Board of Supervisors
Meeting Agenda
7:00 P.M. on Wednesday, December 16th, 2015
Town Meeting Room, 8348 County Road T, Larsen, WI 54947

- I. Call to Order:
 - A. Pledge of Allegiance
 - B. Verification of Notice
 - C. Meeting Roll

- II. Public Hearing(s) and/or Public Information Meeting(s):
 - A. Public Hearing before the Town Board on a re-zoning application submitted by the petitioner(s), James A. and Lavern L. Sturgis, 1740 Oakridge Road A, Neenah WI 54956 to request that a portion of the following property located on the west side of Pioneer Road south of CTR "IP" in the Town of Clayton and specifically described as a portion of Tax ID # 006-0531, being part of Lot 1 of Certified Survey Map Number 4094 as recorded in Volume 1 of Certified Survey Maps on page 4094 as Document Number 1030255, located in the southeast ¼ of the northeast ¼ all in Section 20, Township 20 North , Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin to be rezoned from A-2 (GENERAL FARMING DISTRICT) to R-1 (RURAL RESIDENTIAL DISTRICT).

- III. Approval of Minutes:
 - A. Approval of the Minutes of the Town Board meeting of Wednesday, November 18th, 2015.

- IV. Open Forum – Town-related Matters not on the Agenda:
 - A. Please complete the "Request to Speak at Meeting" form located on the agenda/sign-in table and submit to the form to the Town Clerk. Pursuant to Wisconsin Statutes 19.32(2) and 19.84(2), Town related matters not on the Agenda may be presented; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given.

- V. Correspondence:
 - A. Correspondence from Godfrey – Kahn S.C. on a drainage issue in the Town.
 - B. Correspondence from the Wisconsin Department of Administration on the pending Incorporation of the Town of Menasha.
 - C. Information from the Town's Association and the League of Wisconsin Municipalities on proposed State Property Rights Legislation.

- VI. Discussion Items (No action will be taken):
 - A. County Supervisor Report
 - B. Winnebago County Sheriff's Department – Public Concerns and Issues
 - C. Clayton-Winchester Fire Department
 - D. Larsen-Winchester Sanitary District
 - E. Administration Comments

- VII. Operator Licenses Issued by the Town Clerk:
 - A. New:
 - i. Veronica Garbisch
 - ii. Chase Lieber
 - B. Renewal:
 - i. No Renewal Licenses Approved

VIII. Business referred by the Plan Commission:

Town Board receipt, review and consideration of Plan Commission Referrals (second Town Board meeting of the month):

- A. Plan Commission recommendation to the Town Board on a Conditional Use Application submitted by the petitioner(s): Jeff Howts, owner of Cruisin Safely Motorcycle & Driving Instruction, LLC, 2211 Oregon Street, Oshkosh, WI 54901 for a Home Occupation Major on property located at the north end of Black Top Way, Neenah, WI 54956 and specifically described as Lot 2 of the recently approved CSM of Tax ID # 006-0896, being all of Lot 2 of CSM 5026 being part of the Northwest ¼ of the Northwest ¼ and the Southwest ¼ of the Northwest ¼ of Section 36, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- B. Plan Commission recommendation to the Town Board on a Certified Survey Map (CSM) Application submitted by the petitioner(s), Dennis H. and Carol B. Gehrt, 7379 Carden Drive, Neenah, WI 54956 for the following properties located at 2884 CTR “JJ”, Neenah, WI 54956, in the Town of Clayton and specifically described as Tax ID # 006-0901-03 and a portion of the property located immediately east of 2884 CTR “JJ”, Neenah, WI 54956, in the Town of Clayton and specifically described Tax ID # 006-0901-04-07 all located in Section 36, Township 20 North , Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- C. Plan Commission recommendation to the Town Board on a Certified Survey Map (CSM) Application submitted by the petitioner(s) Guy K. and Brenda S. Gruett, 3152 Buttercup Road, Neenah, WI 54956 for the following properties located at 3152 Buttercup Road, Neenah, WI 54956, in the Town of Clayton and specifically described as Tax ID # 006-1404 and 3118 Larsen Road, Neenah, WI 54956, in the Town of Clayton and specifically described as Tax ID # 006-0607-01 being part of the southeast ¼ of the southwest ¼ all in Section 23, Township 20 North , Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- D. Plan Commission recommendation to the Town Board on a Certified Survey Map (CSM) Application submitted by the petitioner(s), James A. and Lavern L. Sturgis, 1740 Oakridge Road A, Neenah WI 54956 for property located on the west side of Pioneer Road south of CTR “IP” in the Town of Clayton and specifically described as a portion of Tax ID # 006-0531 being part of Lot 1 of Certified Survey Map Number 4094 as recorded in Volume 1 of Certified Survey Maps on page 4094 as Document Number 1030255, located in the southeast ¼ of the northeast ¼ all in Section 20, Township 20 North , Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- E. Plan Commission recommendation to the Town Board on changes to the Draft Comprehensive Plan Maps and Documents based on input from the Public Listening Session for the Town’s CY 2016 Comprehensive Plan Update.

- IX. Business referred by the Green Space Committee:
Town Board receipt, review and consideration of Green Space Committee Referrals (second Town Board meeting of the month):
A. The Wednesday, December 9th, 2015 Green Space Committee Meeting was cancelled.
- X. Business:
- A. Discussion/Action: Town Board review and consideration of Ordinance 2015-004 an Ordinance acting on a re-zoning application submitted by the petitioner(s), Dennis H. and Carol B. Gehrt, 7379 Carden Drive, Neenah, WI 54956 for a portion of the property located immediately east of 2884 CTR "JJ", Neenah, WI 54956, in the Town of Clayton and specifically described as a portion of Tax ID # 006-0901-04-07 located in Section 36, Township 20 North , Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin to be rezoned from A-2 (GENERAL FARMING DISTRICT) to B-2 (COMMUNITY BUSINESS DISTRICT).
- B. Discussion/Action: Town Board review and consideration of Ordinance 2015-005 an Ordinance acting on a re-zoning application submitted by the petitioner(s), Guy K. and Brenda S. Gruett, 3152 Buttercup Road, Neenah, WI 54956 request that the following property located at 3118 Larsen Road, Neenah, WI 54956, in the Town of Clayton and specifically described as Tax ID # 006-0607-01 being part of the southeast ¼ of the southwest ¼ all in Section 23, Township 20 North , Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin to be rezoned from A-2 (GENERAL FARMING DISTRICT) to R-2 (SUBURBAN RESIDENTIAL DISTRICT).
- C. Discussion/Action: Town Board review and consideration of Ordinance 2015-006 an Ordinance acting on a re-zoning application submitted by the petitioner(s), James A. and Lavern L. Sturgis, 1740 Oakridge Road A, Neenah WI 54956 to request that the following property located on the west side of Pioneer Road south of CTR "II" in the Town of Clayton and specifically described as a portion of Tax ID # 006-0531 being part of Lot 1 of Certified Survey Map Number 4094 as recorded in Volume 1 of Certified Survey Maps on page 4094 as Document Number 1030255, located in the southeast ¼ of the northeast ¼ all in Section 20, Township 20 North , Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin to be rezoned from A-2 (GENERAL FARMING DISTRICT) to R-1 (RURAL RESIDENTIAL DISTRICT).
- D. Discussion/Action: Town Board review and consideration of a Joint Fire Board Resolution authorizing the Town of Clayton to any and all fire fighting apparatus owned by the Joint Fire Board to provide Fire Protection Services to the Town until such time a the Joint Fire Board is dissolved and the assets of the Board distributed to the respective communities.

- E. Discussion/Action: Town Board review and consideration of an Intermunicipal Agreement with the Town of Winchester to provide fire protection services to the Town of Winchester.
- F. Discussion/Action: Town Board review and consideration of an Intermunicipal Agreement to provide first responder services to the Town of Winchester.
- G. Discussion/Action: Town Board review and consideration of the following items for the Draft Clayton Fire Rescue Department:
 - i. Departmental Officer Job Descriptions
 - ii. Departmental Policies
 - iii. Additional Hire for the Department
- H. Discussion/Action: Town Board review and consideration of the Administrator's Performance Evaluation, possible wage increase and renewal of the Town Administrator's Employment Contract for CY 2016 and CY 2017.
- I. Discussion/Action: Town Board review and consideration of a 2-year Contract with the Oshkosh Area Humane Society, Inc. for the provision of Animal Acceptance and Maintenance services for the Town of Clayton.
- J. Discussion/Action: Town Board review, consideration, and direction to staff relative to proposed increases in the costs of cemetery burial sites in the Clayton and Royer Cemeteries.

XI. Review of Disbursements:

XII. Review of General Fund Budget Update (Second Town Board meeting of the month):

XIII. Upcoming Meeting Attendance:

XIV. Board Member Requests for Future Agenda Items:

XV. Adjournment:

Respectfully submitted,
Russell D. Geise, Town Chairperson

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

- 1) Town Office
- 2) Corner of JJ & Breezewood
- 3) Clayton School

UPCOMING MEETINGS (all begin at 7:00 PM unless specified) (Green Space Committee Meetings are scheduled to start at 5:30 P.M).

www.townofclayton.net	January	February	March
Town Board Meeting	6 th and 20 th	3 rd and 17 th	2 nd and 16 th
Plan Commission	13 th	10 th	9 th
Green Space Committee	13 th	10 th	9 th