

TOWN OF CLAYTON
Town Board of Supervisors

Meeting Agenda

7:00 P.M. on Wednesday, January 2nd, 2013

Town Office Meeting Room, 8358 County Road T, Larsen, WI 54947

- I. Call to Order:
 - A. Pledge of Allegiance
 - B. Verification of Notice
 - C. Meeting Roll

- II. Public Hearing:
 - A. No Public Hearing.

- III. Approval of Minutes:
 - A. Regular Town Board Meeting – Wednesday, December 19th, 2012

- IV. Open Forum – Town-related Matters not on the Agenda:

Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit to the form to the Town Clerk. Pursuant to Wisconsin Statutes 19.32(2) and 19.84(2), Town related matters not on the Agenda may be presented; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given.

- V. Correspondence:
 - A. Winnebago County, Solid Waste Management Board, Waste Codes and Rates Effective December 1st, 2012

- VI. Discussion Items (No action will be taken.):
 - A. County Supervisor Report
 - B. Winnebago County Sheriff’s Department – Public Concerns and Issues
 - C. Clayton-Winchester Fire Department
 - D. Larsen-Winchester Sanitary District
 - E. Administration Comments

- VII. Operator Licenses Issued by the Town Clerk:
 - A. New:
 - i. No New Licenses Issued:
 - B. Renewal:
 - i. No Renewed Licenses Issued:

- VIII. Zoning – Town Board receipt, review, and consideration of Plan Commission Referrals:
 - A. No Referrals.

- IX. Green Space – Town Board receipt, review, and consideration of Green Space Committee Referrals:
 - A. No Referrals.

- X. Business:
 - A. Discussion/Action: Town Board review and consideration of a staff proposal for distributing the Town’s Industrial Development Board Grant funds.

 - B. Discussion/Action: Town Board review and consideration of a Professional Services Agreement proposal submitted by Martenson & Eisele, Inc for preparing the Bid Documents for Ridgeway Drive and Braun Court, the Town’s CY 2013 Capital reconstruction projects.

 - C. Discussion/Action: Town Board review and consideration of a proposal from Home and Business Computer Services to provide the Town with computers and related software for the front counter in the Town’s new offices.

 - D. Discussion/Action: Town Board review and consideration of a staff project update to the Board and pay request No. 5 for the Town’s Town/Fire Hall reconstruction project.

 - E. Discussion/Recommendation: Town Board review and direction to staff relative to the review of the Town’s Final Budget Analysis for CY 2012.

 - F. Discussion/Recommendation: Town Board review and direction to staff on a request to commemorate the 75th, Anniversary of the Clayton/Winchester Fire Department in CY 2014.

 - G. Discussion/Recommendation: Town Board review and direction to staff relative to the Town’s Chairmanship of the Wisconsin Towns Association, Winnebago County Unit.

 - H. Discussion/Recommendation: Town Board review and direction to staff relative to a request by Lois Whitcomb and Bernice Zeinert, 4834 Grandview Road, Larsen WI 54947 for consideration on the Town’s solid waste and recycling fees.

- XI. Upcoming Meeting Attendance

- XII. Board Member Requests for Future Agenda Items

- XIII. Review of Disbursements

- XIV. Adjournment

Respectfully submitted,
Mark E. Luebke, Town Chair

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

- 1) Town Office
- 2) Corner of JJ & Breezewood
- 3) Clayton School

UPCOMING MEETINGS (all begin at 7:00 PM unless specified):

www.townofclayton.net	January	February	March
Town Board	2 nd , and 16 th	6 th , and 20 th ,	6 th , and 20 th ,
Plan Commission	9 th ,	13 th ,	13 th ,
Green Space Committee	17 th ,	21 st ,	21 st ,