

**TOWN OF CLAYTON**  
**Board of Supervisors**  
**Meeting Agenda**  
**7:00 P.M. on Wednesday, February 4<sup>th</sup>, 2015**  
**Town Meeting Room, 8348 County Road T, Larsen, WI 54947**

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- I. Call to Order:
  - A. Pledge of Allegiance
  - B. Verification of Notice
  - C. Meeting Roll
  
- II. Public Hearing(s) and/or Public Information Meeting(s):
  - A. No Public Hearings and/or Public Information Meetings.
  
- III. Approval of Minutes:
  - A. Approval of the Minutes of the Town Board meeting of Wednesday, January 21<sup>st</sup>, 2015.
  
- IV. Open Forum – Town-related Matters not on the Agenda:
  - A. Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit to the form to the Town Clerk. Pursuant to Wisconsin Statutes 19.32(2) and 19.84(2), Town related matters not on the Agenda may be presented; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given.
  
- V. Correspondence:
  - A. January 2015 Building Inspection Report.
  
- VI. Discussion Items (No action will be taken):
  - A. County Supervisor Report
  - B. Winnebago County Sheriff’s Department – Public Concerns and Issues
  - C. Clayton-Winchester Fire Department
  - D. Larsen-Winchester Sanitary District
  - E. Administration Comments
  
- VII. Operator Licenses Issued by the Town Clerk:
  - A. New:
    - i. Michael Lieber
  
  - B. Renewal:
    - i. No Renewed Licenses
  
- VIII. Business referred by the Plan Commission:

Town Board receipt, review and consideration of Plan Commission Referrals (second Town Board meeting of the month):

  - A. No Referrals.

- IX. Business referred by the Green Space Committee:  
 Town Board receipt, review and consideration of Green Space Committee Referrals (second Town Board meeting of the month):  
 A. No Referrals.
- X. Business:
- A. Discussion/Action: Town Board direction to staff relative to a possible claim against the Town expected to be submitted by Lee's Plumbing (Five Star Plumbing) resulting from work done during the CY 2012 renovation of the Town/Fire Hall building located at 8348 CTR "T", Larsen, WI 54947.
- B. Discussion/Action: Town Board review and consideration of Resolution 2015 – 001 a Resolution supporting the creation of a Department of Agriculture Trade and Consumer Protection approved Agricultural Enterprise Area (AEA) in the Town of Clayton.
- C. Discussion/Action: Town Board review and consideration of the purchase of the following properties in the Town of Clayton taken by the County for Tax Deed.
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|-----------------|---------------------|
| i. Owner:       | Unknown             |
| Tax ID #:       | 006-0755            |
| Assessed Value: | \$100.00            |
| Tax Value:      | \$311.16            |
| ii. Owner:      |                     |
| Tax Id #:       | Key Development LLC |
| Assessed Value: | 006-1663            |
| Tax Value:      | \$13,400.00         |
|                 | \$ 2,112.96         |
- D. Discussion/Action: Town Board review and direction to staff on what type of meal to provide at the meeting of the Winnebago County Unit of the Town's Association scheduled to be held at the Town of Clayton Offices on Thursday, April 2<sup>nd</sup>, 2015.
- E. Discussion/Action: Town Board review and consideration of the purchase of a small roller (1 Ton) for the Public Works Department to use when compacting shouldering material and asphalt patches placed on Town Roads.
- F. Discussion/Action: Town Board review and consideration of the purchase of hydro seeding equipment to be used by the Town's Public Works Department for restoring lawns damaged as part of the Town's Stormwater Management Utility projects and the Town's Capital reconstruction projects.
- G. Discussion/Action: Town Board review and consideration of staff's recommendation relative to the enforcement of the Town's Pool Ordinance on property

located at 8094 Coleman Ridge, Neenah WI 54956, specifically identified as Tax ID # 006-1490.

- H. Discussion/Action: Town Board review and consideration of the purchase of office furniture from BSI to be used to create an office for the Town Treasurer in what was the file room in the Town Hall.
- I. Discussion/Action: Town Board review and consideration of a refund of the Solid Waste and Recycling Fee for a duplex located at 9258 STH “76”, Neenah, WI 54956, specifically known as Tax ID # 006-0332 that has been converted to a single family unit.
- J. Discussion/Action: Town Board review and consideration of the demolition of the Elmer property located at 8328 CTR “T”, Larsen, WI 54947 and specifically identified as Tax ID# 006-0535-06-02 in the Town of Clayton, County of Winnebago.
- K. Discussion/Action: Town Board review and consideration on several variances from the Town’s Minimum Road Standards Ordinances on the Town’s CY 2015 Capital reconstruction projects.
- L. Discussion/Recommendation: Town Board review and direction to staff on the proposed creation of a full time Building Inspector for the Town, a possible Contract Building Inspector for area communities and an Assessor position for the Town of Clayton.

XI. Upcoming Meeting Attendance:

XII. Board Member Requests for Future Agenda Items:

XIII. Review of Disbursements:

A. Town of Clayton, January 2015 Check Summary Register.

XIV. Adjournment:

Respectfully submitted,  
Mark E. Luebke, Town Chairperson

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

- 1) Town Office
- 2) Corner of JJ & Breezewood
- 3) Clayton School

**UPCOMING MEETINGS (all meetings begin at 7:00 PM unless specified.)**

<a href="http://www.townofclayton.net">www.townofclayton.net</a>	<b>February</b>	<b>March</b>	<b>April</b>
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Town Board Meeting	18 <sup>th</sup>	4 <sup>th</sup> and 18 <sup>th</sup>	1 <sup>st</sup> and 15 <sup>th</sup>
Plan Commission	11 <sup>th</sup>	11 <sup>th</sup>	8 <sup>th</sup>
Green Space Committee	11 <sup>th</sup> at 5:30 P.M	11 <sup>th</sup> at 5:30 P.M	8 <sup>th</sup> at 5:30 P.M