

TOWN OF CLAYTON
Town Board of Supervisors
Meeting Agenda
7:00 P.M. on Wednesday, June 19th, 2013
Town Office Board Room, 8348 County Road T, Larsen, WI 54947

- I. Call to Order:
 - A. Pledge of Allegiance
 - B. Verification of Notice
 - C. Meeting Roll

- II. Public Hearings and/or Informational Meetings:
 - A. No Public Hearings and/or Informational Meetings.

- III. Approval of Minutes:
 - A. Approval of the Minutes of the Regular Town Board Meeting of Wednesday, June 5th, 2013.

- IV. Open Forum – Town-related Matters not on the Agenda:

Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit to the form to the Town Clerk. Pursuant to Wisconsin Statutes 19.32(2) and 19.84(2), Town related matters not on the Agenda may be presented; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given.

- V. Correspondence:
 - A. Winnebago County Board Meeting, Zoning Report.
 - B. Wisconsin Towns Association Legislative Alert.

- VI. Discussion Items (No action will be taken):
 - A. County Supervisor Report
 - B. Winnebago County Sheriff’s Department – Public Concerns and Issues
 - C. Clayton-Winchester Fire Department
 - D. Larsen-Winchester Sanitary District
 - E. Administration Comments

- VII. Operator Licenses Issued by the Town Clerk:
 - A. New:
 - a. Lauren Boodry
 - b. Heather Webber
 - c. Amanda Erdman
 - d. Samantha Weibel
 - e. Mara Nelson
 - f. Samantha Nelson
 - g. Leah Valentine
 - B. Renewal:
 - a. Sarah Fletcher

b. Linda Dickman

VIII. Business referred by the Plan Commission:

Town Board receipt, review, and consideration of Plan Commission Referrals:

- A. Plan Commission recommendation to the Board on a request by the Petitioner: Robert L. Lemke, 3685 Fairview Road, Neenah, WI 54956, to rezone the following property from R-1 (RURAL RESIDENTIAL DISTRICT) to A-2 (GENERAL FARMING DISTRICT). The property located at 3685 Fairview Road, Neenah, WI 54956; specifically described as Tax ID # 006-0405-01, being all of Lot 2 of Certified Survey Map No. 616 Section 15, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.

- B. Plan Commission recommendation to the Board on a request by the Petitioner: the Town of Clayton, 8348 CTH "T", Larsen, to re-zone the following properties as follows:
 - i. Property owned by Christopher R. Clauson, 8338 CTR "T" Larsen, WI 54947 specifically described as Tax ID# 006-0535-03 all in Section 20, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin, to be rezoned from R-1 (RURAL RESIDENTIAL DISTRICT) to P-I (PUBLIC INSTITUTIONAL DISTRICT).
 - ii. Property owned by Kenton L. Wiedenbeck, P.O. Box 24, located at 8322 CTR "T", Larsen, WI 54947; specifically described as Tax ID# 006-0535-06, all in Section 20, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin, to be rezoned from R-1 (RURAL RESIDENTIAL DISTRICT) to B-3 (GENERAL BUSINESS DISTRICT).

- C. Plan Commission recommendation to the Board on a Certified Survey Map (CSM) submitted by the Petitioner: Robert J. and Janis A. Williamsen, 7563 Center Road, Neenah, WI 54956 and Donald A Kossel 7550 Center Road, Neenah, WI 54956 for property located at 7563 Center Road, and 7550 Center Road, Neenah, WI 54956; specifically described as Tax ID # 006-0823-02, 006-0823-03 and 006-0823, being all of Lots 1, 2, and 3 of Certified Survey Map No.5210, as recorded in Volume 1 of Certified Survey Maps on page 5210, located in the southeast ¼ of the northeast ¼ of Section33, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.

- D. Plan Commission recommendation to the Board on a request by the Petitioners: Robert J. and Janis A. Williamsen, 7563 Center Road, Neenah, WI 54956 and Donald A. Kossel 7550 Center Road, Neenah, WI 54956 to re-zone the following properties from:
 - i. R-1 (RURAL RESIDENTIAL DISTRICT) to A-1 (AGRIBUSINESS DISTRICT) property located at 7550 Center Road, Neenah, WI 54956; specifically described as Tax ID # 006-0823, being part of Lot 1 of CSM 5210, Section 33, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
 - ii. A-1 (AGRIBUSINESS DISTRICT) to R-1 (RURAL RESIDENTIAL DISTRICT) property located at 7563 Center Road, Neenah, WI 54956; specifically described as Tax ID # 006-0823-03, being part of Lot 3 of CSM 5210, Section 33, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.

- E. Plan Commission recommendation to the Board on a Certified Survey Map (CSM) submitted by Thompson Custom Homes, W7227 Manitowoc Road, Menasha, WI 54952, for Searl G. and Sally M. Pickett, 39 Tracy Court, Appleton, WI 54915 for property located on Shady Lane, Neenah, WI 54956; specifically described as Tax ID # 006-0279-01, being all of Lot 1 of Certified Survey Map No.2662 being part of the northeast ¼ of the northwest ¼ of Section 10, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
 - F. Plan Commission recommendation to the Board on a request by the Petitioner: Thompson Custom Homes, W7227 Manitowoc Road, Menasha, WI 54952, Property owner, Sally M and Searl G Pickett, 39 Tracy Court, Appleton, WI 54915 to be rezoned from: A-2 (GENERAL FARMING DISTRICT) to R-2 (SUBURBAN RESIDENTIAL DISTRICT) property is located on Shady Lane, Neenah, WI 54956; specifically described as Tax ID # 006-0279-01, being all of Lot 1 of Certified Survey Map No. 2662, Section 10, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
 - G. Plan Commission recommendation to the Board on a Conditional Use Application submitted by the Petitioner: Tracy L. and Ricky L. Steckling, 3096 Rose Moon Way, Neenah, WI 54956 for the purposes of having up to 5 back yard chickens. The property address that will be subject to the CONDITIONAL USE is 3096 Rose Moon Way, Neenah, WI 54956, specifically described as TAX ID# 006-1728-01, being all of Strawberry Estates Lot 1 & Pt of Lot 2, All Described as Lot 2 of CSM – 6614.2, Section 26, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
 - H. Plan Commission recommendation to the Board on a Site Plan approval for a monument sign to be located on the Breezewood Lane frontage of the Brennand Airport, application submitted by Appleton Sign, 2400 Holly Road, Neenah, WI 65956, for High Flying Investments LLC, 4705 Indian Bend Road, Oshkosh, WI 54904, site located at 3282 Breezewood Lane, Neenah, WI 54956, Tax ID # 006-0877-04.
 - I. Plan Commission recommendation to the Board on a Site Plan Amendment approval for additional parking lot improvements for MAG Properties LLC 1219 Appleton Road, Menasha, WI 54956, dba Headliners Bar and Grill, 2788 Towne Court, Neenah, WI 54956 for property located at 2788 Towne Court and specifically described as Tax ID # 006-062006 in the Town of Clayton.
 - J. Plan Commission recommendation to the Board on a Site Plan Amendment approval to eliminate an access point on Winncrest Road for Matrix Machine, 2795 Towne Court, Neenah, WI 54956, Tax ID# 006-0620-08.
 - K. Plan Commission recommendation to the Board relative to the Town Planner's recommendations for consistency between the Town's newly adopted Zoning Code of Ordinances, the Town's Site Plan Ordinance, the Town's Parking Ordinance, and the Town's Sign Ordinance.
- IX. Business referred by the Green Space Committee:
Town Board receipt, review, and consideration of Green Space Committee Referrals:

A. No Referrals.

X. Business:

A. Discussion/Action: Town Board Reorganizational Business:

a. Board Appointments

i. Zoning Board of Review (1) position serving 2-year term to start on May 1st, 2013.

ii. Name to be presented by the Town Chair

B. Discussion/Action: Town Board review and consideration of an Engineering proposal to prepare Bid Documents for the following Town projects:

1. Pulverize and double chip sealing Shady Lane (from approximately 1,500 feet west of Center Road to Pioneer Road).
2. Pulverize and double chip seal Medina Junction Road from North Loop Road to the Canadian Notional Railroad tracks.
3. Double chip sealing Fairview Road from Oakridge Avenue to Pioneer Road.
4. Replace the cross culverts on Center Road approximately 1,500 feet south of Winnegamie Drive (CY 2013 County Bridge Aids Project).

C. Discussion/Action: Town Board review and consideration of the allocation of the costs of maintaining and equipping the real property (building) and personal property (equipment) of the Town's Fire Hall.

XI. Upcoming Meeting Attendance

XII. Board Member Requests for Future Agenda Items

XIII. Review of Disbursements

XIV. Adjournment

Respectfully submitted,
Mark E. Luebke, Town Chair

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at (920) 836-2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

- 1) Town Office
- 2) Corner of JJ & Breezewood
- 3) Clayton School

UPCOMING MEETINGS (all begin at 7:00 PM unless specified):

www.townofclayton.net	June	July	August
Town Board	19 th ,	3 rd , and 17 th ,	7 th , and 21 st ,
Plan Commission		10 th ,	14 th ,
Green Space Committee	20 th ,	18 th ,	22 nd ,