

TOWN OF CLAYTON

Town Board of Supervisors
Meeting Agenda

7:00 P.M. on Wednesday, July 17th, 2013

Town Office Board Room, 8348 County Road T, Larsen, WI 54947

- I. Call to Order:
 - A. Pledge of Allegiance
 - B. Verification of Notice
 - C. Meeting Roll

- II. Public Hearings and/or Informational Meetings:
 - A. No Public Hearings and/or Informational Meetings.

- III. Approval of Minutes:
 - A. Approval of the Minutes of the Regular Town Board Meeting of Wednesday, July 3rd, 2013.

- IV. Open Forum – Town-related Matters not on the Agenda:

Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit to the form to the Town Clerk. Pursuant to Wisconsin Statutes 19.32(2) and 19.84(2), Town related matters not on the Agenda may be presented; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given.

- V. Correspondence:
 - A. Winnebago County Board Meeting, Tuesday, June 18th, 2013, Zoning Reports and Ordinances.

- VI. Discussion Items (No action will be taken):
 - A. County Supervisor Report
 - B. Winnebago County Sheriff’s Department – Public Concerns and Issues
 - C. Clayton-Winchester Fire Department
 - D. Larsen-Winchester Sanitary District
 - E. Administration Comments

- VII. Operator Licenses Issued by the Town Clerk:
 - A. New:
 - i. No New Licenses Issued
 - B. Renewal:
 - i. Staff request that the Town Board review and consider approval of an Operator’s License Renewal for Cynthia John

- VIII. Business referred by the Plan Commission:

Town Board receipt, review, and consideration of Plan Commission Referrals:

- A. Plan Commission recommendation to the Board on a Conditional Use Application submitted by Miles Dominowski and the property owners Ted and Cathy Dominowski, 2596 Oakridge Road, Neenah, WI 54956 for the purposes of conducting a Home Occupation to repair and sell limited numbers of vintage and classic motorcycles. The property address that will be subject to the Conditional Use is 2506 Oakridge Road, Neenah, WI 54956, specifically described as TAX ID# 006-0653-04, being part of the northeast ¼ of the southeast ¼, Section 25, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- B. Plan Commission recommendation to the Board on a Certified Survey Map (CSM) submitted by the Petitioner: Brad Best, President of Fox Valley Asphalt & Maintenance, LLC, 7526 STH “76”, Neenah, WI 54956 for property owned by S & B Enterprises, LLC and R & BB Enterprises, LLC, located at 7526 STH “76”, Neenah, WI 54956; specifically described as Tax ID# 006-0897-05 and Tax ID# 006-0897, being all of Lot, 2 of Certified Survey Map No.3370, part of Lot 3 of Certified Survey Map No.5026, all located in the southwest ¼ of the northwest ¼ of Section 36, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- C. Plan Commission recommendation to the Board on direction to staff relative to Town enforcement of pre-existing Zoning Code violations transferred to the Town by the County’s Zoning Code Enforcement Officer.

- IX. Business referred by the Green Space Committee:
Town Board receipt, review, and consideration of Green Space Committee Referrals:
 - A. No Referrals.

- X. Business:
 - A. Discussion/Action: Town Board review and consideration of a fee to be placed on the request by the Larsen-Winchester Lions Club, Inc. to expand their existing medical locker building.
 - B. Discussion/Action: Town Board review and consideration of a proposal to contract with Poms Services, Inc. to grind the woody material collected at the Town’s Yard Waste Site.
 - C. Discussion/Action: Town Board review and consideration of amending the Town’s Access and Culvert Ordinance to allow alternate culvert sizes and smaller diameter culverts at the head end of a permanent cul de sac.
 - D. Discussion/Action: Town Board review and consideration of approving an exception from the current Culvert and Access Ordinance to the properties located at the head end on the cul de sac on Quail Point Road to allow smaller driveway access culverts.
 - E. Discussion/Action: Town Board review and consideration of a Bid award for the following CY 2013 road maintenance projects:
 - 1. Pulverize and double chip seal Shady Lane from Center Road to Pioneer Road.

2. Pulverize and double chip seal Medina Junction Road from North Loop Road to the Canadian Notional Railroad tracks.
3. Double chip seal Fairview Road from Oakridge Avenue to Pioneer Road.
4. Replace the cross culverts on Center Road approximately 1,500 feet south of Winnegamie Drive (CY 2013 County Bridge Aids Project).

- F. Discussion/Recommendation: Town Board review and direction to staff relative to creating a Town Administered, Erosion Control Ordinance for construction and development sites in the Community.
- G. Discussion/Recommendation: Town Board review and direction to staff relative to creating a Town Ordinance for unlicensed and unregistered equipment required by the State to be licensed and/or registered to be operational.

- XI. Upcoming Meeting Attendance
- XII. Board Member Requests for Future Agenda Items
- XIII. Review of Disbursements
- XIV. Adjournment

Respectfully submitted,
 Mark E. Luebke, Town Chair

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at (920) 836-2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

- 1) Town Office
- 2) Corner of JJ & Breezewood
- 3) Clayton School

UPCOMING MEETINGS (all begin at 7:00 PM unless specified):

www.townofclayton.net	July	August	September
Town Board	17 th	7 th , and 21 st	4 th , and 18 th
Plan Commission		14 th	11 th ,
Green Space Committee	18 th	22 nd	19 th