

TOWN OF CLAYTON
Town Board of Supervisors
Meeting Agenda

7:00 P.M. on Wednesday, August 7th, 2013

Town Office Board Room, 8348 County Road T, Larsen, WI 54947

- I. Call to Order:
 - A. Pledge of Allegiance
 - B. Verification of Notice
 - C. Meeting Roll

- II. Public Hearings and/or Informational Meetings:
 - A. No Public Hearings and/or Informational Meetings.

- III. Approval of Minutes:
 - A. Approval of the Minutes of the Regular Town Board Meeting on Wednesday, July 17th, 2013.

- IV. Open Forum – Town-related Matters not on the Agenda:

Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit to the form to the Town Clerk. Pursuant to Wisconsin Statutes 19.32(2) and 19.84(2), Town related matters not on the Agenda may be presented; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given.

- V. Correspondence:
 - A. Re-Zoning Notice by the Town of Vinland.
 - B. A copy of the Spring/Summer 2013 edition of Crossroads from the Wisconsin Transportation Information Center at the University of Wisconsin Madison.

- VI. Discussion Items (No action will be taken):
 - A. County Supervisor’s Report
 - B. Winnebago County Sheriff’s Department – Public Concerns and Issues
 - C. Clayton-Winchester Fire Department
 - D. Larsen-Winchester Sanitary District
 - E. Administration’s Comments

- VII. Operator Licenses Issued by the Town Clerk:
 - A. New:
 - i. Stephanie Cowling
 - ii. Laryssa Glunn
 - iii. Katherine Berkopec
 - iv. Joseph Solomon

- B. Renewal:
 - i. Stacie Christie
 - ii. Alyssa Hawkins
 - iii. Ashley Bordeaux
 - iv. Cynthia John
 - v. Diane Thorn

VIII. Business referred by the Plan Commission:
Town Board receipt, review, and consideration of Plan Commission Referrals:
A. No Referrals.

IX. Business referred by the Green Space Committee:
Town Board receipt, review, and consideration of Green Space Committee Referrals:
A. Green Space Committee direction to staff relative to Budgeting for CY 2014 improvements to the Clayton Park Pavilion and restroom facilities.

- X. Business:
- A. Discussion/Action: Town Board review and consideration of a Public Improvement Agreement between the Town of Clayton and S & B Enterprises, LLC (Owner Developer) and R & BB Enterprises, LLC. (Owner) of the Fox Valley Asphalt Development Project.
 - B. Discussion/Action: Town Board review and consideration of a Bid award for the construction of the Public Improvements needed to provide access to the Fox Valley Asphalt Development Project.
 - C. Discussion/Action: Town Board review and consideration of an Agreement for Professional Services with the Town's Engineer (Martenson & Eisele, Inc.) for Grade Staking and Construction Observation on Municipal Projects on an as-needed basis.
 - D. Discussion/Action: Town Board review and consideration of a request by Travis and Ashley McDonough for consideration on the timing of the construction and cost of construction of the platted road known as Connie Way in the Town of Clayton.
 - E. Discussion/Action: Town Board review and consideration of a Bid award for the following CY 2013 road maintenance projects:
 - 1. Replacement of the cross culverts on Center Road approximately 1,500 feet south of Winnegamie Drive (CY 2013 County Bridge Aids Project).
 - F. Discussion/Action: Town Board review and consideration of a request by the Emerald Valley Home Owners Association to transfer the Out Lots and the related storm water management systems in the subdivision to the Town.

- G. Discussion/Recommendation: Town Board review of sample Ordinances and further direction to staff relative to a Town Administered, Erosion Control Ordinance for construction and development sites in the Community.
- H. Discussion/Recommendation: Town Board review of sample Ordinances and further direction to staff relative to a Town Ordinance for unlicensed and unregistered equipment required by the State to be licensed and/or registered to be operational.
- I. Discussion/Recommendation: Town Board review and consideration of the draft of an amendment to the Town's Access and Culvert Ordinance to allow for alternate culvert sizes based on Applicant provided Engineering analysis supporting the reduction in culvert size.
- J. Discussion/Recommendation: Town Board review and direction to staff relative to the scheduling of and the financing for the Oak Openings Storm Water Management Project.

- XI. Upcoming Meeting Attendance
- XII. Board Member Requests for Future Agenda Items
- XIII. Review of Disbursements
- XIV. Adjournment

Respectfully submitted,
 Mark E. Luebke, Town Chair

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at (920) 836-2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

- 1) Town Office
- 2) Corner of JJ & Breezewood
- 3) Clayton School

UPCOMING MEETINGS (all begin at 7:00 PM unless specified):

| www.townofclayton.net | August | September | October |
|--|--|--|--|
| Town Board | 7 th , and 21 st , | 4 th , and 18 th , | 2 nd , and 16 th |
| Plan Commission | 14 th , | 11 th | 9 th , |
| Green Space Committee | 22 nd , | 19 th , | 17 th |