

TOWN OF CLAYTON

Plan Commission

Meeting Agenda

7:00 P.M. on Wednesday, September 11th, 2013

Town Office Board Room, 8348 County Road T, Larsen, WI 54947

- I. Call to Order:
 - A. Pledge of Allegiance
 - B. Verification of Notice
 - C. Verification of Meeting Roll

- II. Public Hearings and/or Informational Meetings:
 - A. THE PETITIONER: Scott J. Sedo, 9502 Center Road, Neenah, WI 54956, requests that the following property be rezoned from R-2 (SUBURBAN RESIDENTIAL DISTRICT) to R-1 (RURAL RESIDENTIAL DISTRICT). The property is located at 9502 Center Road, Neenah, WI 54956, specifically described as part of Tax ID# 006-1242, being part of Lot 2, Winagamie Subdivision, Section 3, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.

 - B. THE PETITIONER: Daniel G. Olson, 4891 North Loop Road, Larsen, WI 54947, requests that a portion of the following property be rezoned from A-2 (GENERAL FARMING DISTRICT) to R-1 (RURAL RESIDENTIAL DISTRICT). The property is located at 4891 North Loop Road, Larsen, WI 54947; specifically described as Tax ID # 006-0186, being part of the Southwest ¼ of the Northwest ¼ and a part of the Southeast ¼ of the Northwest ¼ of Section 7, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.

 - C. THE PETITIONER: Jason Ehrmentraut, 2847 Larsen Road, Neenah, WI 54956, requests a Conditional Use permit to operate a landscaping business on property zoned A-2 (GENERAL FARMING DISTRICT). The property is located at 2847 Larsen Road, Neenah, WI 54956; specifically described as Tax ID # 006-0645-01, being part of the Northwest ¼ of the Northwest ¼ of Section 25, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.

- III. Approval of Minutes:
 - A. Regular Plan Commission Meeting – Wednesday, August 14th, 2013

- IV. Open Forum – Town-related Matters not on the Plan Commission’s Agenda:

Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present question or issue; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given. If you wish to speak during the Open Forum portion of the meeting, please complete

“Request to Speak at Meeting” form located on the Agenda Table and give the form to the Town Clerk or Treasurer.

V. Correspondence:

- A. Notice of Noncompliance from the Winnebago County Zoning Department.
- B. Small Town Downtown Forums Program Notice.
- C. Zoning Reports & Ordinances Portion of the Winnebago County Board Meeting.
- D. County Resolution Supporting an Amendment to Proposed Administrative Rule ATCP 49.

VI. Business:

- A. Discussion/Recommendation: Plan Commission review and recommendation of a rezoning request submitted by Scott J. Sedo, 9502 Center Road, Neenah, WI 54956, requests that the following property be rezoned from R-2 (SUBURBAN RESIDENTIAL DISTRICT) to R-1 (RURAL RESIDENTIAL DISTRICT). The property is located at 9502 Center Road, Neenah, WI 54956, specifically described as part of Tax ID# 006-1242, being part of Lot 2, Winagamie Subdivision, Section 3, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- B. Discussion/Recommendation: Plan Commission review and recommendation of a Certified Survey Map (CSM) submitted by Daniel G. Olson, 4891 North Loop Road, Larsen, WI 54947, for property located at 4891 North Loop Road, Larsen, WI 54947; specifically described as Tax ID # 006-0186, being part of the Southwest ¼ of the Northwest ¼ and a part of the Southeast ¼ of the Northwest ¼ of Section 7, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- C. Discussion/Recommendation: Plan Commission review and recommendation of a rezoning request submitted by Daniel G. Olson, 4891 North Loop Road, Larsen, WI 54947, requests that a portion of the following property be rezoned from A-2 (GENERAL FARMING DISTRICT) to R-1 (RURAL RESIDENTIAL DISTRICT). The property is located at 4891 North Loop Road, Larsen, WI 54947; specifically described as Tax ID # 006-0186, being part of the Southwest ¼ of the Northwest ¼ and a part of the Southeast ¼ of the Northwest ¼ of Section 7, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- D. Discussion/Recommendation: Plan Commission review and consideration of a Conditional Use Application submitted by Jason Ehrmentraut, 2847 Larsen Road, Neenah, WI 54956, for operating a landscaping business on property zoned A-2

(GENERAL FARMING DISTRICT). The property is located at 2847 Larsen Road, Neenah, WI 54956; specifically described as Tax ID # 006-0645-01, being part of the Northwest ¼ of the Northwest ¼ of Section 25, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.

E. Discussion/Recommendation: Plan Commission review and recommendation on a Site Plan Application approval for a wall sign for Cintas Document Management at 9087 Westphal Lane, Neenah, WI 54956, specifically identified as Tax ID # 006-0320-03-01.

F. Discussion/Recommendation: Plan Commission review and recommendation on a Site Plan Application for a building expansion project for Tuttle Lake Wood Working Inc., 2923 West American Drive, Neenah, WI 54956, specifically identified as Tax ID # 006-0320-03.

VI. Upcoming Meeting Attendance

VII. Adjournment

Respectfully submitted,
Richard Knapinski
Plan Commission Chairperson

Pursuant to Wisconsin Statute 19.84 (2) and (3) notice is hereby given to the public and the media that two or more members of the Town Board of the Town of Clayton, may attend the meeting of the Town of Clayton Plan Commission scheduled to be held in the New Town Office Meeting Room, at 8348 CTR T, Larsen, WI 54947, to gather information about a subject over which the Town Board has decision making responsibility. For purposes of the Open Meetings Law only; attendance at a meeting by two or more Town Board members constitutes a meeting of the Town Board, pursuant to *Badke Vs. Village Board of Village of Greendale*, 173 Wis2d 553, 494 NW2d 408 (1993), and must be noticed as such, although it is not contemplated that the Town Board will take any formal action at this meeting.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at (920) 836-2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

- 1) Town Office
- 2) Corner of JJ & Breezewood
- 3) Clayton School