

TOWN OF CLAYTON
TOWN BOARD OF SUPERVISORS
MEETING AGENDA

7:00 P.M. on Wednesday, November 21st, 2012

Town Office Meeting Room, 8358 County Road T, Larsen, WI 54947

- I. Call to Order:
 - A. Pledge of Allegiance
 - B. Verification of Notice
 - C. Meeting Roll

- II. Public Hearing:
 - A. No Public Hearing.

- III. Approval of Minutes:
 - A. Regular Town Board Meeting – Wednesday, November 7th, 2012

- IV. Open Forum – Town-related Matters not on the Agenda:

Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit to the form to the Town Clerk. Pursuant to Wisconsin Statutes 19.32(2) and 19.84(2), Town related matters not on the Agenda may be presented; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given.

- V. Correspondence:
 - A. Public Service Commission of Wisconsin, Strategic Energy Assessment Notice.

- VI. Discussion Items (No action will be taken.):
 - A. County Supervisor Report
 - B. Winnebago County Sheriff’s Department – Public Concerns and Issues
 - C. Clayton-Winchester Fire Department
 - D. Larsen-Winchester Sanitary District
 - E. Administration Comments

- VII. Operator Licenses Issued by the Town Clerk:
 - A. New:
 - i. No New Licenses Issued:
 - B. Renewal:
 - i. No Renewed Licenses Issued:

- VIII. Zoning – Town Board receipt, review, and consideration of Plan Commission Referrals:
 - A. Plan Commission recommendation to the Town Board on a request by Jim Lombard, General Manager of Quietwoods RV, 9042 Campers Way, Neenah WI 54956 to add a 1.6

foot x 8.3 foot LED back-to-back reader board to the site's existing sign that faces USH 10.

B. Plan Commission recommendation to the Town Board on an Application for a Zoning Change from A-2 (GENERAL FARMING DISTRICT) to R-1 (SINGLE FAMILY NON-SUBDIVIDED) submitted by Steven J. Julius, 3911 County Road II, Larsen WI; Rosanne C. Keller, 5839 East Island Drive, Butte Des Morts, WI; and Mark E. Luebke, 3905 CTR II Unit 21, Larsen, WI for property located at 3919 CTR II, Larsen, WI and 3911 CTR II, Larsen WI, specifically described as Tax ID # 006-0566 (p), and 006-0561 (p), being part of the northeast ¼ of the northwest ¼ of Section 21, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.

C. Commission review and consideration of a Draft Town of Clayton Zoning Code of Ordinances: No Referrals.

IX. Green Space – Town Board receipt, review, and consideration of Green Space Committee Referrals:

A. Continued discussion and general direction to staff relative to the Committee's plans for the Town's Parks.

B. Green Space Committee discussion on CY 2013 ClaytonFest planning activities.

X. Business:

A. Discussion/Action: Town Board review, consideration and direction to staff relative to filling the Administrative Assistant position authorized in the Town's CY 2013 Budget.

B. Discussion/Recommendation: Town Board direction to staff relative to the demolition of the Elmer building, 8348 CTR T (the structure that was destroyed by a fire) and the disposition of the Elmer house at 8328 CTR T.

C. Discussion/Recommendation: Town Board direction to the Administration relative to the CY 2012 Performance Evaluations for the following Town Employees:

1. Town Administrator/Clerk
2. Town Treasurer/Deputy Clerk
3. Town Public Works Foreman

XI. Upcoming Meeting Attendance

XII. Board Member Requests for Future Agenda Items

XIII. Review of Disbursements

XIV. Adjournment

Respectfully submitted,
 Mark E. Luebke, Town Chairperson

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

- 1) Town Office
- 2) Corner of JJ & Breezewood
- 3) Clayton School

UPCOMING MEETINGS (all begin at 7:00 PM unless specified):

www.townofclayton.net	November	December	January
Town Board	21 st ,	5 th , and 19 th ,	2 nd , and 16 th
Plan Commission	28 th ,	12 th ,	9 th ,
Green Space Committee		20 th ,	17 th ,