

TOWN OF CLAYTON

Town Board of Supervisors

Meeting Agenda

7:00 P.M. on Wednesday, December 5th, 2012

Town Office Meeting Room, 8358 County Road T, Larsen, WI 54947

- I. Call to Order:
 - A. Pledge of Allegiance
 - B. Verification of Notice
 - C. Meeting Roll

- II. Public Hearing:
 - A. No Public Hearing.

- III. Approval of Minutes:
 - A. Regular Town Board Meeting – Wednesday, November 21st, 2012

- IV. Open Forum – Town-related Matters not on the Agenda:

Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit to the form to the Town Clerk. Pursuant to Wisconsin Statutes 19.32(2) and 19.84(2), Town related matters not on the Agenda may be presented; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given.

- V. Correspondence:
 - A. No Correspondence.

- VI. Discussion Items (No action will be taken.):
 - A. County Supervisor Report
 - B. Winnebago County Sheriff’s Department – Public Concerns and Issues
 - C. Clayton-Winchester Fire Department
 - D. Larsen-Winchester Sanitary District
 - E. Administration Comments

- VII. Operator Licenses Issued by the Town Clerk:
 - A. New:
 - i. New Licenses Issued:
 - a. Diana Miller
 - B. Renewal:
 - i. No Renewed Licenses Issued:

- VIII. Zoning – Town Board receipt, review, and consideration of Plan Commission Referrals:

- A. Commission review and consideration of a Draft of the proposed Town of Clayton, Zoning Code of Ordinances.

Green Space – Town Board receipt, review, and consideration of Green Space Committee Referrals:

- A. No Referrals.

IX. Business:

- A. Discussion/Action: Town Board review and consideration of proposals for providing burial site preparation services for the Town of Clayton.
- B. Discussion/Action: Town Board review and consideration of the purchase of a used gas powered material compactor for the Town’s Public Works Department.
- C. Discussion/Action: Town Board review and consideration of a Lease contract for 7.11 acres of Town-owned land located at 2990 County Road “II” and specifically known as Tax ID # 006-0391-05.
- D. Discussion/Action: Town Board review and consideration of the purchase of two replacement HP LaserJet printers (one HP P3015 and one P2035) for the Town Offices.
- E. Discussion/Action: Town Board review and consideration hiring, through a temp service, an individual to fill the Administrative Assistant position authorized in the Town’s CY 2013 Budget.
- F. Discussion/Action: Town Board review and consideration of the CY 2012 Performance Evaluations, unused vacation time and potential wage increases for the following Town Employees:
 - 1. Town Administrator/Clerk
 - 2. Town Treasurer/Deputy Clerk
 - 3. Town Public Works Foreman
- G. Discussion/Action: Town Board review and consideration of the direction to the Green Space Committee relative to the organization of the CY 2013 and future years ClaytonFest Activities.
- H. Discussion/Action: Town Board review and consideration of a revised Lead Removal Agreement between the City of Neenah, the Noffke Estate and the Town of Clayton for land, located on CTH JJ east of USH 76, to be dedicated to the Town of Clayton as a Park
- I. Discussion/Recommendation: Town Board review of a letter from a Town resident concerning the discharge of a firearm.
- J. Discussion/Recommendation: Town Board review and direction to staff relative to scheduling a Christmas Party for members of the Board, the Plan Commission, and the Green space Committee and Staff.

- X. Upcoming Meeting Attendance
- XI. Board Member Requests for Future Agenda Items
- XII. Review of Disbursements
- XIII. Adjournment

Respectfully submitted,
Mark E. Luebke, Town Chairperson

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

- 1) Town Office
- 2) Corner of JJ & Breezewood
- 3) Clayton School

UPCOMING MEETINGS (all begin at 7:00 PM unless specified):

www.townofclayton.net	December	January	February
Town Board	5 th , and 19 th ,	2 nd , and 16 th	6 th , and 20 th ,
Plan Commission	12 th ,	9 th ,	13 th ,
Green Space Committee	20 th ,	17 th ,	21 st ,