

**TOWN OF CLAYTON**  
**Board of Supervisors**  
**Meeting Agenda**  
**7:00 P.M. on Wednesday, December 3<sup>rd</sup>, 2014**  
**Town Meeting Room, 8348 County Road T, Larsen, WI 54947**

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- I. Call to Order:
  - A. Pledge of Allegiance
  - B. Verification of Notice
  - C. Meeting Roll
  
- II. Public Hearing(s) and/or Public Information Meeting(s):
  - A. No Public Hearings and/or Public Information Meetings.
  
- III. Approval of Minutes:
  - A. Approval of the Minutes of the Town Board meeting of Wednesday, November 19<sup>th</sup>, 2014.
  
- IV. Open Forum – Town-related Matters not on the Agenda:
  - A. Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit to the form to the Town Clerk. Pursuant to Wisconsin Statutes 19.32(2) and 19.84(2), Town related matters not on the Agenda may be presented; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given.
  
- V. Correspondence:
  - A. No Correspondence
  
- VI. Discussion Items (No action will be taken):
  - A. County Supervisor Report
  - B. Winnebago County Sheriff’s Department – Public Concerns and Issues
  - C. Clayton-Winchester Fire Department
  - D. Larsen-Winchester Sanitary District
  - E. Administration Comments
  
- VII. Operator Licenses Issued by the Town Clerk:
  - A. New:
    - i. No New Licenses Issued.
  - B. Renewal:
    - i. No Renewal Licenses Issued.
  
- VIII. Business referred by the Plan Commission:

Town Board receipt, review and consideration of Plan Commission Referrals (second Town Board meeting of the month):

  - A. No Referrals.
  
- IX. Business referred by the Green Space Committee:

Town Board receipt, review and consideration of Green Space Committee Referrals (second Town Board meeting of the month):

A. No Referrals.

X. Business:

A. Discussion/Action: Town Board review and consideration of the Administration's Performance Evaluations for the following Town staff:

- i. Town Treasurer
- ii. Town Deputy Clerk/Administrative Assistant
- iii. Town's Public Works Foreman.

B. Discussion/Action: Town Board review and consideration of the Administration's recommendations for job reclassification and wage adjustments for the following Town staff:

- i. Town Treasurer
- ii. Town Deputy Clerk/Administrative Assistant.

C. Discussion/Action: Town Board direction to staff relative to the Administrator's Performance Evaluation and Contract renewal.

D. Discussion/Action: Town Board review and direction to staff relative to the Town's Statement of Intent and CY 2015 Winnebago County, Industrial Development Board, Per Capita Funding Program Application.

E. Discussion/Action: Town Board review and direction to staff relative to the process used when enforcing the recently issued orders to remove obstructions in the Town's Right-Of-Way.

F. Discussion/Action: Town Board review and consideration of a Lease contract for 7.11 acres of Town-owned land located at 2990 County Road "II" and specifically known as Tax ID # 006-0391-05.

G. Discussion/Action: Town Board review and consideration of Amendment #9 to Resolution 2008-101 revising and updating the Town of Clayton Fee Schedule for CY 2015.

H. Discussion/Action: Town Board review and direction to staff relative to Wisconsin Act 377, Implements of Husbandry (IoH) and the Highway Commission's recommendation to the County Board to approve Option "F" see attached County Resolution.

I. Discussion/Action: Town Board review and consideration of a request by the Larsen-Winchester Lions Club for conceptual approval of an approximately 50-foot addition to their facility located on Municipally owned property adjacent to the Town's Public Works Facility.

XI. Upcoming Meeting Attendance:

XII. Board Member Requests for Future Agenda Items:

XIII. Review of Disbursements:

XIV. Adjournment:

Respectfully submitted,  
Mark E. Luebke, Town Chairperson

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

- 1) Town Office
- 2) Corner of JJ & Breezewood
- 3) Clayton School

**UPCOMING MEETINGS (all begin at 7:00 PM unless specified) (Green Space Committee Meetings are scheduled to start at 5:30 P.M).**

<a href="http://www.townofclayton.net">www.townofclayton.net</a>	<b>December</b>	<b>January</b>	<b>February</b>
Town Board Meeting	17 <sup>th</sup>	7 <sup>th</sup> and 21 <sup>st</sup>	4 <sup>th</sup> and 18 <sup>th</sup>
Plan Commission	10 <sup>th</sup>	14 <sup>th</sup>	11 <sup>th</sup>
Green Space Committee	10 <sup>th</sup>	14 <sup>th</sup>	11 <sup>th</sup>