



**Sign Review Application  
(Submit 15 copies of Drawings)**

Location: 8348 County Road T – Larsen, WI 54947  
Phone – 920-836-2007 Fax – 920-836-2026  
Email – [toc@new.rr.com](mailto:toc@new.rr.com) Web Page – [www.claytonwi.govoffice3.com](http://www.claytonwi.govoffice3.com)

**Property Owner (s):** \_\_\_\_\_  
**Address/Zip:** \_\_\_\_\_  
**Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_ **E-Mail:** \_\_\_\_\_

**Site Address/Zip:** \_\_\_\_\_

**Applicant:** \_\_\_\_\_  
**Address/Zip:** \_\_\_\_\_  
**Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_ **E-Mail:** \_\_\_\_\_

Check: Architect \_\_\_ Engineer \_\_\_ Surveyor \_\_\_ Attorney \_\_\_ Agent \_\_\_

**Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_ **E-Mail:** \_\_\_\_\_

**Describe in detail the type of business being proposed and/or use of property:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Building/Project Specifics:** \_\_\_\_\_  
\_\_\_\_\_

**Business Zone relevant to the Town of Clayton Site Plan Ordinance:** A: \_\_\_ B: \_\_\_ Fringe: \_\_\_

**Number of individual signs:** \_\_\_\_\_

**Type of Sign:** Banner: \_\_\_, Temporary: \_\_\_ Monument: \_\_\_ Free-Standing: \_\_\_ Wall Sign: \_\_\_  
Off-premise: \_\_\_ or other: \_\_\_

**Square Footage of individual and aggregate total of all signs:** \_\_\_\_\_

**Setback from Property Line:** \_\_\_\_\_

**Submittal of elevation design:** Yes: \_\_\_ No: \_\_\_

**Anticipated site location of sign:**

**Sign height:**

I certify that the attached drawings are to the best of my knowledge complete and drawn in accordance with all Town's codes.

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**For Town Use Only**

**Permit Fee: See Town Fee Schedule**

Fee: \_\_\_\_\_ Acct No: \_\_\_\_\_ Receipt: \_\_\_\_\_ Date: \_\_\_\_\_

Date Received Complete: \_\_\_\_\_ By: \_\_\_\_\_ Application. No.: \_\_\_\_\_

Review Meeting \_\_\_\_\_ History \_\_\_\_\_

Site Plan is: Approved \_\_\_\_\_ Approved with Conditions \_\_\_\_\_ Denied \_\_\_\_\_

Comments: \_\_\_\_\_

Notes: Please notify utility companies regarding your proposed development. Site plan approval does not constitute approval of a building permit or any required approval of a highway connection permit. Site plan & fee must be submitted 10 working days prior to meeting.