

EMPLOYMENT APPLICATION

Town of Clayton Town Hall

8348 Hickory Ave

Larsen, WI 54947

Phone: 920-836-2007

Email: administrator@claytonwinnebago.wi.gov

Website: <https://www.townofclayton.net/>**PERSONAL INFORMATION**

Full Name: _____

Street Address: _____

City _____ State _____ Zip Code _____

Phone _____

E-mail _____

Social Security Number (SSN): _____ - _____ - _____

Date of Birth (DOB): _____ / _____ / _____

Date Available: _____

Desired Pay: \$ _____ ☐ Per Hour ☐ SalaryPosition Applied For: _____ Employment Desired ☐ Full-Time ☐ Part-Time ☐ Seasonal**EMPLOYMENT ELIGIBILITY**Are you legally eligible to work in the United States? ☐ YES ☐ NOHave you previously worked for this employer? ☐ YES ☐ NO If Yes, provide start & end dates: _____Have you ever been convicted of a felony? ☐ YES ☐ NO

If yes, please explain:

BACKGROUND CHECK CONSENTAre you willing to consent to a background check? ☐ YES ☐ NO**EDUCATION****High School:** _____ City/State: _____ From: _____ To: _____Graduate? ☐ YES ☐ NO

Diploma: _____

College: _____ City/State: _____ From: _____ To: _____Graduate? ☐ YES ☐ NO

Diploma: _____

Other: _____ City/State: _____ From: _____ To: _____Graduate? ☐ YES ☐ NO

Diploma: _____

Other: _____ City/State: _____ From: _____ To: _____Graduate? ☐ YES ☐ NO

Diploma: _____

MILITARY SERVICEAre you a veteran? ☐ YES ☐ NO

Branch: _____

Rank at Discharge: _____

From: _____

To: _____

Type of Discharge: _____

If not Honorable, please explain: _____

PREVIOUS EMPLOYMENT

Company/Individual: _____
Email: _____ Phone: _____
Address: _____
Job Title: _____ Responsibilities: _____
From _____ to _____ Reason for leaving: _____

Company/Individual: _____
Email: _____ Phone: _____
Address: _____
Job Title: _____ Responsibilities: _____
From _____ to _____ Reason for leaving: _____

Company/Individual: _____
Email: _____ Phone: _____
Address: _____
Job Title: _____ Responsibilities: _____
From _____ to _____ Reason for leaving: _____

PROFESSIONAL REFERENCES

Full Name: _____ Relationship: _____
Company: _____ Title: _____
Email: _____ Phone: _____

Full Name: _____ Relationship: _____
Company: _____ Title: _____
Email: _____ Phone: _____

Full Name: _____ Relationship: _____
Company: _____ Title: _____
Email: _____ Phone: _____

DISCLAIMER

Applicant understands that this is an Equal Opportunity Employer, committed to excellence through diversity. In order to ensure this application is acceptable, please ensure all information has been completed in order for it to be considered. Please complete all application sections containing information not found on the resume and/or professional reference submission.

I, the Applicant, certify that my answers are true and honest to the best of my knowledge. If this application leads to my eventual employment, I understand that any false or misleading information in my application or interview may result in my employment being terminated.

Signature: _____ **Date:** _____

Print Name: _____