

TOWN OF CLAYTON
Sanitary District #1 Commission
Meeting Minutes
3:00 p.m. on Friday, October 30, 2020
Town Meeting Room, 8348 County Road T, Larsen, WI 54947

I. Call to Order:

A. Notice Verification, Roll

1. Meeting called to order at 6:30 p.m.
2. Pledge of Allegiance
3. Verification of Notice
4. Roll

a. Board of Commissioners

Chair Geise	PRESENT
Commissioner Lettau	EXCUSED
Commissioner Grundman	PRESENT
Commissioner Wisnefske	EXCUSED
Commissioner Reif	PRESENT

b. Staff

Administrator Straw	PRESENT
Clerk Stevens	EXCUSED
Treasurer Schiessl	PRESENT

II. Public Hearing(s) and/or Public Information Meeting(s):

A. No Public Hearings

III. Approval of Minutes:

A. Approval of the Minutes of the Wednesday, May 15, 2019 Sanitary District #1 Meeting.

MOTION:

Motion by unanimous consent to approve the May 15, 2019 Sanitary District #1 Meeting Minutes

IV. Business:

A. Discussion/Action: Sanitary District Commission review and consideration of a Tax Levy on all taxable property in the district for the required annual payment to Fox West Facility for operation and maintenance and for the lease payments for the installation of the sewer infrastructure.

The Board reviewed copies of the material relating to the review of the Town's CY 2021 Sanitary District Budget including a draft mill rate worksheet that reflects the potential increase in the mill rate for the Sanitary District.

The Administration continues to advise the Board that the Budget should be viewed as a Policy Statement from the Town Board and Sanitary District Commission to

the Town's residents relative to its taxation policies, maintenance priorities, spending policies, development goals, and development expectations.

Staff reviewed the budgets with the Board and to make any changes before the Commission's final direction to staff to schedule the required Electors Meeting to approve the CY 2020 Tax Levy payable in CY 2020/2021.

- Administrator Straw noted there was a discrepancy between the TID increment and the Sanitary District which staff was working to identify and correct if necessary
- The Board found the budget in order and directed staff to forward the budget to the electors meeting on November 18, 2020.

MOTION:

Motion made by unanimous consent to approve the CY 2020 Tax Levy payable in CY 2020/2021 in the amount of \$100,000.00.

B. Discussion/Action: Sanitary District Commission review and consideration of regularly scheduled commission meetings to act on current and future activities involving the Clayton Sanitary District.

- The Commission discussed holding regular meetings each month but determined it was not necessary at this time and directed staff to call meetings as needed.

V. Adjournment:

MOTION:

Motion made by unanimous consent to Adjourn at 3:38 p.m.

Respectfully submitted,
Sabina Schiessl, Treasurer