

TOWN OF CLAYTON

Parks & Trails Committee

Meeting Minutes

5:00 P.M. on Wednesday, August 10, 2022

Municipal Meeting Room, 8348 County Road T, Larsen, WI 54947

I. Call to Order: Committee Chair Harrity-Irvine called the meeting to order at 5:01 p.m.

- A. Pledge of Allegiance
- B. Verification of Notice
- C. Meeting Roll

Parks & Trails Committee Members

Committee Chair Harrity-Irvine	PRESENT
Committee Member	OPEN
Committee Member Kraft	EXCUSED
Committee Member Dorow	PRESENT VIA ZOOM
Committee Member Plante	PRESENT
Committee Member Ebbesen	PRESENT
Board Representative Grundman	PRESENT

Town Staff:

Administrator Straw	PRESENT
Clerk Faust-Kubale	PRESENT
Eric Fowle, Cedar Corp	PRESENT

II. Public Hearings: NONE

III. Approval of Minutes:

- A. Approval of the Minutes of the Wednesday, July 13, 2022 Green Space Committee Meeting.

MOTION:

Motion by Representative Grundman
Second by Member Ebbesen

Motion to approve the Minutes of the Wednesday, July 13, 2022 Green Space Committee Meeting.

Motion carried.

IV. Open Forum—Town-related Matters not on the Parks & Trails Committee Agenda: NONE

V. Correspondence:

- A. Distribution of the July 2022 Building Inspection Report.

B. Administration & Staff Updates on Clayton Park Bleachers, Disc Golf Course, Lion’s Club Pavilion, Commemorative Plaques, & Friendship Trail.

- Staff received a quote of \$800.00 to sandblast the bleachers. The sandblasting is scheduled to be completed the week of August 8th with painting to follow at a later date. Administrator Straw noted the Town will be investigating selling the others at cost.
- The baskets for the final holes on the Disc Golf Course are being installed. They are being installed as the baskets are received in.
- Mr. Terlap who has been assisting the Town with the Disc Golf Course is seeking sponsors to advertise around the baskets to help off-set costs.
- The Staff continues to work with the Lion’s Club to build the pavilion at Trail Head Park.
- The plaques are still on back order for Trail Head Park and the bench for Arden and June Schroeder.
- The Friendship Trail reconstruction has been delayed due to inclement weather. Chair Harrity-Irvine noted that the fence has been put back up and felt that the oak trees planted along the trail were not going to survive. Administrator Straw reminded the Committee that the trees are guaranteed for 1 year.

VI. Business:

A. Review and Discussion: Parks & Trails review discussion of a future location for the addition of Pickle Ball Court(s).

This particular item has been reviewed by the Committee on several occasions. Questions that have been brought up and never decided on are:

Which park do you want the courts to be added to?
How will the Committee fund the project?

- Chair Harrity-Irvine questioned if the park impact fees could be used to fund the courts, and Administrator Straw replied that those fees are reserved for the funding of new parks.
- Representative Grundman noted there was discussion of including court(s) on the basketball court at Trailhead Park but ultimately that was not done. Administrator Straw said it was due to the logistics surrounding the nets, drilling holes for the posts, conflicting markings, etc.
- Member Ebbesen asked if there was any room near the basketball court that could be used for new court(s) as it would make most sense to put any new courts alongside existing facilities. Administrator Straw noted that the 2 acres on the other side of the basketball court could be an option.
- Representative Grundman asked if pickleball courts needed to be a hard surface, noting that the volleyball courts at Clayton Park are underutilized and could also be an option.
- Member Ebbesen noted most courts are a hard surface but grass courts are used for casual games. Member Ebbesen noted his preference for a hard court so that local or national associations, like with the Disc Golf Course, could promote the Town having that facility.

- Administrator Straw noted that there may be an option then to put a grass court in at Clayton Park and another at Trailhead Park. Representative Grundman noted that it would be as visible at Trailhead and Chair Harrity-Irvine felt that the users of Clayton Park are younger and may not be as inclined to play pickleball.
- Administrator Straw noted it may be worth the Committee looking into any pickleball associations similar to those for disc golf.

NO MOTION MADE – DISCUSSION ONLY

- B. Review and Discussion: Parks & Trails review and discussion to update Part 3 of the Town of Clayton Comprehensive Plan: “Park and Open Space Plan 2016-2020”.

The Committee reviewed a copy of the Park and Open Space Plan 2016-2020.

- Mr. Fowle suggested the Committee start by reviewing the sample survey questions that were compiled from the previous meeting. There were 6 park and trail related questions reviewed with minor wording changes suggested by the Committee members.
- Committee member discussion centered around the possible amenities to be listed and definitions/examples of those they were unfamiliar with.
- Member Dorow also encouraged being proactive with this process and survey questions, especially considering the new facilities like pickleball courts, and possibly EV charging stations, bike maintenance stations on trails, etc.
- Administrator Straw also reminded the Committee that there will be a public hearing regarding traffic control at the intersection of Hwy 76 and Larsen Rd that could be a good starting point for them to connect with the Dept. of Transportation. Administrator Straw also noted the DOT had brought up the idea of incorporating pedestrian/bike crossing at that intersection with the proposed roundabout that could open up many new trail options.
- Chair Harrity-Irvine questioned how best to move forward for the next meeting(s) and Mr. Fowle suggested that the Committee take 2 bullet points from those listed in their memo to address each meeting as the Comprehensive Plan updates are to be completed by EOY 2022.
- Mr. Fowle also suggested to the Committee that they look at not just active and passive parks, but different future land uses as more dense development on the East side of Town is projected. Mr. Fowle suggested that because Clayton Park is not large enough to be a traditional community park, the Committee consider where would be a good location for one in the Town. Mr. Fowle suggested also that the Committee establish a vision for future parks including possible locations and types.

NO MOTION MADE – DISCUSSION ONLY

- VII. Upcoming Meeting Attendance:
 A. Plan Commission Meeting August 24, 2022 at 7 pm.

- VIII. Adjournment:

MOTION:

Motion by Representative Grundman
Second by Member Ebbesen

Motion to adjourn the meeting at 6:17 p.m.

Motion carried.

Respectfully submitted,
Kelsey Faust-Kubale, Clerk