

TOWN OF CLAYTON
Plan Commission
Meeting Agenda
7:00 P.M. on Wednesday, April 14, 2021
Town Hall Meeting Room, 8348 County Road T, Larsen, WI 54947

This meeting is offered for in-person attendance and via Zoom.

Link: <https://zoom.us/j/5473627400?pwd=N0xGRURDVGfHwJVTtndkMyt1MjdjZz09>

Meeting ID: 547 362 7400

OR

Conference Telephone Number (AUDIO ONLY): +1 (312) 626-6799

Meeting ID: 547 362 7400 Meeting Passcode: 776081

- **The web link or conference call-in number may be accessed from any location.**
- **Members of the public who join the meeting will be asked for their name and address and whether they wish to speak during the Open Forum.**
- **The meeting administrator will have all virtual attendants on mute unless called upon to speak.**
- **All virtual attendants will be asked to use the “raise hand” feature prior to speaking.**
- **The meeting will be conducted from the Town Hall Meeting Room which is open for in-person attendance.**

I. Call to Order:

- A. Pledge of Allegiance
- B. Verification of Notice
- C. Verification of Meeting Roll

II. Public Hearings:

- A. None

III. Approval of Minutes:

- A. Approval of the minutes of the Wednesday, March 10, 2021 Plan Commission Meeting.

IV. Open Forum - Public comments addressed to the Plan Commission.

Individuals properly signed in may speak directly to the Plan Commission on non-repetitive Planning and Zoning matters whether on or not on the agenda. Commenters must wait to be called, must speak from the podium or virtually, directing their comments to the Commission. Comments must be orderly, and will be limited to a maximum of **2 minutes** per person. ***Public comment is not permitted outside of this public comment period.*** **Note:** The Commission’s ability to act on or respond to public comments is limited by Chapter 19, Wis. Stats. Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit the form to the Town Clerk for in-person attendance. For virtual attendance, please inform the meeting administrator that you wish to speak during Open Forum.

V. Correspondence:

- A. Distribution of the March 2021 Building Inspector's Report.

VI. Business:

- A. Discussion/Recommendation: Plan Commission review and recommendation on a Sign Review Application submitted by Appleton Sign Co., 2400 Holly Road, Neenah, WI 54956 for property owned by Pint, LLC, 1994 Oakridge Rd, Neenah, WI 54956, specifically described as 2590 County Road II, Neenah, WI 54956, Tax ID # 006-0370, being the Southeast ¼ of the Southeast ¼ of Section 13, Town 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- B. Discussion/Recommendation: Plan Commission review and recommendation on a Sign Review Application submitted by Sign Me Up of Wisconsin, LLC for property owned by Kune's Appleton Properties, LLC, PO Box 546 Delavan, WI 53115-0546, specifically described as 2615 West American Dr, Neenah, WI 54956, Tax ID# 006-0341-01, being part of the Northwest ¼ of the Southeast ¼ of Section 12, Town 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- C. Discussion/Recommendation: Plan Commission review and recommendation on the Outagamie County Airport Overlay Zoning presented by Steve Swanson, Outagamie County Zoning Administrator.
- D. Discussion/Recommendation: Plan Commission review and recommendation of a Zoning Code change regarding the keeping or raising of pigeons, pheasants, other birds/fowl not covered in the Town's Zoning Code.
- E. Discussion/Review: Plan Commission update on the Area Development "Master" Plan (ADP) of the Steering Committee Meeting for Thursday, March 25, 2021.
- F. Discussion/Review: Plan Commission review of the schedule prepared by Ken Jaworski, the Town Planner for Highway Corridor Study, Comprehensive Plan Amendments, and Zoning Code Amendments.

II. Upcoming Meeting Attendance

A. Annual Meeting, Tuesday, April 19, 2021 at 7:00 p.m.

VIII. Adjournment

Respectfully submitted,
Dick Knapinski, Plan Commission Chair

Pursuant to Wisconsin Statute 19.84 (2) and (3) notice is hereby given to the public and the media that two or more members of any or all Boards, Commissions, and Committees of the Town of Clayton, may attend the meeting of the Plan Commission in order to gather information. For purposes of the Open Meetings Law only; attendance at a meeting by a quorum of members of the Town Boards, Commissions, and Committees constitutes a meeting of the Board, Commission, or Committee, pursuant to *Badke Vs. Village Board of Village of Greendale*, 173 Wis2d 553, 494 NW2d 408 (1993), and must be noticed as such, although it is not contemplated that any formal action by those bodies will be taken. The only business to be conducted is for Plan Commission action.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

1. **The Town Hall Posting Board – 8348 CTR “T” Larsen WI 54947**
2. **The Town’s Web Page – www.claytonwi.govoffice3.com**