

TOWN OF CLAYTON

Town Board of Supervisors

Meeting Agenda

7:00 P.M. on Wednesday, January 4<sup>th</sup>, 2012

Town Office Meeting Room, 8358 County Road T, Larsen, WI 54947

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- I. Call to Order:
  - A. Pledge of Allegiance, Notice Verification, Roll
- II. Public Hearing:
  - A. No Public Hearing.
- III. Approval of Minutes:
- IV. Regular Town Board Meeting – Wednesday, December 21<sup>st</sup>, 2011
- V. Open Forum – Town-related Matters not on the Board’s Agenda:  
Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit to the Town Clerk. Town-Related Matters not on the Board’s Agenda: Pursuant to Wis. Stats. 19.32(2) and 19.84(2), the public may present matters; however, limited discussion may occur but no action may be taken until specific notice of the subject matter of the proposed action can be given.
- VI. Correspondence:
  - A. No Correspondence.
- VII. Discussion Items (No action will be taken.):
  - A. County Supervisor Report
  - B. Winnebago County Sheriff’s Department – Public Concerns and Issues
  - C. Clayton-Winchester Fire Department
  - D. Larsen-Winchester Sanitary District
  - E. Administration Comments
- VIII. Licenses and Permits
  - A. Discussion/Action: Consideration and approval of Operator Licenses:
    - 1. New – Shane M. Louks
    - 2. New – Angela L. Castellion
- IX. Zoning – Town Board receipt, review, and consideration of Plan Commission Referrals:
  - A. No Referrals.
- X. Green Space – Town Board receipt, review, and consideration of Green Space Committee Referrals:
  - A. No Referrals.

XI. Business:

- A. Discussion/Action: Town Board review and consideration of a staff request to purchase new election voting equipment for the Town Offices.
- B. Discussion/Action: Town Board review and consideration of a proposal to complete Town Operations/ClaytonFest-related electrical work in the Town’s Cold Storage Building.
- C. Discussion/Action: Town Board review and consideration of an Engineering proposal for storm water management improvements in the following Subdivisions:
  - 1. Deer Trail Estates
  - 2. Sunburst Estates
  - 3. Oakcrest Manor
- D. Discussion/Action: Town Board review and consideration of a Governmental Accounting Standards Board (GASB) Rule # 54-compliant Fund Balance Policy.
- E. Discussion/Recommendation: Town Board direction to staff relative to scheduling an Offer to Purchase Municipal Land located at 2990 CTR “II”, specifically known as Tax ID # 006-0391-05, by Mark Westphal for Board action.
- F. Discussion/Recommendation: Town Board review and direction to staff relative to a draft one-year rolling Employment Agreement extension with Tom Spierowski for Uniform Building Code (UDC), Building Inspection Services for the Town of Clayton.
- G. Discussion/Recommendation: Town Board direction to staff relative to Performance Evaluations for non-represented Municipal Staff to include the following positions:
  - 1. Town Administrator
  - 2. Town Clerk
  - 3. Town Treasurer

XII. Upcoming Meeting Attendance

XIII. Board Member Requests for Future Agenda Items

XIV. Review of Disbursements

XV. Adjournment

Respectfully submitted,  
Mark E. Luebke, Town Chairperson

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

- 1) Town Office
- 2) Corner of JJ & Breezewood
- 3) Clayton School

UPCOMING MEETINGS (all begin at 7:00 PM unless specified):

<a href="http://www.townofclayton.net">www.townofclayton.net</a>	<b>January</b>	<b>February</b>	<b>March</b>
Town Board	18	1, 15	7, 21
Plan Commission	11	8	14
Green Space Committee	19 (5:30PM)	16 (5:30PM)	15 (5:30PM)