

TOWN OF CLAYTON

Plan Commission

Meeting Agenda

7:00 P.M. on Wednesday, December 11<sup>th</sup>, 2019

Town Office Board Room, 8348 County Road T, Larsen, WI 54947

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- I. Call to Order:
  - A. Pledge of Allegiance
  - B. Verification of Notice
  - C. Verification of Meeting Roll
  
- II. Public Hearings:
  - A. Public Hearing on a Re-zoning application submitted by Tim Wrase, 411 Kittiver Ct, Neenah, for property located the Highland Wood Subdivision at the northeast corner of Shady Lane and Center Road and specifically described as all of Tax ID# 006-0535-06-04, and part of Tax ID# 006-1337-02, Tax ID# 006-1337-03, Tax ID# 006-1340-01, Tax ID# 006-1340-02, Tax ID# 006-1340-03, Tax ID# 006-1343, Tax ID# 006-1344, Tax ID# 006-1345, Tax ID# 006-1346-01, Tax ID# 006-1346-02, Tax ID# 006-1346-03, Tax ID# 006-1346-04; all being a part Section 3, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin. The application is to re-zone the properties from A-2 (General Agricultural District) to R-2 (Suburban Residential District).
  
- III. Approval of Minutes:
  - A. Approval of the minutes of the Wednesday, November 13<sup>th</sup>, 2019 Plan Commission Meeting.
  
- IV. Open Forum   Town-related Matters not on the Plan Commission's Agenda:  
Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present a question or issue; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given. If you wish to speak during the Open Forum portion of the meeting, please complete "Request to Speak at Meeting" form and give the form to the Town Staff.
  
- V. Correspondence:
  - A. Distribution of the Winnebago County, Planning and Zoning Department, CY 2020 Board of Adjustments Meeting Schedule.
  - B. November CY 2019, Building Inspection Report.
  
- VI. Business:

- A. Discussion/Recommendation: Plan Commission review and recommendation on a Re-zoning application submitted by Tim Wrase, 411 Kittiver Ct, Neenah, for property located the Highland Wood Subdivision at the northeast corner of Shady Lane and Center Road and specifically described as all of Tax ID# 006-0535-06-04, and part of Tax ID# 006-1337-02, Tax ID# 006-1337-03, Tax ID# 006-1340-01, Tax ID# 006-1340-02, Tax ID# 006-1340-03, Tax ID# 006-1343, Tax ID# 006-1344, Tax ID# 006-1345, Tax ID# 006-1346-01, Tax ID# 006-1346-02, Tax ID# 006-1346-03, Tax ID# 006-1346-04; all being a part Section 3, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin. The application is to re-zone the properties from A-2 (General Agricultural District) to R-2 (Suburban Residential District).
- B. Discussion/Recommendation: Plan Commission review and direction to staff on preparing the documentation for the moratorium approved by the Town Board on construction of any new self-storage facilities as defined in Chapter 9 – Town of Clayton Zoning Code of Ordinances, Article 3 – Definitions, Section 14.0 GENERAL STORAGE, 14.02 Personal Storage Facilities in the Town of Clayton Code of Ordinances.
- C. Discussion/Recommendation: Plan Commission review and direction to staff on a concept plan for the Plat of Royer Cemetery specifically identified as Tax ID # 006-0482, being part of the Northwest 1/4 of the Northwest 1/4 of Section 18, Town 20, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.

VII. Upcoming Meeting Attendance

VIII. Adjournment

Respectfully submitted,  
Richard Knapinski,  
Plan Commission Chair

Pursuant to Wisconsin Statute 19.84 (2) and (3) notice is hereby given to the public and the media that two or more members of the Town Board of the Town of Clayton, may attend the meeting of the Town of Clayton Plan Commission scheduled to be held in the Town Office Meeting Room at 8348 CTR T, Larsen, WI 54947, in order to gather information about a subject over which the Town Board has decision making responsibility. For purposes of the Open Meetings Law only; attendance at a meeting by two or more Town Board members constitutes a meeting of the Town Board, pursuant to Badke Vs. Village Board of Village of Greendale, 173 Wis2d 553, 494 NW2d 408 (1993), and must be noticed as such, although it is not contemplated that the Town Board will take any formal action at this meeting.

Upon sufficient notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at (920) 836-2007 during regular office hours.

**This agenda has been posted at the following locations in the Town of Clayton:**

- 1. The Town Hall Posting Board – 8348 CTR “T” Larsen WI 54947**
- 2. The Town’s Web Page – [www.claytonwi.govoffice3.com](http://www.claytonwi.govoffice3.com)**