

TOWN OF CLAYTON

Town Board of Supervisors

Meeting Agenda

7:00 P.M. on Wednesday, February 15th, 2012

Town Office Meeting Room, 8358 County Road T, Larsen, WI 54947

- I. Call to Order:
 - A. Pledge of Allegiance, Notice Verification, Roll
- II. Public Hearing:
 - A. No Public Hearing.
- III. Approval of Minutes:
 - A. Regular Town Board Meeting – Wednesday, February 1st, 2012
- IV. Open Forum – Town-related Matters not on the Board’s Agenda:

Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit to the Town Clerk. Town-Related Matters not on the Board’s Agenda: Pursuant to Wis. Stats. 19.32(2) and 19.84(2), the public may present matters; however, limited discussion may occur but no action may be taken until specific notice of the subject matter of the proposed action can be given.
- V. Correspondence:
 - A. No Correspondence.
- VI. Discussion Items (No action will be taken.):
 - A. County Supervisor Report
 - B. Winnebago County Sheriff’s Department – Public Concerns and Issues
 - C. Clayton-Winchester Fire Department
 - D. Larsen-Winchester Sanitary District
 - E. Administration Comments
- VII. Licenses and Permits
 - A. Discussion/Action: Consideration and approval of Operator Licenses:
 - 1. New – Luke C. Fronczak
 - 2. New – Stephanie J. Clauson
 - 3. New – Kendra M. Daily
- VIII. Planning and Zoning – Town Board receipt, review, and consideration of Plan Commission Referrals:
 - A. Plan Commission recommendation to the Town Board on a Certified Survey Map (CSM) for Susan E. and Michael R. Pierson 7985 Tribute Way, Neenah, WI 54956 for property located at 3088 Rose Moon Way, Neenah, WI 54956, in the Town of Clayton and specifically described as Tax ID # 006-1729, Being All of Lots 1, 2, and 3, Strawberry

Estates, being part of the Southwest ¼ of the Northeast ¼ Section 26, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.

- B. Plan Commission recommendation to the Town Board on the proposed changes and updates to the Town's Sub-division Ordinance.
- C. Plan Commission review of the proposed revisions to the Outagamie County, Airport Zoning Overlay Ordinance.

IX. Green Space – Town Board receipt, review, and consideration of Green Space Committee Referrals:

- A. No Referrals.

X. Business:

- A. Discussion/Action: Town Board review and direction to staff on Draft Resolution 2012-004: A Resolution extending the Terms of Office for Elected Town Officials in order to comply with pending State Legislative activities.
- B. Discussion/Action: Town Board review and direction to staff on a presentation by Michael S. Hallmann of Lantern Associates, LLC, relative to the long-term financing needs of the Town of Clayton.
- C. Discussion/Action: Town Board review and consideration of the Administration's performance evaluations of the following Town Employees:
 - a. The Town Clerk
 - b. The Town Treasurer
 - c. The Town Public Works Foreman
- D. Discussion/Action: Town Board review and consideration of a right of first refusal on property owned by Karen and Scott Miller for property located at 8085 STH 76, Neenah, WI 54956, specifically known as Tax ID # 006-0657-01.
- E. Discussion/Action: Town Board review and consideration of a bill from Time Warner Cable for repairing a cable TV trunk line damaged by Town staff during the installation of the culvert at the intersection of Oakwood Avenue and Gold Wood Drive.
- F. Discussion/Recommendation: Town Board review and direction to staff relative to an update on the proposed meeting between the property owners on Lehrer Lane and the Town.
- G. Discussion/Recommendation: Town Board update on the draft CY 2012 Community Development Block Grant (CDBG) Public Facilities grant application.

- H. Discussion/Recommendation: Town Board review of the Draft CY 2012 revisions to the Town’s 5-Year Capital Reconstruction Plan, the Town’s Capital Equipment Replacement Accounts, and the Town’s Capital Reserve Allocation for CY 2012.
- I. Discussion/Recommendation: Town Board review and direction to staff relative to issuing Request For Proposals (RFP) for the following CY 2012 projects:
 - a. Paving of CY 2011 culvert repairs
 - b. Line Striping
 - c. Crack Filling
- J. Discussion/Recommendation: Town Board review and direction to staff relative to developing a road shouldering plan and the purchase/construction of related equipment for the project.

- XI. Upcoming Meeting Attendance
- XII. Board Member Requests for Future Agenda Items
- XIII. Review of Disbursements
- XIV. Adjournment

Respectfully submitted,
 Mark E. Luebke, Town Chairperson

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

- 1) Town Office
- 2) Corner of JJ & Breezewood
- 3) Clayton School

UPCOMING MEETINGS (all begin at 7:00 PM unless specified):

www.townofclayton.net	February	March	April	May	June
Town Board		7, 21	4, 18	2, 16	6, 20
Plan Commission		14	11	9	13
Green Space Committee	16 (7:00pm)	15 (7:00pm)	19 (7:00pm)	17 (7:00pm)	21 (7:00pm)