

TOWN OF CLAYTON

Town Board of Supervisors

Meeting Agenda

7:00 P.M. on Wednesday, March 21<sup>st</sup>, 2012

Town Office Meeting Room, 8358 County Road T, Larsen, WI 54947

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- I. Call to Order:
  - A. Pledge of Allegiance, Notice Verification, Roll
  
- II. Public Hearing:
  - A. Public Hearing before the Town Board on the Town's CY 2012 Community Development Block Grant – Public Facilities grant program application for the Town/Fire Hall remodeling and accessibility renovation project.
  
- III. Approval of Minutes:
  - A. Regular Town Board Meeting – Wednesday, March 7<sup>th</sup>, 2012
  
- IV. Open Forum – Town-related Matters not on the Board's Agenda:
  - Please complete the "Request to Speak at Meeting" form located on the agenda/sign-in table and submit to the Town Clerk. Town-Related Matters not on the Board's Agenda: Pursuant to Wis. Stats. 19.32(2) and 19.84(2), the public may present matters; however, limited discussion may occur but no action may be taken until specific notice of the subject matter of the proposed action can be given.
  
- V. Correspondence:
  - A. State Department of Natural Resources (DNR) approval for a non-metallic mining permit for Larsen Materials, LLC 3140 Fairview Avenue, Neenah, WI 54956.
  - B. Winnebago County Solid Waste Management Board – February 2012 Tonnage Report
  
- VI. Discussion Items (No action will be taken.):
  - A. County Supervisor Report
  - B. Winnebago County Sheriff's Department – Public Concerns and Issues
  - C. Clayton-Winchester Fire Department
  - D. Larsen-Winchester Sanitary District
  - E. Administration Comments
  
- VII. Licenses and Permits
  - A. Discussion/Action: Consideration and approval of Operator Licenses:
    - 1. New – Nathan D. Rosendahl
    - 2. New – Stacie L. Christie
    - 3. New – Hashiem L. Spoke
  
- VIII. Zoning – Town Board receipt, review, and consideration of Plan Commission Referrals:
  - A. Plan Commission recommendation to the Town Board on a Preliminary Plat of Sections 8, 9, 10, and 11 of the Clayton Cemetery submitted by the Town of Clayton, 8358 County Road T, Larsen, WI 54947-0013 for property located at 7890 County Road T, Larsen, WI

54947-0000, in the Town of Clayton and specifically described as Tax ID # 006-0711, Being All of Lot 1 of Certified Survey Map 4915, Being in part of the Northwest ¼ of the Southwest ¼, and part of the Southwest ¼ of the northeast ¼, All in Section 28, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.

- IX. Green Space – Town Board receipt, review, and consideration of Green Space Committee Referrals:
- A. Green Space review of the Town’s Park and Open Space Plan language relative to proposed Town Parks.
  - B. Green Space Committee/Clayton-Fest Committee discussion on CY 2012 Clayton-Fest activities.
- X. Business:
- A. Discussion/Action: Second reading and consideration of Resolution 2012-004, A Resolution extending by Ordinance the Terms of Office for Elected Town Officials in order to comply with pending State Legislative activities.
  - B. Discussion/Action: Town Board review and direction to staff relative to possible long term debt financing to be issued by the Town of Clayton with Michael S. Hallmann of Lantern Associates, LLC.
  - C. Discussion/Action: Town Board review and consideration of a Land Use Agreement with Suburban Athletics for the use of Clayton Park and the associated park facilities for CY 2012 through 2014.
  - D. Discussion/Action: Town Board review and consideration of staff’s recommendations relative to the hours of operation and staffing levels at the Town’s Yard Waste Site.
  - E. Discussion/Action: Town Board review and consideration of proposed changes to the Town’s Bank signatory card authorization.
  - F. Discussion/Action: Town Board review and consideration of awards for the following CY 2012 projects:
    - a. Paving of CY 2011 culvert repairs
    - b. Line Striping
    - c. Crack Filling
  - G. Discussion/Recommendation: Town Board review and direction to staff relative to a Legal Opinion rendered by the Town’s Attorney relative to the Notice requirements for moving the Town’s Election Polling Place.
  - H. Discussion/Recommendation: Town Board review and direction to staff relative to submitting the Town’s CY 2012 CDBG – PF Application to the State.

- I. Discussion/Recommendation: Town Board review and direction to staff relative to the specifications for the purchase of Municipal lawn mowing equipment for the Town’s Public Works Department.
- J. Discussion/Recommendation: Town Board review and direction to staff relative to developing a road shouldering plan and the purchase of related equipment for the project.
- K. Discussion/Recommendation: Town Board update on the bidding schedule for the Town/Fire Hall renovation project
- L. Discussion/Recommendation: Board direction to staff relative to the potential agenda items for consideration at the Town’s Annual Electors Meeting.

- XI. Upcoming Meeting Attendance
- XII. Board Member Requests for Future Agenda Items
- XIII. Review of Disbursements
- XIV. Adjournment

Respectfully submitted,  
 Mark E. Luebke, Town Chairperson

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

- 1) Town Office
- 2) Corner of JJ & Breezewood
- 3) Clayton School

UPCOMING MEETINGS (all begin at 7:00 PM unless specified):

<a href="http://www.townofclayton.net">www.townofclayton.net</a>	<b>January</b>	<b>February</b>	<b>March</b>
Town Board	4, 18	1, 15	7, 21
Plan Commission	11	8	14
Green Space Committee	19 (5:30PM)	16 (5:30PM)	15 (5:30PM)