

TOWN OF CLAYTON

Amended POSTED 04/01/2011
REMOVE 04/08/2011

Town Board of Supervisors Regular Meeting

Wednesday, April 6, 2011, 7:00 p.m.

Town Office Building – Meeting Room – 8358 County Road T, Larsen, WI 54947

Agenda

I. Call to Order

- Pledge of Allegiance, Notice Verification, Roll

II. Approval of Minutes

- Regular Town Board Meeting – March 16, 2011

III. Open Forum – Non-Agendized Town-related Matters

- Please complete “Request to Speak at Meeting” form located on the agenda table and give to the Town Clerk. Non-Agendized Town-Related Matters: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters; however, limited discussion may occur but no action may be taken until specific notice of the subject matter of the proposed action can be given.

IV. Correspondence

- A. Neenah Animal Shelter – Clarification of contract terms
- B. Winnebago County Solid Waste Management Board – February Tonnage Report

V. Discussion Items (No action will be taken.)

- A. County Supervisor Report
- B. Winnebago County Sheriff's Dept. – Public Concerns and Issues
- C. Clayton-Winchester Fire Chief Report
- D. Administration Comments

VI. Zoning – Receipt of Information from Plan Commission – No items

VII. Licenses

- A. **Discussion / Action** – Consideration and approval of Operator Licenses:
 - New – Kayla E. Anderson (Appeal from March 16, 2011)
 - New – Cassandra K. Lamb
 - New – Kevin A. Chaignot

VIII. Business

- A. **Discussion / Action** – Town Board review and consideration of the Outagamie County Airport Overlay District Presentation held before the Town's Plan Commission on Wednesday, March 9, 2011.
- B. **Discussion / Action** – Town Board review and consideration of the Town Audit presented by Mike Konecny of Schenck SC, the Town's Auditors.
- C. **Discussion / Action** – Town Board review and consideration of a staff recommendation to publish the Town's Newsletter in a digital format on the Town Internet Site and on a hard copy by request.
- D. **Discussion / Action** – Town Board review and consideration of a drainage study for the area of the Town of Clayton located east of STH “76”, south of Winnegamie Drive, north of Fairview Road, and east of the Rat River Preserve.
- E. **Discussion / Action** – Town Board review and action on staff recommendations to correct a storm water drainage problem on Oakwood Avenue at the corner of Oakwood Avenue and Golf Wood Drive.
- F. **Discussion / Action** – Town Board review and consideration of the staff recommendations for the distribution of the Town's Fund Balance Carryover from CY 2010.
- G. **Discussion / Action** – Town Board review and consideration of the updates to the Town's Capital Reserve Account Funds.

- H. **Discussion / Action** – Town Board review and action on the award of the Town’s CY 2011 Paving Program Bids.
 - I. **Discussion / Action** – Town Board review and action on drafting an agreement with the Westridge Golf Club to cost share the costs of improvement to the storm water drainage ditch on the north side of Larsen Road for approximately 3,500 linear feet between the Westridge Clubhouse and Clayton Avenue.
 - J. **Discussion / Action** – Town Board review and action on an amended contract with Modern Business Machines (MBM) to adjust the costs of the Town’s copier lease to more accurately reflect the use of the copier and to minimize the cost to the Town.
 - K. **Discussion/Recommendation** – Town Board direction to staff relative to creating a Civil Service Grievance System as required by the State’s pending Budget Reconciliation Legislation.
 - L. **Discussion/Recommendation** – Town Board direction to staff relative to the model number plaques and the implementation of the rural addressing number replacement in the Town of Clayton.
 - M. **Discussion/Recommendation** – Board direction to staff relative to the potential agenda items for consideration at the Town’s Annual Electors’ Meeting.
- IX. Upcoming Meeting Attendance**
- X. Board Member Requests for Future Agenda Items**
- XI. Approval of Disbursements**
- XII. Adjournment**

Respectfully Submitted, Mark E. Luebke, *Town Chairperson*

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call Town Office at 836-2007. This agenda has been posted at all three locations in the Town of Clayton:

- 1) Town Office
- 2) Corner of JJ & Breezewood
- 3) Clayton School

UPCOMING MEETINGS (all begin at 7:00 p.m. unless specified):

www.townofclayton.net	<u>April</u>	<u>May</u>	<u>June</u>
Town Board	20	4, 18	1, 18
Plan Commission	13	11	8
Green Space Committee	21 (5:30pm)	19 (5:30pm)	15 (5:30pm)
ClaytonFest 2011 Committee		2, 23	6
Annual Meeting	12		
Town Board Reorganization Meeting	13 (11:00am)		
Open Book		10 (3:00pm-7:00pm)	
Board of Review		25 (9am-11am)	
ClaytonFest 2011 Event (12:00noon – 12:00midnight)			June 11