

TOWN OF CLAYTON
Town Plan Commission
Meeting Minutes
7:00 P.M. – on Wednesday, February 8th, 2017
Town Office Meeting Room, 8348 County Road T, Larsen, WI 54947

I. Call to Order:

A. Notice Verification, Roll

1. Plan Commission Chairman Knapinski called the meeting to order at 7:00 P.M.
2. Pledge of Allegiance recited.
3. Meeting properly posted at three locations in the Town.
4. Roll

a. Plan Commission Members

Chair Knapinski	PRESENT
Commissioner Eckstein	PRESENT
Commissioner Haskell	PRESENT
Commissioner Wisnefske	PRESENT
Commissioner Dorow	ABSENT
Commissioner Linsmeier	PRESENT
Town Board Representative Reif	PRESENT

b. Staff

Administrator Johnston	PRESENT
Deputy Clerk Stevens	PRESENT
Planner Ken Jaworski	PRESENT

II. Public Hearings: NONE

III. Approval of Minutes:

- A. Approval of the minutes of the Wednesday, January 11th, 2017 Regular Plan Commission Meeting.

MOTION:

Motion by: Commissioner Linsmeier

Seconded by: Commissioner Haskell

Motion: Motion to approve the Wednesday, January 11th, 2017 meeting minutes.

Vote: Motion carried.

IV. Open Forum – Town-related Matters not on the Plan Commission’s Agenda:

Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present question or issue; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given

A. NONE

V. Correspondence:

A. January CY 2017 Building Inspection Report.

B. Winnebago County Zoning Department Memorandum.

C. Winnebago County Plan Commissioner notice for Board of Appeals Workshop.

VI. Business:

- A. Discussion/Recommendation: Plan Commission preliminary review and consideration of draft administrative language relative to the Working Lands Section of the Town's Comprehensive Plan

Planner Ken Jaworski presented and reviewed a draft copy of the proposed administrative language for the Working Lands Section of the Town's Comprehensive Plan.

- The Commission directed Staff to make minor modifications, additions and omissions.
- Staff will then present the modified document to the Commission for review and recommendation to the Town Board.

VII. Upcoming Meeting Attendance:

- March 6, 2017 Winnebago County Board of Appeals Workshop
- February 28, 2017 Holiday Social for Town Staff (Pay-your-own-way Gathering for Town Staff)

VIII. Adjournment

MOTION:

Motion by: Commissioner Haskell

Second by: Commissioner Linsmeier

Motion: To Adjourn the Plan Commission meeting at 7:51 p.m.

Vote: Motion carried.

Respectfully submitted,
Holly Stevens, Deputy Clerk