

TOWN OF CLAYTON

Green Space Committee  
Meeting Minutes

5:30 P.M. on Wednesday, April 10, 2019

Town Office Meeting Room, 8348 County Road T, Larsen, WI 54947

I. Call to Order:

- A. Pledge of Allegiance
- B. Verification of Notice
- C. Meeting Roll

Green Space Committee Members

Committee Chair Prusik	PRESENT
Committee Member Geise	PRESENT
Committee Member Owensby	PRESENT
Committee Member Dorow	EXCUSED
Committee Member Brown	EXCUSED
Committee Member Kraft	EXCUSED
Board Representative Grundman	PRESENT

Town Staff:

Administrator Johnston	PRESENT
Assistant Admin/Treasurer Straw	PRESENT
Deputy Clerk Stevens	PRESENT

II. Public Hearings:

- A. No Public Hearings.

III. Approval of Minutes:

- A. Regular Green Space Committee Meeting – Wednesday, March 13, 2019

**MOTION**

Motion by Committee Member Geise

Second by Committee Member Owensby

Motion to approve the Wednesday, March 13, 2019 Green Space Committee Meeting Minutes

Motion carried by unanimous voice vote

IV. Open Forum; Town-related Matters not on the Green Space Committee Agenda:

Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present a question or issue; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given. If you wish to speak during the Open Forum portion of the meeting, please complete “Request to Speak at Meeting” form, located on the Agenda Table, and give the form to Staff.

- NO Requests

V. Correspondence:

A. No Correspondence.

VI. Business:

A. Discussion/Recommendation: Green Space Committee review and report to the Board on the following park improvement programs started by staff in CY 2018 with the intent of finishing them in CY 2019:

1. Completing the drainage improvements in Trailhead Park.
    - Restoration scheduled for early May
  2. Completing the drainage improvements on the WIOWASH Trail south of the Trailhead Park Access Point.
    - Restoration scheduled for early May
  3. Completing the pavilion improvement in Clayton Park.
    - Scheduled weather permitting
  4. Completing the reconstruction of the dugout benches in the east ball diamond of Clayton Park.
    - Completed
  5. Planning for replacing the playground surface in both Clayton Park and Trailhead Park.
    - Best option to use rubber “chips”.  
Developing plans for consideration.
  6. Starting the planning for the park on the former Noffke property on CTR “JJ” in the Town of Clayton.
    - Discussed feasibility working in conjunction with storm water management and the DNR for possible assistance and grant funding for development as an ADA accessible park and nature preserve
  7. Completing the installation of the surveillance equipment in Trailhead Park and Clayton Park.
    - In process
- Staff reported there was new damage/wear to playground equipment at Clayton Park which Staff has already started repairing.
  - Committee Member Owensby reported that he had been out to Royer Cemetery and found the gate to be off its hinges. He said he replaced it as he could but that staff should look into repairing or removing it.
  - The Committee directed staff to continue to work on the listed projects and to update the Committee on a monthly basis.

VII. Upcoming Meeting Attendance:

- Town of Clayton Annual Meeting Tuesday, April 16, 2019 at 7:00 p.m. at the Town of Clayton Municipal Meeting Room, 8348 County Road T, Larsen

VIII. Adjournment

MOTION

Motion by Committee Member Owensby

Second by Committee Member Geise

Motion to adjourn at 6:20 p.m.

Motion carried by unanimous voice vote

Respectfully submitted, Holly Stevens, Clerk