

TOWN OF CLAYTON

Town Board of Supervisors – Budget Workshop #4

Meeting Minutes

7:00 P.M. – 8:54 P.M. on Tuesday, September 20, 2011

Town Office Meeting Room, 8358 County Road T, Larsen, WI 54947

I. Call to Order:

A. Pledge of Allegiance, Notice Verification, Roll

1. Town Board Chair Luebke called the meeting to order at 7:00 P.M.
2. Pledge of Allegiance recited.
3. Meeting properly posted, three places in Town.
4. Roll

a. Board of Supervisors

Chair Luebke	PRESENT
Supervisor Lettau	PRESENT
Supervisor Grundman Erdmann	PRESENT
Supervisor Schmidt	PRESENT
Supervisor Geise	PRESENT

b. Staff

Administrator Johnston	PRESENT
Clerk Nester-Huebner	PRESENT
Treasurer Bowen	PRESENT
Public Works Foreman Pamentner	PRESENT
Town Engineer Madsen	ABSENT (Excused)

II. Open Forum – Non-Agendized Town-related Matters:

A. No open forum items

III. Business:

A. Discussion/Recommendation: Fourth Budget Workshop – Review and adjustment by the Town Board of the Draft Revenue, Expenses, and Capital Expenses Budgets for the Town’s CY 2012 Budget.

1. Board review and general discussion of CY 2012 Draft Revenue Budget.
 - a. Options for increasing revenues.

Sheriff’s Deputy arrived at 7:16 P.M.

2. Board review and general discussion of CY 2012 Draft Expense Budget.
 - a. Options for reducing expenses.
3. Board review and general discussion of CY 2012 Draft Capital Expenses
 - a. Options for managing capital expenses.

IV. Upcoming Meeting Attendance

- A. September 29th, 2011 – WTA Fall Budget and Finance Workshops (DePere, WI)
- B. October 23rd, 2011, through October 26th, 2011 – WTA Annual Convention (Green Bay, WI)

V. Board Member Requests for Future Agenda Items

- A. Next Budget Wksp. – Review remnant items, utility numbers, a number of items requiring motions to direct staff to complete various activities.

VI. Adjournment – 8:54 P.M.

MOTION: (Unanimous consent) Adjourn.

CARRIED.

Respectfully submitted,
Susan Nester-Huebner, Town Clerk