

TOWN OF CLAYTON  
Town Board of Supervisors

Meeting Agenda

7:00 P.M. on Wednesday, April 4<sup>th</sup>, 2012

Town Office Meeting Room, 8358 County Road T, Larsen, WI 54947

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- I. Call to Order:
  - A. Pledge of Allegiance, Notice Verification, Roll
- II. Public Hearing:
  - A. No Public Hearing.
- III. Approval of Minutes:
  - A. Minutes of the Regular Town Board Meeting – Wednesday, April 21<sup>st</sup>, 2012
- IV. Open Forum – Town-related Matters not on the Board’s Agenda:

Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit to the Town Clerk. Town-Related Matters not on the Board’s Agenda: Pursuant to Wis. Stats. 19.32(2) and 19.84(2), the public may present matters; however, limited discussion may occur but no action may be taken until specific notice of the subject matter of the proposed action can be given.
- V. Correspondence:
  - A. CY 20122 Winnebago County Land And Water Conservation Department Annual Report.
  - B. Winnebago County Solid Waste Management Board Report
- VI. Discussion Items (No action will be taken.):
  - A. County Supervisor Report
  - B. Winnebago County Sheriff’s Department – Public Concerns and Issues
  - C. Clayton/Winchester Fire Department
  - D. Larsen/Winchester Sanitary District
  - E. Administration Comments
- VII. Licenses and Permits
  - A. Discussion/Action: Consideration and approval of Operator Licenses:
    1. No Operators Licenses
- VIII. Zoning – Town Board receipt, review, and consideration of Plan Commission Referrals:
  - A. No Referrals.
- IX. Green Space – Town Board receipt, review, and consideration of Green Space Committee Referrals:
  - A. No Referrals.

X. Business:

- A. Discussion/Action: Town Board review and consideration of the Town’s CY 2011 Town Audit as presented by Mike Konecny of Schenck SC the Town’s auditing firm.
- B. Discussion/Action: Town Board review and consideration of Resolution 2012-006 A Resolution Disallowing the Claim made by High Point Estates Inc. for damages as a result of the Special Fees levied by the Town for CY 2011 paving of the roads in the Plat High Point Estates.
- C. Discussion/Action: Town Board review and consideration of staff’s recommendations relative to the purchase of Municipal lawn mowing equipment for the Town’s Public Works Department.
- D. Discussion/Action: Town Board review and consideration of the Town Administrator’s CY 2011 Performance Evaluation and Employment Agreement for CY 2012 and 2013.
- E. Discussion/Recommendation: Town Board review and direction to staff relative to possible long term debt financing to be issued by the Town of Clayton with Michael S. Hallmann of Lantern Associates, LLC.
- F. Discussion/Recommendation: Board discussion and direction to staff relative to the potential agenda items for consideration at the Town’s Annual Electors Meeting.

XI. Upcoming Meeting Attendance

XII. Board Member Requests for Future Agenda Items

XIII. Review of Disbursements

XIV. Adjournment

Respectfully submitted,  
 Mark E. Luebke, Town Chairperson

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

- 1) Town Office
- 2) Corner of JJ & Breezewood
- 3) Clayton School

UPCOMING MEETINGS (all begin at 7:00 PM unless specified):

| <a href="http://www.townofclayton.net">www.townofclayton.net</a> | <b>April</b> | <b>May</b>  | <b>June</b> |
|--|--------------|-------------|-------------|
| Town Board   | 4, 10,18     | 2, 16       | 6, 20       |
| Plan Commission  | 11           | 9           | 13          |
| Green Space Committee  | 19 (7:00PM)  | 17 (7:00PM) | 21 (7:00PM) |