

TOWN OF CLAYTON  
Town Board of Supervisors  
Special Meeting Minutes

5:30 P.M. on Friday, October 9<sup>th</sup>, 2015

Town Meeting Room, 8348 County Road T, Larsen, WI 54947

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I. Call to Order:

A. Notice Verification, Roll

1. Town Board Chairman Geise called the meeting to order at 5:30 P.M.
2. Pledge of Allegiance recited.
3. Meeting properly posted at three locations in the Town.
4. Roll

a. Board of Supervisors

Chair Geise	PRESENT
Supervisor Lettau	ABSENT
Supervisor Grundman	PRESENT
Supervisor Schmidt	PRESENT
Supervisor Reif	PRESENT

b. Staff

Administrator Johnston	PRESENT
Treasurer Straw	PRESENT
Town Attorney – Ashley Lehocky	PRESENT

II. Public Hearing(s) and/or Public Information Meeting(s):

III. Business:

- A. Discussion/Action: Town Board review and consideration of Resolution 2015-012 A Resolution Dissolving the Clayton /Winchester Joint Fire Board as well as the Clayton/Winchester Joint Fire Department.

Town Attorney, Ashley C. Lehocky (Ashley), has provided staff with a Draft copy of Resolution 2015-012. The Draft Resolution is similar in format to the one passed by the Town of Winchester and is intended to take the formal action dissolving the Clayton /Winchester Joint Fire Board as well as the Clayton/Winchester Joint Fire Department. Ashley will be in attendance at the Board's meeting to answer any question about the Resolution and/or the process. If the Board agrees with the proposed action a motion would be in order to approve Resolution 2015-012 A Resolution Dissolving the Clayton /Winchester Joint Fire Board as well as the Clayton/Winchester Joint Fire Department. Additionally, the Board should direct staff to post the Resolution as required.

- Attorney Lehocky described the process of splitting from the Winchester Fire Department. Discussed Winchester Resolution passed at their Town Board meeting on Monday, October 5, 2015. Winchester cannot delay something that already has been dissolved. Administrator Johnston admits that the only part of the Joint Fire Board that still exists are the three members from Town of Clayton. Attorney Lehocky mentioned that it would not be recommended for the last three members to pass a resolution.
- Discussed why we did not take action.
- Reviewed events leading to this meeting.

**MOTION:**

Motion by: Supervisor Grundman

Seconded by: Supervisor Reif

Motion: To pass Resolution 2015-012 A Resolution Dissolving the Clayton/Winchester Joint Fire Board and the Clayton/Winchester Joint Fire Department.

Vote: **Chair requested roll call vote:**

Chair Geise: Aye

Supervisor Schmidt: Aye

Supervisor Reif: Aye

Supervisor Grundman: Aye

Supervisor Lettau: Absent

Motion carried with 4 ayes and 1 absent.

- B. Discussion/Action: Town Board review, consideration and direction to staff relative Draft Ordinance 2015-004 an Ordinance establishing a Town of Clayton Fire and Rescue Department.

Town Attorney, Ashley C. Lehocky (Ashley), has provided staff with a Draft copy of Ordinance 2015-004. The Draft Ordinance creates the Town of Clayton Fire and Rescue Department which replaces the Clayton Winchester Joint Fire Department. Ashley will be in attendance at the Board's meeting to answer any question relative to the Ordinance and/or the process. The only question the Administration has relative to the Draft Document is highlighted in yellow. Specifically, if the Chief is not to be appointed from the Town's existing staff or is he not to be a member of staff once he is appointed. The Administration understands the minutia of the point, however, if the Board creates the fulltime Chief Position the Chief will be an employee of the Town. If the Board agrees with the proposed action a motion would be in order to direct staff to publish the Class 1 Notice and schedule the consideration and approve of the Draft Ordinance 2015-004 An Ordinance establishing a Town of Clayton Fire and Rescue Department. The Administration expects that the Board will have this item on its Wednesday, October 21<sup>st</sup>, 2015 agenda.

**MOTION:**

Motion by: Supervisor Schmidt

Seconded by: Supervisor Grundman

Motion: Forward Ordinance 2015-004 to the next Town Board meeting on October 21, 2015.

Vote: Motion carried 4-0 (1 absent).

IV. Board Member Requests for Future Agenda Items:

V. Adjournment:

Motion made by unanimous consent to Adjourn at 5:45 p.m.

Respectfully submitted,

Laurie Goffard, Deputy Clerk