

TOWN OF CLAYTON

POSTED 10/15/2010
REMOVE 10/21/2010

Town Board of Supervisors Regular Meeting

Wednesday, October 20, 2010, 7:00 p.m.

Town Office Building – Meeting Room – 8358 County Road T, Larsen, WI 54947

Agenda

I. Call to Order

- Pledge of Allegiance, Notice Verification, Roll

II. Approval of Minutes

- Special Town Board Meeting (Budget Workshop) – October 5, 2010
- Regular Town Board Meeting – October 6, 2010
- Special Town Board Meeting (Budget Workshop) – October 12, 2010

III. Open Forum – Non-Agendized Town-related Matters

- Please complete “Request to Speak at Meeting” form located on the agenda table and give to the Town Clerk. Non-Agendized Town-Related Matters: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters; however, limited discussion may occur but no action may be taken until specific notice of the subject matter of the proposed action can be given.

IV. Correspondence – none

V. Discussion Items (No action will be taken.)

- A. County Supervisor Report
- B. Winnebago County Sheriff's Dept. – Public Concerns and Issues
- C. Clayton-Winchester Fire Chief Report
- D. Administration Comments

VI. Zoning – Receipt of Information from Plan Commission

- A. Staff review of the Town's proposed wind energy device Ordinance.
- B. Plan Commission review and recommendation on a CSM for Lois and Donald Shaw, 9670 Oakwood Avenue, Neenah, WI 54956, for property located on the northeast corner of West Shady Lane and Oakwood Avenue in the Town of Clayton (Tax ID #006-0031).
- C. Plan Commission review and recommendation on a CSM for First Business Bank, P.O. Box 057, Appleton, WI 54912, for property located on the northwest corner of Larsen Road and Center Road extended in the Town of Clayton (Tax ID #006-0576).
- D. Plan Commission review and recommendation on the Winnebago County Petition of Planning & Zoning Committee for the proposed text amendment change affecting Chapter 22, “Winnebago County Comprehensive Plan”, of the Winnebago County General Code

VII. Business

- A. **Discussion / Action** – Operator Licenses
 - Appeal – Anthony Boegh (New)
- B. **Discussion / Action** – Consideration and approval of Original Alcohol License Application for the period of October 21, 2010, to June 30, 2011, in and for the Town of Clayton, subject to compliance with State Statutes and Municipal Ordinances.

The following party has applied for an Original Class B Beer/Class B Liquor License, in and for the Town of Clayton, for the period of October 21, 2010, to June 30, 2011, subject to compliance with State Statutes and Municipal Ordinances:

ACKH Properties, LLC, 2788 Towne Court, Neenah, WI 54956. Agent: Karl D Huiting.

- C. **Discussion / Action** – Consideration and approval for a Change of Agent for Reserve Class B Beer/Class B Liquor License, in and for the Town of Clayton, subject to compliance with State Statutes and Municipal Ordinances.

The following Reserve Class B Beer/Class B Liquor Licensee has applied for a Change of Agent, in and for the Town of Clayton, for the period of October 21, 2010, to June 30, 2011, subject to compliance with State Statutes and Municipal Ordinances:

Boe, LLC, 8386 State Road 76 Suite B, Neenah, WI 54956. Agent: Jeffrey A. Boe

- D. **Discussion / Action** – Town Board action on a Plan Commission review and recommendation on a CSM for Lois and Donald Shaw, 9670 Oakwood Avenue, Neenah, WI 54956, for property located on the northeast corner of West Shady Lane and Oakwood Avenue, in the Town of Clayton (Tax ID #006-0031).
- E. **Discussion / Action** – Town Board action on a Plan Commission review and recommendation on a CSM for First Business Bank, P.O. Box 057, Appleton, WI 54912, for property located on the northwest corner of Larsen Road and Center Road extended in the Town of Clayton (Tax ID #006-0576).
- F. **Discussion / Action** – Town Board action on a Plan Commission review and recommendation on the Winnebago County Petition of Planning & Zoning Committee for the proposed text amendment change affecting Chapter 22, “Winnebago County Comprehensive Plan”, of the Winnebago County General Code.
- G. **Discussion / Action** – The Board will conduct a second reading and act on Resolution #2010-015: A Resolution Amending the Ordinance setting the Speed Limits within the Town’s Subdivisions and on certain specified Town Roads. The amendment would reduce the speed limit on Shady Lane from STH “76” to approximately 2,500 feet west of the intersection of Shady Lane and STH “76”.
- H. **Discussion / Action** – Town Board discussion and direction to staff on a Plan Commission report and referral on the remodeling of the existing Fire Station or the construction of a new Fire Structure in the Town of Clayton.
- I. **Discussion / Action** – Town Board action on a Change Order for the Contract used to generate the Plan Commission’s report and referral on the remodeling of the existing Fire Station or the construction of a new Fire Structure in the Town of Clayton.
 - 1. Consideration of a Change Order for additional Plan Commission meetings attended by the Contractor.
 - 2. Consideration of a Change Order for additional planning and architectural work requested by the Town Board.
- J. **Discussion / Action** – Town Board action on approving a CY 2010 Budgeted State Trust Fund Loan with a term of five (5) years and an amount of \$500,000.00 for the reconstruction of approximately one (1) mile of Larsen Road, from Clayton Avenue to STH “76”
- K. **Discussion / Action** – Town Board direction to staff relative to making the Town’s Assessment Roll documentation available on the Town Assessor’s Company Home Page.
- L. **Discussion / Action** – Town Board action on the following Change Orders on the Larsen Road Project:
 - 1. Consideration of a Change Order for excavation below sub-grade over the length of the project.
 - 2. Consideration of Change Orders to allow for the installation of the trail without the unnecessary removal of trees.
 - a. Richard E. and Carol H. Breaker, 2603 Larsen Road
 - b. Jason D. Ehrmentraut, 2847 Larsen Road
 - 3. Consideration of a Change Order for delaying the installation of the final lift of asphalt on the project until CY 2011.
- M. **Discussion / Action** – Town Board action of an approval of repairs to 1998 IHC Truck in the amount of \$2,100.00, with the funding coming from the Town’s Public Works Repair and Maintenance Budget Line Item.
- N. **Discussion / Action** – Town Board action setting the Town’s participation in the Winnebago County Solid Waste Rebate Program Agreement and Tonnage Designation Form – 2011.

- O. **Discussion / Action** – Town Board approval for providing the Town’s Public Works Foreman with a Municipal Cellular Telephone for business use and emergency contact.
- P. **Discussion/Recommendation**: – Town Board direction to staff relative to the continued leasing of the Town-owned land located at 2990 CTH “II”, specifically identified as Tax ID #006-0391-05, in the Town of Clayton.
- Q. **Discussion/Recommendation**: – Town Board recommendation to staff on creating a Christmas Tree collection program for the Town.

VIII. Upcoming Meeting Attendance

IX. Board Member Requests for Future Agenda Items

X. Approval of Disbursements

XI. Adjournment

Respectfully Submitted, Mark E. Luebke, *Town Chairperson*

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call Town Office at 836-2007. This agenda has been posted at all three locations in the Town of Clayton:

- 1) Town Office
- 2) Corner of JJ & Breezewood
- 3) Clayton School

UPCOMING MEETINGS (all begin at 7:00 p.m. unless specified):

www.townofclayton.net	<u>October</u>	<u>November</u>	<u>December</u>
Town Board		3, 17	1, 15
Plan Commission		10	8
Green Space Committee	21 (5:30pm)	18 (5:30pm)	16 (5:30pm)
ClaytonFest 2011 Committee		16	
CY 2011 Levy & Transportation Budget Approval by Electors		Date/Time TBD	
Special Town Electors’ Meeting – Fire Station D			