

TOWN OF CLAYTON
Board of Supervisors
Meeting Agenda
7:00 P.M. on Wednesday, December 2nd, 2015
Town Meeting Room, 8348 County Road T, Larsen, WI 54947

- I. Call to Order:
 - A. Pledge of Allegiance
 - B. Verification of Notice
 - C. Meeting Roll

- II. Public Hearing(s) and/or Public Information Meeting(s):
 - A. No Public Hearings and/or Public Information Meetings.

- III. Approval of Minutes:
 - A. Approval of the Minutes of the Town Board meeting of Wednesday, November 18th, 2015.

- IV. Open Forum – Town-related Matters not on the Agenda:
 - A. Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit to the form to the Town Clerk. Pursuant to Wisconsin Statutes 19.32(2) and 19.84(2), Town related matters not on the Agenda may be presented; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given.

- V. Correspondence:
 - A. Winnebago County Planning and Zoning CY 2016 Calendar of Events.

- VI. Discussion Items (No action will be taken):
 - A. County Supervisor Report
 - B. Winnebago County Sheriff’s Department – Public Concerns and Issues
 - C. Clayton-Winchester Fire Department
 - D. Larsen-Winchester Sanitary District
 - E. Administration Comments

- VII. Operator Licenses Issued by the Town Clerk:
 - A. New:
 - i. Janet Cavanaugh

 - B. Renewal:
 - i. No Renewal Licenses Issued

- VIII. Business referred by the Plan Commission:

Town Board receipt, review and consideration of Plan Commission Referrals (second Town Board meeting of the month):

 - A. No Referrals.

- IX. Business referred by the Green Space Committee:
Town Board receipt, review and consideration of Green Space Committee Referrals (second Town Board meeting of the month):
A. No Referrals.
- X. Business:
- A. Discussion/Action: Town Board review and consideration of Resolution 2015-015 A Resolution Creating a Statutorily required list of Appointed Election Poll Workers for the CY 2016/17 election cycle submitted for approval by the Town Chair.
 - B. Discussion/Action: Town Board review and consideration of Resolution 2015-016 A Resolution changing, pursuant to the revised State Statutes, the Notice Posting locations for all Town Meetings to The Town Hall Posting Board and the Town's Website Home Page.
 - C. Discussion/Action: Town Board review and consideration of the Administration's Performance Evaluations and merit increase recommendation for the following position:
 - i. Town Treasurer /Assistant Administrator
 - ii. Town Deputy Clerk
 - D. Discussion/Action: Town Board review and consideration of a one year (CY 2016) Contract extension with a cost of living wage increase for the Town's Teamsters Union Local 662 Employees.
 - E. Discussion/Action: Town Board review and consideration of the renewal of the Town Administrator's Employment Contract for CY 2016 and CY 2017.
 - F. Discussion/Action: Town Board review and direction to staff relative to the Town's Statement of Intent and CY 2016 Winnebago County, Industrial Development Board, Per Capita Funding Program Application.
 - G. Discussion/Action: Town Board review and consideration of a lease contract for 7.11 acres of Town-owned land located at 2990 County Road "II" and specifically known as Tax ID # 006-0391-05.
 - H. Discussion/Action: Town Board review, consideration, and direction to staff on additional updates/adjustments to the Town's CY 2016 Fee Schedule.
 - I. Discussion/Action: Town Board review, consideration, and direction to Town staff on a residents' request to create an e-mail list for the Town's Quarterly Newsletter.
 - J. Discussion/Action: Town Board review, consideration, and direction to staff relative to a request by a Town resident to make additional improvement to the ditch side slopes and other restoration concerns in the area of the Town's CY 2015 Capital Restoration projects.

K. Discussion/Action: Town Board review and consideration of a logo for the Clayton Fire Rescue Department.

- XI. Review of Disbursements:
- XII. Review of General Fund Budget Update (Second Town Board meeting of the month):
- XIII. Upcoming Meeting Attendance:
- XIV. Board Member Requests for Future Agenda Items:
- XV. Adjournment:

Respectfully submitted,
Russell D. Geise, Town Chairperson

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

- 1) Town Office
- 2) Corner of JJ & Breezewood
- 3) Clayton School

UPCOMING MEETINGS (all begin at 7:00 PM unless specified) (Green Space Committee Meetings are scheduled to start at 5:30 P.M).

www.townofclayton.net	December	January	February
Town Board Meeting	16 th	6 th and 20 th	3 rd and 17 th
Plan Commission	9 th	13 th	10 th
Green Space Committee	9 th	13 th	10 th