

Town of Clayton

Town Board

Meeting Agenda

7:00 P.M. on Wednesday, February 7th, 2018

Town Hall, 8348 County Road “T”, Larsen, WI 54947

- I. Call to Order:
 - A. Pledge of Allegiance
 - B. Verification of Notice
 - C. Meeting Roll

- II. Public Hearing(s) and/or Public Information Meeting(s):
 - A. No Public Hearings and/or Public Information Meetings.

- III. Approval of Minutes:
 - A. Approval of the Wednesday, January 17th, 2018 Town Board Meeting Minutes.

- IV. Open Forum – Town-related Matters not on the Agenda:
 - A. Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit the form to the Town Clerk. Pursuant to Wisconsin Statutes 19.32(2) and 19.84(2), Town related matters not on the Agenda may be presented; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given.

- V. Correspondence:
 - A. January Building Inspection Report
 - B. Correspondence from the Fox Cities Regional Partnership.
 - C. Notice from the Office of the Winnebago County Treasurer
 - D. Notice from the Town’s Insurance Carrier on coverage for the repairs to the Town’s Cistern pumping system.
 - E. Correspondence from the State Department of Natural Resources to the Larsen Drainage District relating to an after-the-fact Permit Application.
 - F. Copy of an e-mail from Eric Fowle, Executive Director of the East Central Wisconsin Planning Commission.

- VI. Discussion Items (No action will be taken):
 - A. County Supervisor Report
 - B. Winnebago County Sheriff’s Department: – Public Concerns and Issues

- C. Clayton Fire Rescue Department (First Meeting of the Month)
 - a. Clayton Fire Rescue First Responder (First Meeting of the Month)
- D. Larsen-Winchester Sanitary District
- E. Administration Comments

VII. Operator Licenses Issued by the Town Clerk:

A. New:

- i. No New Licenses Issued

B. Renewal:

- i. No Renewal Licenses Issued

VIII. Business referred by the Plan Commission:

Town Board receipt, review, and consideration of Plan Commission Referrals (second Town Board meeting of the month):

- A. No Referrals

IX. Business referred by the Green Space Committee:

Town Board receipt, review, and consideration of Green Space Committee Referrals (second Town Board meeting of the month):

- A. No Referrals

X. Business:

A. Discussion/Action: Town Board review and consideration of the purchase of a Kubota KX040 Mini-excavator for the Town's Storm Water Management Utility.

B. Discussion/Action: Town Board review and consideration of an Amendment to the list created by Resolution 2017-009 A Resolution Creating a Statutorily required list of Appointed Election Poll Workers for the CY 2018/19 election cycle to add the following to the list of approved poll workers:

- i. Christine L. Dieck-Hillegas, 3602 Jadetree Terrace, Neenah, WI, 54956.
- ii. Kay L. Lorbiecki, 3693 Emerald Crown Parkway, Neenah, WI, 54956.
- iii. Roger L. Ackerman, 8045 Saquaro Court, Neenah, WI, 54956.

C. Discussion/Action: Town Board review and consideration of authorizing staff to issue a Request For Proposals (RFP) for the Town's annual Crack Sealing Projects and Pulverizing and Paving Projects to consist of the following.

a. Crack Sealing

- i. Crack sealing American Drive east of Campers Way
- ii. Crack Sealing Campers Way
- iii. Crack sealing Keily Way
- iv. Crack sealing the Plats of Emerald Crown I and II
- v. Crack sealing the Plat of Hidden Park
- vi. Crack sealing the Plat of Breaker Ridge
- vii. Crack sealing Moeser Lane
- viii. Crack sealing Voyager Drive
- ix. Crack sealing Hickory Avenue from Unland Road to Fairview Road
- x. Crack sealing Grandview Road from Moeser Lane to the West Town Line

b. Pulverize, Pave, and install Curb Returns

- i. Pulverize, pave and install curb returns on Holiday Court
- ii. Pulverize, pave and install curb returns on West American Drive from STH "76" through the intersection of Campers Way.

D. Discussion/Action: Town Board review and consideration of the CY 2018 update to the Town's 5/10-YEAR CAPITAL RECONSTRUCTION PLAN.

E. Discussion/Action: Town Board review and consideration of completing the re-keying of the Municipal Facilities to include the Town's Shop, the Town's Cold Storage Facility, the Town's Sign Shop, and the Town's Salt Shed.

F. Discussion/Action: Town Board review and consideration of a Solid Waste and Recycling Fee Refund for a residence used by the Town of Clayton Fire Department for a training burn located at 8804 North Oakwood Avenue.

- XI. Review of Disbursements:
- XII. Review of General Fund Budget Update (Second Town Board meeting of the month):
- XIII. Upcoming Meeting Attendance:
- XIV. Board Member Requests for Future Agenda Items:
- XV. **CLOSED SESSION OF THE TOWN BOARD:**

A. Discussion/Action: Town Board Review and Consideration of moving into a Closed Session Pursuant to WI Statute 19.85(1)(e) and 19.85(1)(g).

- i. **19.85 (1)(e)** - Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
- ii. **19.85 (1)(g)** - Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

The Town Board of the Town of Clayton will consider a Motion to Adjourn to a Closed Session to deliberate negotiation, terms, and confer with legal counsel regarding a potential Border Agreement with the Village of Fox Crossing and the potential sale of Town owned land.

Pursuant to WI Stat. 19.85 (2), the Town Board will reconvene into open session.

- i. **19.85 (2)** - No governmental body may commence a meeting, subsequently convene in closed session and thereafter reconvene again in open session within 12 hours after completion of the closed session, unless public notice of such subsequent open session was given at the same time and in the same manner as the public notice of the meeting convened prior to the closed session.

XVI. Adjournment:

Respectfully submitted,
Russell D. Geise, Town Chairperson

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

- 1. The Town Hall Posting Board – 8348 CTR “T” Larsen WI 54947
- 2. The Town’s Web Page – www.claytonwi.govoffice3.com

UPCOMING MEETINGS (all begin at 7:00 p.m. unless specified)

(Green Space Committee Meetings are scheduled to start at 5:30 p.m.)

www.townofclayton.net	February	March	April
Town Board Meeting	21 st	7 th and 21 st	4 th and 18 th
Plan Commission	14 th	14 th	11 th
Green Space Committee	14 th	14 th	11 th