

Town of Clayton

Town Board

Meeting Agenda

7:00 P.M. on Wednesday, March 7<sup>th</sup>, 2018

Town Hall, 8348 County Road "T", Larsen, WI 54947

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- I. Call to Order:
  - A. Pledge of Allegiance
  - B. Verification of Notice
  - C. Meeting Roll
  
- II. Public Hearing(s) and/or Public Information Meeting(s):
  - A. No Public Hearings and/or Public Information Meetings.
  
- III. Approval of Minutes:
  - A. Approval of the Wednesday, February 21<sup>st</sup>, 2018 Town Board Meeting Minutes.
  
- IV. Open Forum – Town-related Matters not on the Agenda:
  - A. Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit the form to the Town Clerk. Pursuant to Wisconsin Statutes 19.32(2) and 19.84(2), Town related matters not on the Agenda may be presented; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given.
  
- V. Correspondence:
  - A. March 2018 Building Inspector’s Report.
  - B. Community Foundation for the Fox Valley Region, Town of Clayton, Financial Report.
  
- VI. Discussion Items (No action will be taken):
  - A. County Supervisor Report
  - B. Winnebago County Sheriff’s Department: – Public Concerns and Issues
  - C. Clayton Fire Rescue Department (First Meeting of the Month)
    - a. Clayton Fire Rescue First Responder (First Meeting of the Month)
  - D. Larsen-Winchester Sanitary District
  - E. Administration Comments
  
- VII. Operator Licenses Issued by the Town Clerk:

A. New:

- i. Rachel L. Gadicke
- ii. Melissa R. Mahlke

B. Renewal:

- i. No Renewal Licenses Issued

VIII. Business referred by the Plan Commission:

Town Board receipt, review, and consideration of Plan Commission Referrals (second Town Board meeting of the month):

- A. No Referrals.

IX. Business referred by the Green Space Committee:

Town Board receipt, review, and consideration of Green Space Committee Referrals (second Town Board meeting of the month):

- A. No Referrals.

X. Business:

- A. Discussion/Action: Town Board review and consideration of adjusting the Department of Public Works work hours to a summer schedule as outlined in the Town's Contract with the Teamsters Local 662.
- B. Discussion/Action: Town Board review and consideration of an Agreement with the American Red Cross to use the Town Hall Building as an Emergency Shelter should a disaster situation occur.
- C. Discussion/Action: Town Board review and consideration of authorizing staff to research the cost of moving the garage located on the Town owned property at 8989 Clayton Avenue to the Town's Public Works facility at 8348 CTR "T" in Larsen.
- D. Discussion/Action: Town Board review and consideration of an Amendment to the list created by Resolution 2017-009 A Resolution Creating a Statutorily required list of Appointed Election Poll Workers for the CY 2018/19 election cycle to add the following to the list of approved poll workers:
  - i. Mark A. Johnson, 6214 Furman Road, Larsen, WI, 54947.

- E. Discussion/Action: Town Board review and consideration of any agenda items the Board may wish to place on the agenda for the 168<sup>th</sup> Annual Meeting of the Town Electors.
- F. Discussion/Action: Town Board review and consideration of replacing the failed lighting on the Town’s Public Works Building located at 8348 CTR “T” in Larsen.
- G. Discussion/Action: Town Board review and consideration of the following Town of Clayton Fire Department Policy:
  - i. Public Works Department Assistance
- H. Discussion/Action: Town Board review and consideration of Fire Department / DNR Memorandum of Understanding for Mutual Aid and Fire Suppression Services.

- XI. Review of Disbursements:
- XII. Review of General Fund Budget Update (Second Town Board meeting of the month):
- XIII. Upcoming Meeting Attendance:
- XIV. Board Member Requests for Future Agenda Items:
- XV. Adjournment:

Respectfully submitted,  
 Russell D. Geise, Town Chairperson

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

1. The Town Hall Posting Board – 8348 CTR “T” Larsen WI 54947
2. The Town’s Web Page – [www.claytonwi.govoffice3.com](http://www.claytonwi.govoffice3.com)

**UPCOMING MEETINGS (all begin at 7:00 p.m. unless specified)**

**(Green Space Committee Meetings are scheduled to start at 5:30 p.m.)**

<a href="http://www.townofclayton.net">www.townofclayton.net</a>	March	April	May
Town Board Meeting	21 <sup>st</sup>	4 <sup>th</sup> and 18 <sup>th</sup>	2 <sup>nd</sup> and 16 <sup>th</sup>
Plan Commission	14 <sup>th</sup>	11 <sup>th</sup>	9 <sup>th</sup>
Green Space Committee	14 <sup>th</sup>	11 <sup>th</sup>	9 <sup>th</sup>