

TOWN OF CLAYTON
Town Board of Supervisors
Meeting Agenda

7:00 P.M. on Wednesday, April 3rd, 2013

Town Office Board Room, 8348 County Road T, Larsen, WI 54947

- I. Call to Order:
 - A. Pledge of Allegiance
 - B. Verification of Notice
 - C. Meeting Roll

- II. Public Hearings and/or Informational Meetings:
 - A. Public Hearing before the Town Board on Resolution #2013-002 A Resolution Adopting an Official State of Wisconsin Compliant Records Retention Ordinance for the Town of Clayton, County of Winnebago.

- III. Approval of Minutes:
 - A. Approval of the Minutes of the Regular Town Board Meeting of Wednesday, March 20th, 2013.

- IV. Open Forum – Town-related Matters not on the Agenda:

Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit to the form to the Town Clerk. Pursuant to Wisconsin Statutes 19.32(2) and 19.84(2), Town related matters not on the Agenda may be presented; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given.

- V. Correspondence:
 - A. Notice of a Winnebago Towns Association Unit Meeting.
 - B. Winnebago County Zoning Department notice.
 - C. Notice of Award for a Department of Natural Resources Recycling Grant

- VI. Discussion Items (No action will be taken):
 - A. County Supervisor Report
 - B. Winnebago County Sheriff’s Department – Public Concerns and Issues
 - C. Clayton-Winchester Fire Department
 - D. Larsen-Winchester Sanitary District
 - E. Administration Comments

- VII. Operator Licenses Issued by the Town Clerk:
 - A. New:
 - i. Molly Stark

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- B. Renewal:
 - i. No Renewed Licenses Issued
 - VIII. Business referred by the Planning and Zoning Commission:
Town Board receipt, review, and consideration of Plan Commission Referrals:
 - A. No Referrals.
 - IX. Business referred by the Green Space Committee:
Town Board receipt, review, and consideration of Green Space Committee Referrals:
 - A. No Referrals, the Thursday, March 21st, 2013 Green Space Committee meeting was called due to the lack of a quorum.
 - X. Business:
 - A. Discussion/Action: Town Board review and consideration of the Second Reading of Resolution #2013-002 A Resolution Adopting an Official State of Wisconsin Compliant Records Retention Ordinance for the Town of Clayton, County of Winnebago.
 - B. Discussion/Action: Town Board review and consideration of its continuing membership and contribution level in the Fox Cities Online Organization.
 - C. Discussion/Action: Town Board review and consideration of the following Change Orders to the Town/Fire Hall renovation project:
 - a. Fire Hall shower room heating and lighting controls.
 - b. Well pump controls for the Trail Head Park restrooms and Town Garage.
 - D. Discussion/Recommendation: Town Board direction to staff relative to issuing a 3-year Request For Proposals (RFP) for Engineering Services for the Town of Clayton.
 - E. Discussion/Recommendation: Town Board review of a Draft Agenda and direction to staff relative to the potential agenda items for consideration at the Town's Annual Electors Meeting.
 - XI. Upcoming Meeting Attendance
 - XII. Board Member Requests for Future Agenda Items
 - XIII. Review of Disbursements
 - XIV. Adjournment

Respectfully submitted,
Mark E. Luebke, Town Chair

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

- 1) Town Office 2) Corner of JJ & Brezewood 3) Clayton School

UPCOMING MEETINGS (all begin at 7:00 PM unless specified):

www.townofclayton.net	April	May	June
Annual Meeting of the Town Electors	16 th ,		
Town Board	3 rd , and 17 th	1 st , and 15 th	5 th , and 19 th ,
Plan Commission	10 th	8 th	12 th ,
Green Space Committee	18 th	16 th	20 th ,