

Town of Clayton

Town Board

Meeting Agenda

7:00 P.M. on Wednesday, April 4th, 2018

Town Hall, 8348 County Road "T", Larsen, WI 54947

- I. Call to Order:
 - A. Pledge of Allegiance
 - B. Verification of Notice
 - C. Meeting Roll
- II. Public Hearing(s) and/or Public Information Meeting(s):
 - A. No Public Hearings and/or Public Information Meetings.
- III. Approval of Minutes:
 - A. Approval of the Wednesday, March 21st, 2018 Town Board Meeting Minutes.
- IV. Open Forum – Town-related Matters not on the Agenda:
 - A. Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit the form to the Town Clerk. Pursuant to Wisconsin Statutes 19.32(2) and 19.84(2), Town related matters not on the Agenda may be presented; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given.
- V. Correspondence:
 - A. A copy of the March 2018 Building Inspection report.
 - B. A copy of the December 14th, 2017 Larsen Drainage Ditch Meeting Minutes.
 - C. A copy of an excerpt of the Winnebago County Board of Supervisors Meeting adopting a Planning and Zoning Committee recommended Shoreland Zoning change.
 - D. A copy of an e-mail from Chief Forbes, Fire Chief for the Town of Winchester.
 - E. A copy of Gaining and Maintaining Young Adults in Wisconsin, published for the Fox Cities Economic Development Professionals Meeting of March 22nd, 2018.
- VI. Discussion Items (No action will be taken):
 - A. County Supervisor Report
 - B. Winnebago County Sheriff’s Department: – Public Concerns and Issues
 - C. Clayton Fire Rescue Department (First Meeting of the Month)
 - a. Clayton Fire Rescue First Responder (First Meeting of the Month)

- D. Larsen-Winchester Sanitary District
- E. Administration Comments

VII. Operator Licenses Issued by the Town Clerk:

A. New:

- i. Jeremy Jesse

B. Renewal:

- i. No Renewal Licenses Issued

VIII. Business referred by the Plan Commission:

Town Board receipt, review, and consideration of Plan Commission Referrals (second Town Board meeting of the month):

- A. No Referrals.

IX. Business referred by the Green Space Committee:

Town Board receipt, review, and consideration of Green Space Committee Referrals (second Town Board meeting of the month):

- A. No Referrals.

X. Business:

- A. Discussion/Action: Town Board review and consideration of approving the provision of and requiring the use of Department of Public Works (DPW) uniforms by contracting with Cintas to provide the garments.
- B. Discussion/Action: Town Board review and consideration of transferring funds from the Cemetery Reserve Account to complete the damage repair and maintenance of the head stones in Royer Cemetery.
- C. Discussion/Action: Town Board review and consideration of a Town resident's. to place deer crossing signs at 2560 East Shady Lane in the Town of Clayton.
- D. Discussion/Action: Town Board review and consideration of the Draft CY 2017 Town Audit presented by Mike Konecny as prepared by Schenck SC under the supervision of Virginia Hinz, CPA Manager, Government and Not-For-Profit Group.
- E. Discussion/Action: Town Board review and consideration of allocating the Town's Unassigned CY 2017 Fund Balance to the following projects:

- i. The funding needed to complete the purchase and equipment for the Fire Department's First Response Truck.
- ii. Partially funding the CY 2019 scheduled replacement of the Fire Department's Self Contained Breathing Apparatus (SCBA).
- iii. The Purchase of salt brine making and distribution equipment for the Public Works Department.
- iv. The installation of a closed-circuit surveillance camera system at the Town Hall, Trailhead Park and Clayton Park.
- v. The installation of sidewalk on the north side of the Municipal Building.

F. Discussion/Action: Town Board review and consideration of any agenda items the Board may wish to place on the agenda for the 168th Annual Meeting of the Town Electors.

XI. Review of Disbursements:

XII. Review of General Fund Budget Update (Second Town Board meeting of the month):

XIII. Upcoming Meeting Attendance:

XIV. Board Member Requests for Future Agenda Items:

XV. **CLOSED SESSION OF THE TOWN BOARD:**

A. Discussion/Action: Town Board Review and Consideration of moving into a Closed Session Pursuant to WI Statute 19.85(1)(e) and 19.85(1)(g).

- i. **19.85 (1)(g)** - Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

The Town Board of the Town of Clayton will consider a Motion to Adjourn to a Closed Session to deliberate negotiation, terms, and confer with legal counsel regarding a potential Border Agreement with the Village of Fox Crossing.

Pursuant to WI Stat. 19.85 (2), the Town Board will reconvene into open session.

- i. **19.85 (2)** - No governmental body may commence a meeting, subsequently convene in closed session and thereafter reconvene again in open session within 12 hours after completion of the closed session, unless public notice of such subsequent open

session was given at the same time and in the same manner as the public notice of the meeting convened prior to the closed session.

Respectfully submitted,
Russell D. Geise, Town Chairperson

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

1. The Town Hall Posting Board – 8348 CTR “T” Larsen WI 54947
2. The Town’s Web Page – www.claytonwi.govoffice3.com

UPCOMING MEETINGS (all begin at 7:00 p.m. unless specified)

(Green Space Committee Meetings are scheduled to start at 5:30 p.m.)

www.townofclayton.net	April	May	June
Town Board Meeting	18 th	2 nd and 16 th	6 th and 20 th
Plan Commission	11 th	9 th	13 th
Green Space Committee	11 th	9 th	13 th