

Town of Clayton  
Town Board  
Meeting Agenda  
7:00 P.M. on Wednesday, June 20<sup>th</sup>, 2018  
Town Hall, 8348 County Road "T", Larsen, WI 54947

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- I. Call to Order:
  - A. Pledge of Allegiance
  - B. Verification of Notice
  - C. Meeting Roll
- II. Public Hearing(s) and/or Public Information Meeting(s):
  - A. No Public Hearings and/or Public Information Meetings.
- III. Approval of Minutes:
  - A. Approval of the Wednesday, June 6<sup>th</sup>, 2018 Town Board Meeting Minutes.
- IV. Open Forum – Town-related Matters not on the Agenda:
  - A. Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit the form to the Town Clerk. Pursuant to Wisconsin Statutes 19.32(2) and 19.84(2), Town related matters not on the Agenda may be presented; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given.
- V. Correspondence:
  - A. Meeting Notice for the Wisconsin Town’s Association, Winnebago County Unit.
  - B. Wisconsin Policy Forum Publication.
  - C. Letter from the Winneconne Giles-Luce American Legion Post 364.
  - D. Winnebago County Solid Waste Management Board CY 2018 Recycling Tonnage Report.
- VI. Discussion Items (No action will be taken):
  - A. County Supervisor Report
  - B. Winnebago County Sheriff’s Department: – Public Concerns and Issues
  - C. Clayton Fire Rescue Department (First Meeting of the Month)
    - a. Clayton Fire Rescue First Responder (First Meeting of the Month)
  - D. Larsen/Winchester Sanitary District
  - E. Administration Comments
- VII. Operator Licenses Issued by the Town Clerk:
  - A. New:

i. Cheryl L. Klotz

B. Renewal:

- i. Leah E. Weiske
- ii. Kevin L. Buss
- iii. Julaine A. Schroeder
- iv. Therese A. Rathsack
- v. Victoria M. Gaweda
- vi. David M. Chesluck
- vii. Tori M. Bloechl
- viii. Mark A. Bombinski

C. The following renewal application for a Class “B” license to sell fermented malt beverages is on file in the Town of Clayton Clerk’s Office for the licensing period of July 1, 2018 through June 30, 2019, the granting of which is now pending and subject to compliance with State Statutes and Municipal Ordinances:

- a. SOL Restaurants LLC (d.b.a. Oinks Restaurant), 8386 State Road 76 Suite A, Neenah, WI 54956.  
Agent: Lynn Ann Miller

D. The following parties have a renewal application for a Class “B” license to sell fermented malt beverages, and a “Class B” license to sell intoxicating liquors on file in the Town of Clayton Clerk’s Office for the licensing period of July 1, 2018 through June 30, 2019, the granting of which is now pending and subject to compliance with State Statutes and Municipal Ordinances:

- a. Micki D’s, LLC, (d.b.a. The ReMixx), 8386 State Road 76 Suite B, Neenah, WI 54956.  
Agent: Michelle Baumann

VIII. Business referred by the Plan Commission:

Town Board receipt, review, and consideration of Plan Commission Referrals (second Town Board meeting of the month):

- A. Plan Commission recommendation to the Town Board on a Certified Survey Map (CSM) Application submitted by Dino Valeri for DSV LLC, 3440 DeKalb Lane, Neenah, WI 54956 for the Woodshed Bar and Grill located at 2895 CTR “II” Neenah, WI 54956 and 8472 STH “76” specifically identified as Tax ID # 006-0621-01 and Tax ID # 006-0621-02 both located in part of the northwest ¼ of the northwest ¼ of Section 24, Town 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- B. Plan Commission recommendation to the Town Board on a 2-Lot Certified Survey Map submitted By Mike and Joni Heinz, 8427 Pioneer Road and James Sturgis, 1740 Oakridge Road #A, for property located at 8427 Pioneer Road, Larsen, WI 54947 and specifically described as Tax ID# 006-0526-01 and part of Tax ID# 006-0531-03, being a part Section 20, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.

- C. Plan Commission recommendation to the Town Board on a Re-zoning application submitted By Mike and Joni Heinz, 8427 Pioneer Road and James Sturgis, 1740 Oakridge Road #A, for property located at 8427 Pioneer Road, Larsen, WI 54947 and specifically described as Tax ID# 006-0526-01 and part of Tax ID# 006-0531-03, being a part Section 20, Town 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin. The application is to re-zone the property from A-2 (General Agricultural District) to R-1 (Rural Residential District).
- D. Plan Commission recommendation to the Town Board on a Conditional Use Application Submitted by Ted Dominowski for a Home Occupation Major. The property is located at 2596 Oakridge Road, Neenah, WI 54956; specifically described as Tax ID #006-0653-04-01, being located in Section 25, Town 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- E. Plan Commission recommendation to the Town Board on a study completed by the Town's Planning Firm on an update the Conditional Use function of the Town's Zoning Code of Ordinances to bring it into compliance with Wisconsin Act 67 and the new requirements for Conditional Use Permits created by Act 67.
- F. Plan Commission update to the Town Board research into developing a Farmland Preservation Program for the Town.

IX. Business referred by the Green Space Committee:

Town Board receipt, review, and consideration of Green Space Committee Referrals (second Town Board meeting of the month):

- A. Green Space Committee recommendation to the Town Board on replacing the damaged and deteriorated soccer goal nets in both Clayton Park and Trailhead Park.
- B. Green Space Committee recommendation to the Town Board on a discussion with staff on creating a Social Media program and related policies for the Town of Clayton.

X. Business:

- A. Discussion/Action: Town Board review and consideration of Ordinance 2018-003 approving a Re-zoning request submitted by Mike and Joni Heinz, 8427 Pioneer Road and James Sturgis, 1740 Oakridge Road #A, for property located at 8427 Pioneer Road, Larsen, WI 54947 and specifically described as Tax ID# 006-0526-01 and part of Tax ID# 006-0531-03, being a part Section 20, Town 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin. The application is to re-zone the property from A-2 (General Agricultural District) to R-1 (Rural Residential District).
- B. Discussion/Action: Town Board review and consideration of transitioning Public Works Employee Matthew Bluhm to a full-time regular Public Works Employee following the end of his probationary period.

- C. Discussion/Action: Town Board review and consideration of the demolition of the Town owned residential structure and detached garage located at 8989 Clayton Avenue and specifically identified as Tax Id# 006-0347-01.
- D. Discussion/Action: Town Board review and consideration of approving a Scope of Service Agreement with the Town's Engineering Firm for a Wetland Delineation and Stream Navigability for Town owned property located on Clayton Avenue north of STH "10" and specifically identified as Tax ID# 006-0328, Tax ID# 006-0329, and Tax ID# 006-0342.

XI. **CLOSED SESSION OF THE TOWN BOARD:**

- A. Discussion/Action: Town Board Review and Consideration of moving into a Closed Session Pursuant to WI Statute 19.85(1)(e) and 19.85(1)(g).
- i. **19.85 (1)(e)** - Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

The Town Board of the Town of Clayton will consider a Motion to Adjourn to a Closed Session to review the Town's options for providing Municipal Sanitary Sewer and Municipal Water Utilities relating to negotiations with adjoining municipalities.

Pursuant to WI Stat. 19.85 (2), the Town Board will reconvene into open session.

- XII. Review of Disbursements:
- XIII. Review of General Fund Budget Update (Second Town Board meeting of the month):
- XIV. Upcoming Meeting Attendance:
- XV. Board Member Requests for Future Agenda Items:

- A. Town Board action on rescheduling of the Wednesday, July 4<sup>th</sup>, 2018 Town Board Meeting.

Respectfully submitted,  
Russell D. Geise, Town Chairperson

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

1. The Town Hall Posting Board – 8348 CTR "T" Larsen WI 54947

2. The Town's Web Page – [www.claytonwi.govoffice3.com](http://www.claytonwi.govoffice3.com)

**UPCOMING MEETINGS (all begin at 7:00 p.m. unless specified)**

**(Green Space Committee Meetings are scheduled to start at 5:30 p.m.)**

<a href="http://www.townofclayton.net">www.townofclayton.net</a>	<b>July</b>	<b>August</b>	<b>September</b>
Town Board Meeting	4 <sup>th</sup> and 18 <sup>th</sup>	1 <sup>st</sup> and 15 <sup>th</sup>	5 <sup>th</sup> and 19 <sup>th</sup>
Plan Commission	11 <sup>th</sup>	8 <sup>th</sup>	12 <sup>th</sup>
Green Space Committee	11 <sup>th</sup>	8 <sup>th</sup>	12 <sup>th</sup>