

TOWN OF CLAYTON  
Town Board of Supervisors

Meeting Agenda

7:00 P.M. on Wednesday, August 21<sup>st</sup>, 2013

Town Office Board Room, 8348 County Road T, Larsen, WI 54947

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- I. Call to Order:
  - A. Pledge of Allegiance
  - B. Verification of Notice
  - C. Meeting Roll
  
- II. Public Hearings and/or Informational Meetings:
  - A. No Public Hearings and/or Informational Meetings.
  
- III. Approval of Minutes:
  - A. Approval of the Minutes of the Regular Town Board Meeting on Wednesday, August 7<sup>th</sup>, 2013.
  
- IV. Open Forum – Town-related Matters not on the Agenda:

Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit to the form to the Town Clerk. Pursuant to Wisconsin Statutes 19.32(2) and 19.84(2), Town related matters not on the Agenda may be presented; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given.
  
- V. Correspondence:
  - A. Wisconsin Department of Administration, Preliminary Estimate of CY 2013 Population.
  
- VI. Discussion Items (No action will be taken):
  - A. County Supervisor’s Report
  - B. Winnebago County Sheriff’s Department – Public Concerns and Issues
  - C. Clayton-Winchester Fire Department
  - D. Larsen-Winchester Sanitary District
  - E. Administration’s Comments
  
- VII. Operator Licenses Issued by the Town Clerk:
  - A. New:
    - i. Joseph Kirsch
    - ii. Keith Shebilske
    - iii. Amanda Siebert
  - B. Renewal:
    - i. No Renewal Licenses Issued

VIII. Business referred by the Plan Commission:

Town Board receipt, review, and consideration of Plan Commission Referrals:

- A. Plan Commission recommendation to the Town Board on a Certified Survey Map (CSM) submitted by the Petitioner: Scott Sebo, 9502 Center Road, Neenah, WI 54956 and Winagamie, Inc. 3501 Winnegamie Drive, Neenah, WI 54056 for property located at 9502 Center Road, Neenah, WI 54956, specifically described as Tax ID# 006-0049-01, Tax ID# 006-0049-02, and Tax ID# 006-1242-00, being part of Lot 2, Winagamie Subdivision and part of the southwest ¼ of the fractional northwest ¼ of Section 3, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- B. Plan Commission recommendation to the Town Board on a Site Plan approval for an additional small cold storage building to be located at the H&K Woods manufacturing site at 9621 STH “76”, Neenah, WI 54956, specifically known as Tax ID # 006-0006-07.
- C. Plan Commission update to the Town Board on the Town’s enforcement of pre-existing Zoning Code violations transferred to the Town by the County’s Zoning Code Enforcement Officer.

IX. Business referred by the Green Space Committee:

Town Board receipt, review, and consideration of Green Space Committee Referrals:

- A. No Referrals (the Green Space Committee meeting was postponed until Thursday, August 22<sup>nd</sup>, 2013).

X. Business:

- A. Discussion/Action: Town Board review and consideration of the award of a 3-year Contract for Municipal Engineering Services with a starting date of January 1<sup>st</sup>, 2014.
- B. Discussion/Action: The following parties have applied for a change of Agent for a Reserve Class “B” license to sell fermented malt beverages, and a Reserve “Class B” license to sell intoxicating liquors for:
  - a. Boe, LLC (dba Club N V), 8386 State Road 76 Suite B, Neenah, WI 54956.
  - i. Agent: Jennifer Marchand
- C. Discussion/Action: Town Board review and consideration of a request by the Emerald Valley Home Owners Association to transfer the Out Lots and the related storm water management systems in the subdivision to the Town.
- D. Discussion/Action: Town Board review and consideration of a request by Travis and Ashley McDonough for consideration on the timing of the construction and cost of construction of the platted road known as Connie Way in the Town of Clayton.

- E. Discussion/Action: Town Board review and consideration of the first pay request for the Town's CY 2013 Capital Reconstruction Project for the Ridgeway Drive Subdivision.
- F. Discussion/Action: Town Board review and consideration of a Conditional Use Permit for a Pond held by Steve Schmidt at 8217 CTH "T", Larsen, WI 54947.
- G. Discussion/Action: Town Board review and consideration of the scheduling of and the financing for the Oak Openings, Storm Sewer, Storm Water Management Project.
- H. Discussion/Action: Town Board review and consideration of Change Order #4 for the Town/Fire Hall renovation project.
- I. Discussion/Action: Town Board review and consideration of the authorization of a Contract for Line Striping the following roads in the Town of Clayton:
  - a. Fairview Road from Oakwood Avenue to Pioneer Road.
  - b. Pioneer Road from Fairview Road to Winnegamie Drive.
- J. Discussion/Action: Town Board review and consideration of the authorization of a Contract for crack filing the following roads in the Town of Clayton:
  - a. Clayton Avenue – from CTH "II" north to Fairview Road.
  - b. Larsen Road – from Oakwood Avenue west to CTH "T".
  - c. Fairview Road – from Pioneer Road to the west Town Line.
- K. Discussion/Recommendation: Town Board review and direction to staff relative to scheduling the Board's CY 2014 Budget review meetings.

Upcoming Meeting Attendance

- XI. Board Member Requests for Future Agenda Items
- XII. Review of Disbursements
- XIII. Adjournment

Respectfully submitted, Mark E. Luebke, Town Chair

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at (920) 836-2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

- 1) Town Office
- 2) Corner of JJ & Breezewood
- 3) Clayton School

UPCOMING MEETINGS (all begin at 7:00 PM unless specified):

<a href="http://www.townofclayton.net">www.townofclayton.net</a>	<b>August</b>	<b>September</b>	<b>October</b>
Town Board	21 <sup>st</sup> ,	4 <sup>th</sup> , and 18 <sup>th</sup> ,	2 <sup>nd</sup> , and 16 <sup>th</sup>
Plan Commission	14 <sup>th</sup> ,	11 <sup>th</sup>	9 <sup>th</sup> ,
Green Space Committee	22 <sup>nd</sup> ,	19 <sup>th</sup> ,	17 <sup>th</sup>