

Town of Clayton  
Town Board  
Meeting Agenda  
7:00 P.M. on Wednesday, September 5<sup>th</sup> 2018  
Town Hall, 8348 County Road "T", Larsen, WI 54947

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- I. Call to Order:
  - A. Pledge of Allegiance
  - B. Verification of Notice
  - C. Meeting Roll
  
- II. Public Hearing(s) and/or Public Information Meeting(s):
  - A. No Public Hearings and/or Public Information Meetings.
  
- III. Approval of Minutes:
  - A. Approval of the Wednesday, August 15<sup>th</sup>, 2018 Town Board Meeting.
  
- IV. Open Forum – Town-related Matters not on the Agenda:
  - A. Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit the form to the Town Clerk. Pursuant to Wisconsin Statutes 19.32(2) and 19.84(2), Town related matters not on the Agenda may be presented; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given.
  
- V. Correspondence:
  - A. Copy of a letter from the General Teamsters Union Local 662 requesting a CY 2019 Contract renewal meeting.
  - B. Copy of correspondence from the Winnebago County Solid Waste Management Board.
  - C. Copy of correspondence from the East Central Wisconsin Regional Planning Commission on the update of the Winnebago County 2019 – 2023 Comprehensive Outdoor Recreational Plan.
  - D. Copy of an E-mail from the Winnebago County Treasurer on DOT properties in the Town.
  - E. Copy of the July 2018 Winnebago County Solid Waste Management Board Recycling Tonnage Report.
  
- VI. Discussion Items (No action will be taken):
  - A. County Supervisor Report
  - B. Winnebago County Sheriff’s Department: – Public Concerns and Issues
  - C. Clayton Fire Rescue Department (First Meeting of the Month)
    - a. Clayton Fire Rescue First Responder (First Meeting of the Month)
  - D. Larsen/Winchester Sanitary District
  - E. Administration Comments

VII. Operator Licenses Issued by the Town Clerk:

A. New:

- i. Haylle J. Hurley
- ii. Emily R Mangin

B. Renewal:

- i. No Renewal Licenses Issued

VIII. Business referred by the Plan Commission:

Town Board receipt, review, and consideration of Plan Commission Referrals (second Town Board meeting of the month):

A. No Referrals

IX. Business referred by the Green Space Committee:

Town Board receipt, review, and consideration of Green Space Committee Referrals (second Town Board meeting of the month):

A. No Referrals

X. Business:

- A. Discussion/Action: Town Board second reading and consideration of a Draft Construction Site Erosion and Sediment Control Ordinance (CHAPTER 7, Section 7.10) for the Town of Clayton.
- B. Discussion/Action: Town Board second reading and consideration of a Draft Post Construction Site Erosion and Sediment Control Ordinance (CHAPTER 7, Section 7.11) for the Town of Clayton.
- C. Discussion/Action: Town Board second reading and consideration of the rescission in its entirety and recreation of the Town's Weed Ordinance (CHAPTER 4, Section 4.10) for the Town of Clayton.
- D. Discussion/Action: Town Board review and consideration of a proposal from the Teamsters Local 662, Central States Health Plan to provide Health Insurance to the Town's Employees under the Welfare M9 benefits plan for CY 2019.
- E. Discussion/Action: Town Board review, consideration, and direction to staff on an update to the proposed jurisdictional transfer of CTR "T" from its intersection with Pioneer Road to its intersection with CTR "II" from the County to the Town and the jurisdictional transfer of Pioneer Road from its intersection with CTR "T" to its intersection with CTR "II" from the Town to the County.

- F. Discussion/Action: Town Board review and consideration of approving a Scope of Service Agreement with the Town’s Engineering Firm for a Wetland Delineation and Stream Navigability Determination for Town owned property located on the southwest corner of Clayton Avenue and Shady Lane and specifically identified as Tax ID# 006-0327-03, and Tax ID# 121-0210-079 (in the Village of Fox Crossing).
- G. Discussion/Action: Town Board review and consideration of approving a Scope of Service Agreement with the Town’s Engineering Firm for conceptual design, construction cost estimates, permitting, bid documents and bidding for a Regional Stormwater Pond in the area of STH “76” and Breezewood Lane.
- H. Discussion/Action: Town Board review and consideration of approving a Scope of Service Agreement with the Town’s Engineering Firm for Surveying Services and Geotechnical Investigation for the Town’s planned CY 2019 reconstruction and repaving of Larsen Road from STH “76” to CTR “T”.
- I. Discussion/Action: Town Board review and consideration of an Amendment to the list created by Resolution 2017-009 A Resolution Creating a Statutorily required list of Appointed Election Poll Workers for the CY 2018/19 election cycle to add the following to the list of approved poll workers:
- i. Gregory J. Wolf, 3021 Windfield Drive, Neenah, WI, 54956.
  - ii. Elizabeth A. Gumtow, 3544 Golden Harvest Drive, Neenah, WI, 54956.
  - iii. Wanda M. Graham, 3217 Fondotto Drive, Neenah, WI, 54956.
  - iv. Gay Lynn Wolf, 3021 Windfield Drive, Neenah, WI 54956.
- J. Discussion/Action: Town Board review and consideration of a Town of Clayton Incorporation, Preliminary Schedule of Town Incorporation Activities.

XI. Town Board Reorganizational Business:

A. Board Appointments

a. Town Attorney:

- i. Name to be presented by the Town Chair

XII. Review of Disbursements:

- XIII. Review of General Fund Budget Update (Second Town Board meeting of the month):
- XIV. Upcoming Meeting Attendance:
- XV. Board Member Requests for Future Agenda Items: Town Board setting the schedule for the CY 2019 Budget workshop sessions.
- XVI. Adjournment

Respectfully submitted,  
 Russell D. Geise, Town Chairperson

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

1. The Town Hall Posting Board – 8348 CTR “T” Larsen WI 54947
2. The Town’s Web Page – [www.claytonwi.govoffice3.com](http://www.claytonwi.govoffice3.com)

**UPCOMING MEETINGS (all begin at 7:00 p.m. unless specified)**

**(Green Space Committee Meetings are scheduled to start at 5:30 p.m.)**

<a href="http://www.townofclayton.net">www.townofclayton.net</a>	<b>September</b>	<b>October</b>	<b>November</b>
Town Board Meeting	19 <sup>th</sup>	3 <sup>rd</sup> and 17 <sup>th</sup>	7 <sup>th</sup> and 14 <sup>th</sup>
Plan Commission	12 <sup>th</sup>	10 <sup>th</sup>	14 <sup>th</sup>
Green Space Committee	12 <sup>th</sup>	10 <sup>th</sup>	14 <sup>th</sup>