

**TOWN OF CLAYTON
BOARD OF SUPERVISORS
MEETING AGENDA
7:00 P.M. ON WEDNESDAY, SEPTEMBER 21ST, 2016
TOWN MEETING ROOM, 8348 COUNTY ROAD T, LARSEN, WI 54947**

- I. Call to Order:
 - A. Pledge of Allegiance
 - B. Verification of Notice
 - C. Meeting Roll

- II. Public Hearing(s) and/or Public Information Meeting(s):
 - A. No Public Hearings and/or Public Information Meetings.

- III. Approval of Minutes:
 - A. Approval of the Minutes of the Town Board meeting of Wednesday, September 7th, 2016.

- IV. Open Forum – Town-related Matters not on the Agenda:
 - A. Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit to the form to the Town Clerk. Pursuant to Wisconsin Statutes 19.32(2) and 19.84(2), Town related matters not on the Agenda may be presented; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given.

- V. Correspondence:
 - A. A copy of News Release relative to transportation funding from the Governor’s Office.

- VI. Discussion Items (No action will be taken):
 - A. County Supervisor Report
 - B. Winnebago County Sheriff’s Department: – Public Concerns and Issues
 - C. Clayton Fire Rescue Department (First Meeting of the Month)
 - a. Clayton Fire Rescue First Responder (First Meeting of the Month)
 - D. Larsen-Winchester Sanitary District
 - E. Administration Comments

- VII. Operator Licenses Issued by the Town Clerk:
 - A. New:
 - i. Tori M. Francart
 - ii. Kayla Lamers

 - B. Renewal:
 - i. No Renewals

- VIII. Business referred by the Plan Commission:

Town Board receipt, review and consideration of Plan Commission Referrals (second Town Board meeting of the month):

- A. Plan Commission recommendation to the Town Board on a 1-Lot Certified Survey Map (CSM) application submitted by Roxanne and Robert Breaker, 3664 Larsen Road, Neenah, WI 54956 for a portion of property located at 3658 Larsen Road, Neenah, WI 54956, in the Town of Clayton and specifically described as Tax ID # 006-0589, being part of Lot 2 of CSM No. 5265, located in the Southwest ¼ of the Southwest ¼ of Section 22, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- B. Plan Commission recommendation to the Town Board on a re-zoning application submitted by the petitioner(s), Roxanne and Robert Breaker, 3664 Larsen Road, Neenah, WI 54956 for a portion of property located at 3658 Larsen Road, Neenah, WI 54956, in the Town of Clayton and specifically described as Tax ID # 006-0589, being part of Lot 2 of CSM No. 5265, located in the Southwest ¼ of the Southwest ¼ of Section 22, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin. The Application is to re-zone a portion of the property from A-2 (General Farming District) to R-1 (Rural Residential District).
- C. Plan Commission recommendation to the Town Board on a 4-Lot Certified Survey Map (CSM) application submitted by Nick Schmidt, 3189 Winnegamie Drive, Neenah, WI 54956 for a property owned by David and Daniel Struensee et. al., located at 3023 Winnegamie Drive, Neenah, WI 54956, in the Town of Clayton and specifically described as Tax ID # 006-0020, being all of the Northwest ¼ and the Fractional Northeast ¼ and all of the Out Lot 1, Certified Survey Map 4392 being part of the Northeast ¼ of the Fractional Northwest ¼, all being part of Section 2, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- D. Plan Commission recommendation to the Town Board and direction to staff on a parking lot site plan for the Kimberly Clark facility located at 8556 Martin Drive and specifically identified as Tax ID # 006-0368-04-01.
- E. Plan Commission report on a planning article on the concept and development of Agrihoods.

IX. Business referred by the Green Space Committee:

Town Board receipt, review and consideration of Green Space Committee Referrals (second Town Board meeting of the month):

- A. Green Space Committee recommendation to the Town Board on proposed signage for the Friendship Trail and related Trail Parking areas.
- B. Green Space Committee recommendation to the Town Board on Park and Trail projects to be included in the Town's CY 2017 Budget.

X. Business:

- A. Discussion/Action: Town Board review and consideration of Ordinance 2016-006 An Ordinance to Amend the Official Town of Clayton Zoning Ordinance Map for the Breaker re-zoning Application.
- B. Discussion/Action: Town Board review and consideration of Resolution 2016-008 A Resolution to participate in the Wisconsin Length of Service Award

Program as an incentive for continued service in the Clayton Fire Rescue Department.

- C. Discussion/Action: Town Board review and consideration of the financing structure for the purchase of a new International Plow Truck to replace the Town's existing 2009 International tandem axle plow truck.
- D. Discussion/Action: Town Board review and consideration of an updated financing program for the Town purchase of land located on the south frontage of USH "10" between Clayton Avenue and STH "76" in the Town of Clayton and specifically identified as Tax ID # 006-0338-05, 006-0339, 006-0339-01, 006-0345, 006-0344 all in Section 12, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- E. Discussion/Action: Town Board review and consideration of a Cell Phone Use Policy for Town Employees while at work or when traveling for business using Town owned vehicles.
- F. Discussion/Action: Town Board review and consideration of authorizing the disposal of radios taken out of service as part of the County's update of the emergency services communication system.
- G. Discussion/Action: Town Board review and consideration of direction to the Town's Attorney relative to proceeding with municipal billing for damage to a Town ditch as the result of an accident.
- H. Discussion/Action: Town Board review and consideration of an update to the Town Board on the Town's MS4 Grant from the Department of Natural Resources.
- I. Discussion/Action: Town Board review and consideration of an update by the Town Chair on properties for sale on Clayton Avenue between USH "10" and Shady Lane.

- XI. Review of Disbursements:
- XII. Review of General Fund Budget Update (Second Town Board meeting of the month):
- XIII. Upcoming Meeting Attendance:
- XIV. Board Member Requests for Future Agenda Items: Town Chair request to schedule the Town Electors meeting to approve the CY 2016 Levy for taxes payable in CY 2016/17.
- XV. Adjournment:

Respectfully submitted,
Russell D. Geise, Town Chairperson

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

1. The Town Hall Posting Board – 8348 CTR “T” Larsen WI 54947
2. The Town’s Web Page – www.claytonwi.govoffice3.com

UPCOMING MEETINGS (all begin at 7:00 PM unless specified)
(Green Space Committee Meetings are scheduled to start at 5:30 P.M.)

www.townofclayton.net	October	November	December
Town Board Meeting	5 th and 19 th	2 nd , and 16 th	7 th , and 21 st
Plan Commission	12 th	9 th	14 th
Green Space Committee	12 th	9 th	14 th