

TOWN OF CLAYTON
Sanitary District #1 Commission
Meeting Agenda
7:00 P.M. on Wednesday, October 19th, 2016
Town Meeting Room, 8348 County Road T, Larsen, WI 54947

- I. Call to Order:
 - A. Pledge of Allegiance
 - B. Verification of Notice
 - C. Meeting Roll

 - II. Business:
 - A. Discussion/Action: Commission review and consideration of a Draft Memorandum of Understanding with the Village of Hortonville to accept hauled domestic wastewater from the Town of Clayton Sanitary District #1.

 - B. Discussion/Action: Commission review and consideration of a Town of Clayton Sanitary District #1 Resolution 2016-001 A Resolution Authorizing a Representative to File Applications for Financial Assistance from the State of Wisconsin Environmental Improvement Fund.

 - III. Adjournment:
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TOWN OF CLAYTON
Board of Supervisors
Meeting Agenda
Immediately following the 7:00 P.M., Wednesday, October 19th, 2016
Sanitary District #1 Commission Meeting
Town Meeting Room, 8348 County Road T, Larsen, WI 54947

- IV. Call to Order:
 - A. Verification of Notice
 - B. Meeting Roll

- V. Public Hearing(s) and/or Public Information Meeting(s):
 - A. No Public Hearings and/or Public Information Meetings.

- VI. Approval of Minutes:

- A. Approval of the Minutes of the Town Board meeting of Wednesday, October 5th, 2016.
- VII. Open Forum – Town-related Matters not on the Agenda:
- A. Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit to the form to the Town Clerk. Pursuant to Wisconsin Statutes 19.32(2) and 19.84(2), Town related matters not on the Agenda may be presented; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given.
- VIII. Correspondence:
- A. Winnebago County Board of Supervisors – Resolutions and Ordinances Report.
 - B. Final Estimate of the Town’s January 1st, 2016 Population from the Department of Administration.
 - C. Copies of the minutes from the Larsen/Winchester Sanitary District Meetings.
- IX. Discussion Items (No action will be taken):
- A. County Supervisor Report
 - B. Winnebago County Sheriff’s Department: – Public Concerns and Issues
 - C. Clayton Fire Rescue Department (First Meeting of the Month)
 - a. Clayton Fire Rescue First Responder (First Meeting of the Month)
 - D. Larsen-Winchester Sanitary District
 - E. Administration’s Comments
- X. Operator Licenses Issued by the Town Clerk:
- A. New:
 - i. No New License Issued
 - B. Renewal:
 - i. No Renewal License Issued
- XI. Business referred by the Plan Commission:
- Town Board receipt, review and consideration of Plan Commission Referrals (second Town Board meeting of the month):
- A. Plan Commission recommendation to the Town Board on a re-zoning application submitted by the petitioner(s), William C. and Sarah M. Grotjan, 8933 Center Road, Neenah, WI 54956 for property located north of 8933 Center Road, Neenah, WI 54956 (on the west side of Center Road north of Fairview Road), in the Town of Clayton and specifically described as Tax ID # 006-0242, Tax ID # 006-0246, and Tax ID# 006-0270 all in Section 9, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin. The Application is to re-zone the property from A-1 (Agribusiness District) to A-2 (General Farming District).
 - B. Plan Commission recommendation to the Town Board on a preliminary Site Plan for Chuck Krause, 835 Oneida Street, Menasha, WI 54952 for property located at 2896 CTH “JJ”, Neenah, WI 54956 and specifically identified as Tax ID# 006-0901-03-01 located in Section 36, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.

- C. Plan Commission recommendation to the Town Board on an application for an amendment submitted to the Winnebago County Planning and Zoning Department for an existing County Conditional Use Permit and a County Variance from the strict interpretation of the 75-foot Shoreland Zoning Setback submitted by Westin Land Holdings, LLC. 3461 Dekalb Lane, Neenah, WI 54956 for the Willie Beamons Complex located at 2590 CTH "II" Neenah, WI 54956 and specifically identified as Tax ID# 006-0370, Tax ID# 006-0370-03 and Tax ID# 006-0370-07 located in Section 13, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- D. Plan Commission recommendation to the Town Board on a request by the Plan Commission that the Town Board solicit a proposal from the Town's Planning Consultant for creating administrative language relative to the Working Lands Section of the Town's Comprehensive Plan.

XII. Business referred by the Green Space Committee:

Town Board receipt, review and consideration of Green Space Committee Referrals (second Town Board meeting of the month):

- A. Update to the Committee on the Town's proposed CY 2017 Budget.
- B. Update to the Committee on the Friendship Trail access and parking signs project recommended by the Committee and approved by the Town Board.
- C. Update to the Committee on the grading of the Friendship Trail from the west town line to the trails intersection with the WIOWASH Trail.
- D. Committee direction to staff relative to the schedule for the November and December 2016 Green Space Committee meetings.

XIII. Business:

- A. Discussion/Action: Town Board review and consideration of Ordinance 2016-007 An Ordinance to Amend the Official Town of Clayton Zoning Ordinance Map for the Grotjan re-zoning Application.
- B. Discussion/Action: Town Board review and consideration of a presentation by the Town's financial consultant, Michael Hallmann of Lantern Associates, LLC on the Town's pending borrowing activities.
- C. Discussion/Action: Town Board conceptual review and consideration of authorizing the Town to take title to the Storm Water Management Pond communally owned by Claymann Creek LLC and CCA Properties LLC and located on the north side of West American Drive east of STH "76", specifically identified as Tax ID# 006-0343-01 and located in Section 12, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin in Section.
- D. Discussion/Action: Town Board review and consideration of Pay Request No. 5 from R and R Wash Materials, Inc, 1110 Dartford Road, Ripon, WI 54971 for the Whispering Meadows Capital Construction Project.

- E. Discussion/Action: Town Board review and consideration of billing Town of Neenah residents on Clayton Avenue for the private work done as part of the Town's CY 2016 Capital Reconstruction of Clayton Avenue from CTH "II" to the Town's maintenance line approximately 1,500 feet north of the intersection of Clayton Avenue and Larsen Road.

- F. Discussion/Action: Town Board review and consideration of an Amendment to the list created by Resolution 2015-015 A Resolution Creating a Statutorily Required List of Appointed Election Poll Workers for the CY 2016/17 election cycle to add the following to the list of approved poll workers:
 - i. Barbara Brown, 3009 Winfield Drive, Neenah, WI 54956
 - ii. Janice Suutala, 3215 Larsen Road, Neenah, WI 54956
 - iii. Rock Suutala, 3215 Larsen Road, Neenah, WI 54956
 - iv. Brooke E. Wesley, 7377 Murray Road, Neenah, WI 54956

- G. Discussion/Action: Town Board review and consideration of a request by Chief Rieckmann to replace several of the Department's pagers by re-allocating funds within the Department's CY 2016 Budget, communications equipment line items.

XIV. Review of Disbursements:

XV. Review of General Fund Budget Update (Second Town Board meeting of the month):

XVI. Upcoming Meeting Attendance: Town staff has scheduled the Special Town Electors Meeting to approve the CY 2016 levy for taxes payable in CY 2016/17 for 7:00 P.M. on Wednesday, November 2nd, 2016

XVII. Board Member Requests for Future Agenda Items:

XVIII. Adjournment:

Respectfully submitted,
 Russell D. Geise, Town Chairperson

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

1. The Town Hall Posting Board – 8348 CTR "T" Larsen WI 54947
2. The Town's Web Page – www.claytonwi.govoffice3.com

UPCOMING MEETINGS (all begin at 7:00 PM unless specified)
(Green Space Committee Meetings are scheduled to start at 5:30 P.M.)

www.townofclayton.net	November	December	January 2017
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Town Board Meeting	2 nd and 16 th	7 th and 21 st	4 th and 18 th
Plan Commission	9 th	14 th	11 th
Green Space Committee	9 th	14 th	11 th