

TOWN OF CLAYTON

Town Board of Supervisors

Meeting Agenda

7:00 P.M. on Wednesday, December 19th, 2012

Town Office Meeting Room, 8358 County Road T, Larsen, WI 54947

- I. Call to Order:
 - A. Pledge of Allegiance
 - B. Verification of Notice
 - C. Meeting Roll

- II. Public Hearing:
 - A. No Public Hearing.

- III. Approval of Minutes:
 - A. Public Hearing and Special Electors Meeting – Wednesday, November 7th, 2012.
 - B. Regular Town Board Meeting – Wednesday, November 21st, 2012
 - C. Regular Town Board Meeting – Wednesday, December 5th, 2012

- IV. Open Forum – Town-related Matters not on the Agenda:

Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit to the form to the Town Clerk. Pursuant to Wisconsin Statutes 19.32(2) and 19.84(2), Town related matters not on the Agenda may be presented; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given.

- V. Correspondence:
 - A. Wisconsin Towns Association, Winnebago County Unit Meeting notice.
 - B. Wisconsin Towns Association, Winnebago County Unit, October 4th, 2012 Meeting Minutes.
 - C. Winnebago County, Solid Waste Management Board, 2013 Solid Waste Tipping Fee Memorandum.
 - D. Winnebago Area Firefighters Association, Draft September 11th, 2012 meeting minutes.

- VI. Discussion Items (No action will be taken.):
 - A. County Supervisor Report
 - B. Winnebago County Sheriff’s Department – Public Concerns and Issues
 - C. Clayton-Winchester Fire Department
 - D. Larsen-Winchester Sanitary District
 - E. Administration Comments

- VII. Operator Licenses Issued by the Town Clerk:
 - A. New:
 - i. New Licenses Issued:

- a. Crista Johnson-Schmidli
 - b. Jennifer L. Uttendorfert
 - c. Angela Sonnleitner
 - B. Renewal:
 - i. No Renewed Licenses Issued:

- VIII. Zoning – Town Board receipt, review, and consideration of Plan Commission Referrals:
 - A. Plan Commission recommendation to the Board of a Certified Survey Map (CSM) for Theodore M. and Patricia K. Vander Wielen, 7355 Sunburst Lane, Neenah WI 54956 and George Strum, 3292 Breezewood Lane, Neenah WI 54956 for properties located at 3270 Breezewood Lane, 3278 Breezewood Lane, 3282 Breezewood Lane and 3292 Breezewood Lane, Neenah WI 54956, specifically described as Tax ID # 006-0877-03, 006-0877-02, 006-0877-01 and 006-0877, being all of Lots 1, 2, and 3 of Certified Survey Map No. 5176 and part of the northwest ¼ and southwest ¼ of the southwest ¼ of Section 35, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.

 - B. Plan Commission recommendation to the Board of a Draft of the proposed Town of Clayton, Zoning Code of Ordinances.

- IX. Green Space – Town Board receipt, review, and consideration of Green Space Committee Referrals:
 - A. No Referrals.

- X. Business:
 - A. Discussion/Action: Town Board review and consideration of a revised and updated Fee Schedule for CY 2013.
 - B. Discussion/Action: Town Board review and consideration of Contract renewal with the International Brotherhood of Teamsters, General Teamsters Union Local 662 representing the Town Public Works Department.
 - C. Discussion/Action: Town Board review and consideration of an agreement to extend the Town’s Employee Health Insurance coverage with the Teamsters Health and Welfare Fund for CY 2013 and CY 2014.
 - D. Discussion/Action: Town Board review and consideration of a proposal from Building Services Inc. (BSI) to make a limited number of final modifications to the Town/Fire Hall office furniture.
 - E. Discussion/Action: Town Board review and consideration of a proposal from Fockel’s Superior Drapery & Blinds to provide and install blinds in the Town/Fire Hall Offices.
 - F. Discussion/Action: Town Board review and consideration of the following Financial Policies:
 - i. Town of Clayton, Fund Balance Policy in Accordance with GASB #54.
 - ii. Town of Clayton Post-Issuance Compliance Policy for Tax-Exempt and Tax-Advantaged Obligation.
 - G. Discussion/Recommendation: Town Board review and direction to staff relative to the Town’s Annual Legal Services Agreement with Gill & Gill S.C. for personnel issues.

H. Discussion/Recommendation: Town Board review and direction to staff relative to the review of the Town’s Final Budget Analysis for CY 2012.

- XI. Upcoming Meeting Attendance
- XII. Board Member Requests for Future Agenda Items
- XIII. Review of Disbursements
- XIV. Adjournment

Respectfully submitted,
Mark E. Luebke, Town Chairperson

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

- 1) Town Office
- 2) Corner of JJ & Breezewood
- 3) Clayton School

UPCOMING MEETINGS (all begin at 7:00 PM unless specified):

www.townofclayton.net	December	January	February
Town Board	19 th ,	2 nd , and 16 th	6 th , and 20 th ,
Plan Commission		9 th ,	13 th ,
Green Space Committee	20 th , Meeting Cancelled	17 th ,	21 st ,