

TOWN OF CLAYTON
Board of Supervisors
Meeting Agenda
7:00 P.M. on Wednesday, December 5th, 2018
Town Meeting Room, 8348 County Road T, Larsen, WI 54947

- I. Call to Order:
 - A. Pledge of Allegiance
 - B. Verification of Notice
 - C. Meeting Roll

- II. Public Hearing(s) and/or Public Information Meeting(s):
 - A. No Public Hearings and/or Public Information Meetings.

- III. Approval of Minutes:
 - A. Approval of the Minutes of the Wednesday, November 21st, 2018 Town Board Meeting.

- IV. Open Forum – Town-related Matters not on the Agenda:
 - A. Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit the form to the Town Clerk. Pursuant to Wisconsin Statutes 19.32(2) and 19.84(2), Town related matters not on the Agenda may be presented; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given.

- V. Correspondence:
 - A. A copy of a revised Winnebago County Towns Association CY 2019 Unit Meeting schedule.
 - B. November CY 2018 Building Inspection Report.
 - C. Annual Yard Waste Site Activity Report.

- VI. Discussion Items (No action will be taken):
 - A. County Supervisor Report
 - B. Winnebago County Sheriff’s Department: – Public Concerns and Issues
 - C. Clayton Fire Rescue Department (First Meeting of the Month)
 - a. Clayton Fire Rescue First Responder (First Meeting of the Month)
 - D. Larsen/Winchester Sanitary District
 - E. Administration Comments

- VII. Operator Licenses Issued by the Town Clerk:
 - A. New:

i. No New Licenses Issued

B. Renewal:

i. No Renewal Licenses Issued

VIII. Business referred by the Plan Commission:

Town Board receipt, review, and consideration of Plan Commission Referrals (second Town Board meeting of the month):

A. No Referrals.

IX. Business referred by the Green Space Committee:

Town Board receipt, review, and consideration of Green Space Committee Referrals (second Town Board meeting of the month):

A. No Referrals.

X. Business:

- A. Discussion/Action: Town Board review and consideration of defining “failure” as it relates to the onsite water and sanitary sewer systems and the Town’s Special Assessment Policy.
- B. Discussion/Action: Town Board review and consideration of authorizing the purchase of property adjacent to the Town Hall specifically identified as Tax ID# 006-0535-06-04 in the Town of Clayton for the purposes of relocating the Town’s Yard Waste Site.
- C. Discussion/Action: Town Board review and consideration of the Administration’s Annual Staff Performance Evaluations, recommended cost of living pay increases and Appointments for the following positions:
- a. Town Treasurer/Assistant Administrator
 - b. Town Deputy Clerk, (Appointment to Town Clerk)
 - c. Town Building Inspector
 - d. Town Fire/Rescue Department Chief
 - e. Town Public Works Department Foreman (Union negotiated CY 2019 cost of living pay increase).
- D. Discussion/Action: Town Board review and consideration of the Administrator’s Annual Performance Evaluation and compensation.
- E. Discussion/Action: Town Board review and consideration of Resolution 2018-009 a Resolution Accepting Approximately 425.00 feet +/- of the Developer funded extension of Rose Mary Lane.

F. Discussion/Action: Town Board review and consideration of Resolution 2018-010, A Resolution transferring funds from the Town’s Unassigned Reserve Fund to the Town’s CY 2018 General Fund, Capital Equipment Account for the purchase of a Town of Clayton Squad Car.

G. Discussion/Action: Town Board review and consideration of the Administration’s recommendation for staffing and scheduling the operations of the Town’s Police Department effective January 1st, 2019.

XI. Review of Disbursements:

XII. Review of General Fund Budget Update (Second Town Board meeting of the month):

XIII. Upcoming Meeting Attendance:

XIV. Board Member Requests for Future Agenda Items:

XV. Adjournment

Respectfully submitted,
Russell D. Geise, Town Chairperson

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

1. The Town Hall Posting Board – 8348 CTR “T” Larsen WI 54947
2. The Town’s Web Page – www.claytonwi.govoffice3.com

UPCOMING MEETINGS (all begin at 7:00 p.m. unless specified)

(Green Space Committee Meetings are scheduled to start at 5:30 p.m.)

www.townofclayton.net	December	January	February
Town Board Meeting	19 th	2 nd and 16 th	2 nd and 16 th
Plan Commission	12 th	9 th	9 th
Green Space Committee	12 th	9 th	9 th