

TOWN OF CLAYTON
Board of Supervisors
Meeting Agenda
7:00 P.M. on Wednesday, December 21st, 2016
Town Meeting Room, 8348 County Road T, Larsen, WI 54947

- I. Call to Order:
 - A. Pledge of Allegiance
 - B. Verification of Notice
 - C. Meeting Roll

- II. Public Hearing(s) and/or Public Information Meeting(s):
 - A. No Public Hearings and/or Public Information Meetings.

- III. Approval of Minutes:
 - A. Approval of the Minutes of the Town Board meeting of Wednesday, December 7th, 2016.

- IV. Open Forum – Town-related Matters not on the Agenda:
 - A. Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit the form to the Town Clerk. Pursuant to Wisconsin Statutes 19.32(2) and 19.84(2), Town related matters not on the Agenda may be presented; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given.

- V. Correspondence:
 - A. Copy of excerpts of the minutes of the Tuesday, December 20th, 2016 Winnebago County Board of Supervisors Meeting.
 - B. Copy of the County Board action on the repeal and recreation of Chapter 27 of the General Code of Winnebago Entitled “Shoreland Zoning Code”.
 - C. Notice to the Town Board that the Tax Bills were mailed on Wednesday, December 14th, 2016.

- VI. Discussion Items (No action will be taken):
 - A. County Supervisor Report
 - B. Winnebago County Sheriff’s Department: – Public Concerns and Issues
 - C. Clayton Fire Rescue Department (First Meeting of the Month)
 - a. Clayton Fire Rescue First Responder (First Meeting of the Month)
 - D. Larsen-Winchester Sanitary District
 - E. Administration Comments

- VII. Operator Licenses Issued by the Town Clerk:
 - A. New:
 - i. Ashley M. Oleson
 - ii. Megan L. Young
 - B. Renewal:
 - i. No Renewal License

VIII. Business referred by the Plan Commission:

Town Board receipt, review and consideration of Plan Commission Referrals (second Town Board meeting of the month):

- A. Plan Commission recommendation to the Town Board on a Revised 2-Lot Certified Survey Map (CSM) application submitted by Michael A. Haase Revocable Trust and Sandra J. Haase Revocable Trust, 7669 Boom Bay Heights Road, Larsen, WI 54947 for property located on the southwest corner of Shady Lane and Clayton Avenue in the Town of Clayton, specifically described as Tax ID # 006-0327, being part of Lot 1 of Certified Survey Map No. 3651, being a part of the Northwest ¼ of the Northeast ¼ and part of the Northeast ¼, of the Northeast ¼ of Section 12, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- B. Plan Commission report to the Town Board on a preliminary discussion on creating administrative language relative to the Working Lands Section of the Town's Comprehensive Plan.

IX. Business referred by the Green Space Committee:

Town Board receipt, review and consideration of Green Space Committee Referrals (second Town Board meeting of the month):

- A. The Wednesday, December 14th, 2016 Green Space Committee Meeting was cancelled.

X. Business:

- A. Discussion/Action: Town Board review and consideration of moving the closing on the Town's purchase of the Thomas B Koziczkowski property located at 8989 Clayton Avenue and specifically identified as Tax Id# 006-0347-01 from June of CY 2017 to January 16th, 2017 with a 60-day vacation deadline.
- B. Discussion/Action: Town Board review and consideration of a 1-year extension to the Town's existing Contract with Martenson & Eisele, Inc. for Municipal Engineering, Municipal Planning, and Municipal Support services.
- C. Discussion/Action: Town Board review and consideration of Pay Request No. 2 from Northeast Asphalt, Inc., P.O. Box 1667, Appleton, WI 54912-1667 for the Hickory Avenue Improvement Project.
- D. Discussion/Action: Town Board review and consideration of a Removal Order for a concrete driveway apron installed in violation of the Town's Minimum Road Standards Ordinance at 3505 Dekalb Lane, specifically identified as Tax ID# 006-1590 and owned by Joel M. and Emily A. Daniels.
- E. Discussion/Action: Town Board review and consideration of a report prepared by Chief Franz (City of Oshkosh Fire Chief) on the preparedness, policies and facilities of the Clayton Fire Rescue Department.
- F. Discussion/Action: Town Board review and consideration of accepting the following firefighting equipment to be purchased by the volunteers with donated funds:

- i. Four gas detectors for use on Engine 43.
- ii. Thermal Imaging Camera for Engine 43.
- iii. Cordless sawzall for use on Engine 143, with the unit on Engine 143 to be transferred to Engine 43.

G. Discussion/Action: Town Board review and consideration of an early pay-off (January 11th, 2017) of the Town’s Loan with the Board of Commissioners of Public Lands.

H. Discussion/Action: Town Board review and consideration of the Administrator’s Annual Performance Evaluation as well as consideration of any Board recommendations relative to compensation increases.

XI. Review of Disbursements:

XII. Review of General Fund Budget Update (Second Town Board meeting of the month):

XIII. Upcoming Meeting Attendance:

XIV. Board Member Requests for Future Agenda Items:

XV. Adjournment:

Respectfully submitted,
Russell D. Geise, Town Chairperson

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

1. The Town Hall Posting Board – 8348 CTR “T” Larsen WI 54947
2. The Town’s Web Page – www.claytonwi.govoffice3.com

UPCOMING MEETINGS (all begin at 7:00 PM unless specified)
(Green Space Committee Meetings are scheduled to start at 5:30 P.M).

www.townofclayton.net	January 2017	February 2017	March 2017
Town Board Meeting	4 th and 18 th	1 st and 15 th	3 rd and 17 th
Plan Commission	11 th	8 th	10 th
Green Space Committee	11 th	8 th	10 th