

TOWN OF CLAYTON
Board of Supervisors
Meeting Agenda
7:00 P.M. on Wednesday, July 15th, 2020
Town Hall Meeting Room, 8348 County Road “T”, Larsen, WI 54947

- I. Call to Order:
 - A. Pledge of Allegiance
 - B. Verification of Notice
 - C. Meeting Roll

- II. Public Hearing(s) and/or Public Information Meeting(s):
 - A. No Public Hearings and/or Public Informational Meetings are scheduled.

- III. Approval of Minutes:
 - A. Approval of the Minutes of the Wednesday, July 1st, 2020 Town Board Meeting.

- IV. Open Forum – Town-related Matters not on the Agenda:
 - A. Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit the form to the Town Clerk. Pursuant to Wisconsin Statutes 19.32(2) and 19.84(2), Town related matters not on the Agenda may be presented; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given.

- V. Correspondence:
 - A. Distribution of the May, 2020 Minutes of the Oshkosh Public Library Board Meeting

- VI. Discussion Items (No action will be taken):
 - A. County Supervisor Report
 - B. Winnebago County Sheriff’s Department: – Public Concerns and Issues
 - C. Department of Public Safety (First Meeting of the Month)
 - a. Clayton Fire Rescue Department
 - b. Clayton Police Department (First Meeting of the Month)
 - c. Emergency Management Report
 - D. Larsen/Winchester Sanitary District
 - E. Administration Comments

- VII. Operator Licenses Issued by the Town Clerk:
 - A. New:
 - i. Marcus R. Molback

B. Renewal:

i. None

C. Discussion/Action: Town Board review and consideration of the following Alcohol License Applications:

The following parties have a new application for a Class “B” license to sell fermented malt beverages, and a “Class B” license to sell intoxicating liquors on file in the Town of Clayton Clerk’s Office for the licensing period of July 1, 2020 through June 30, 2021, the granting of which is now pending and subject to compliance with State Statutes and Municipal Ordinances:

- a. KBN, LLC dba Willie Beamon’s, 2590 County Road II, Neenah, WI 54956
Agent: Brian P. Stedl

VIII. Business referred by the Plan Commission:

- A. Plan Commission review and recommendation on a Re-zoning Application from I-2 (Heavy Industrial) to B-2 (Community Business) submitted by the Town of Clayton, 8348 County Road T, Larsen, WI 54947 for property located at 2788 Towne Court, Neenah, WI 54956, specifically described as Tax ID #006-0620-06 and Tax ID #006-1776 being part of Section 24, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- B. Plan Commission review and recommendation on a Re-zoning Application from R-1 (Rural Residential) to P-1 (Public Institutional) submitted by the Town of Clayton, 8348 County Road T, Larsen, WI 54946, for properties located south of 8348 County Road T specifically described as Part of Tax ID #006-0535-03-01 and Part of Tax Id #006-0535-06-04, both located in the Southwest ¼ of the Northwest ¼ of Section 20, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- C. Plan Commission review and recommendation on a Re-zoning Application from R-1 (Rural Residential) to R-3 (Two-Family Residential) submitted by the Town of Clayton, 8348 County Road T, Larsen, WI 54947. For property located south of 8326 County Road T, Larsen, WI 54947 specifically describes as Part of Tax ID # 006-0535-06-04 located in the Southwest ¼ of the Northwest ¼ of Section 20, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- D. Plan Commission review and recommendation on a Certified Survey Map (CSM) Application submitted by the Town of Clayton 8348 County Road T, Larsen, WI 54947 and White Feather Properties, LLC, 2517 N Alexander Street, Appleton, WI 54911, for property located south of 8348 County Road T specifically described as Part of Tax ID #006-0535-03-01 and Part of Tax Id #006-0535-06-04, both located in the Southwest ¼ of the Northwest ¼ of Section 20, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- E. Plan Commission review and recommendation on a Re-zoning Application from A-2 (General Agricultural) to R-1 (Rural Residential) submitted by Robbin Parker, 7364 Jensen Road, Oshkosh, WI 54904, for property located at 7364 Jensen Road specifically describes as Part of Tax ID #006-0817-05 being part of the Northwest ¼ of the Southeast ¼ and part of the Southwest ¼ of the Southeast ¼ of Section 32, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.

- F. Plan Commission review and recommendation on a Certified Survey Map (CSM) submitted by Robbin Parker, 7364 Jensen Road, Oshkosh, WI 54904, for property located at 7364 Jensen Road specifically describes as Part of Tax ID #006-0817-05 being part of the Northwest ¼ of the Southeast ¼ and part of the Southwest ¼ of the Southeast ¼ of Section 32, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- G. Plan Commission review and recommendation on a Conditional Use Permit (CUP) submitted by Joseph and Nicole Malchow, 2285 Willow Way Dr., Oshkosh, WI 54904 for property located on the West side of Center Road approximately 2,500 feet South of Larsen Road specifically described as Tax Id #006-0701-02 located in the South ½ of the Southeast ¼ of the Northeast ¼ of Section 28, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- H. Plan Commission review and recommendation on a Re-zoning Application from A-2 (General Agricultural) to R-1 (Rural Residential) submitted by Ryan and Amber Pheifer, 9336 Timber Ridge Road, Neenah, WI 54956 for property located on Timber Ridge Road specifically described as part of Tax ID# 006-0015-03 located in part of the Southeast ¼ of the Southwest 1/4 of Section 1, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin. PLEASE NOTE THE PUBLIC HEARING FOR THIS AGENDA ITEM WAS JUNE 10, 2020.
- I. Plan Commission review and recommendation on a Certified Survey Map (CSM) submitted by Ryan and Amber Pheifer, 9336 Timber Ridge Road, Neenah, WI 54956 for property located on Timber Ridge Road specifically described as part of Tax ID# 006-0015-03 located in part of the Southeast ¼ of the Southwest 1/4 of Section 1, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- J. Plan Commission review and recommendation on a Site Plan Application submitted by Katherine Ratka/EEASE Properties, LLC, N3402 Dax Daniel Lane, Black Creek, WI 54106, for property located on Lind Lane specifically described as part of Tax ID #006-0006-10 located in part of the fractional Northwest ¼ of the Northwest ¼ and part of the Southwest ¼ of the fractional Northwest ¼ of Section 1, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- K. Plan Commission review and recommendation on a resubmittal of a Site Plan Application and Building Color Pallet plan submitted by CRL Surveying, N1674 Median Dr, Greenville, WI 54942 for property located at 7577 Black Top Way, Neenah, WI 54956 specifically described as Tax ID #006-0895-06 being a part of Section 36, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- L. Plan Commission review and direction to staff regarding the amending of the Town of Clayton Chapter 9, Section 9.11, Access Control Ordinance.

IX. Business referred by the Green Space Committee:

- A. Green Space Committee review of the Public Works Department Summer projects in the Town's parks and on the Town's Trails.
 1. Picnic Tables at Clayton Park and Trailhead Park – Chair Prusik Update.
 2. Budget Review of Parks and Trail Budgets.

3. Review the Pricing of the dugout benches for replacement.

X. Business:

- A. Discussion/Action: Town Board review and consideration of Town of Clayton Ordinance 2020-Z004 An Ordinance to Amend the Official Town of Clayton Zoning Ordinance Map for Mag Properties, LLC Rezoning from I-2 (Heavy Industrial District) to B-2 (Community Business District).
- B. Discussion/Action: Town Board review and consideration of Town of Clayton Ordinance 2020-Z005 An Ordinance to Amend the Official Town of Clayton Zoning Ordinance Map for the Town of Clayton Rezoning from R-1 (Rural Residential District) to P-1 (Public Institutional District).
- C. Discussion/Action: Town Board review and consideration of Town of Clayton Ordinance 2020-Z006 An Ordinance to Amend the Official Town of Clayton Zoning Ordinance Map for the Town of Clayton Rezoning from R-1 (Rural Residential District) to R-3 (Two-Family Residential District).
- D. Discussion/Action: Town Board review and consideration of Town of Clayton Ordinance 2020-Z007 An Ordinance to Amend the Official Town of Clayton Zoning Ordinance Map for Robbin Parker Rezoning from A-2 (General Agricultural District) to R-1 (Rural Residential District).
- E. Discussion/Action: Town Board review and consideration of Town of Clayton Ordinance 2020-Z008 An Ordinance to Amend the Official Town of Clayton Zoning Ordinance Map for Ryan and Amber Pheifer Rezoning from A-2 (General Agricultural District) to R-1 (Rural Residential District).
- F. Discussion/Action: Town Board review and consideration of the First Amendment to the Agreement for the Provision of Water Service Between the Town of Clayton and The Village of Fox Crossing.
- G. Discussion/Action: Town Board review and consideration of moving forward with documentation and process necessary to add the Town of Winchester and the Town of Neenah to the Winneconne Municipal Court.
- H. Discussion/Action: Town Board review and consideration of the estimate from Fahrner Asphalt Sealers for crack sealing the following Town Roads:
 - i. Hickory Avenue from Umland Road to Fairview Road
 - ii. Larson Road from State Hwy 76 to Clayton Ave
 - iii. Oakwood Avenue from County Road II to Fairview Road
 - iv. Clayton Avenue from Clayton Maintenance line to County Road II

XI. Review of Disbursements

XII. Review of General Fund Budget Update (Second Town Board meeting of the month)

XIII. Upcoming Meeting Attendance

XIV. Board Member Requests for Future Agenda Items

XV. Adjournment

Respectfully Submitted,
Russell D. Geise
Town Chairperson

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

1. The Town Hall Posting Board – 8348 CTR “T” Larsen WI 54947
2. The Town’s Web Page – www.townofclayton.net

UPCOMING MEETINGS (all begin at 7:00 p.m. unless specified)
(Green Space Committee Meetings are scheduled to start at 5:30 p.m.)

www.townofclayton.net	August 2020	September 2020	October 2020
Town Board Meeting	5 th and 19 th	2 nd and 16 th	7 th and 21 st
Plan Commission	12 th	9 th	14 th
Green Space Committee	12 th	9 th	14 th