

TOWN OF CLAYTON

Board of Review

Meeting Minutes

10:00 A.M. – 12:00 NOON on Tuesday, May 23, 2017

Town Office Meeting Room, 8348 County Road T, Larsen, WI 54947

I. Call to Order:

A. Notice Verification, Roll

1. Town Board Chairman Geise called the meeting to order at 10:00 a.m.
2. Pledge of Allegiance recited
3. Verification of Notice
4. Roll

a. Board of Supervisors

Chair Geise	PRESENT
Supervisor Lettau	PRESENT
Supervisor Grundman	PRESENT
Supervisor Schmidt	PRESENT
Supervisor Reif	PRESENT

b. Staff

Administrator Johnston	PRESENT
Deputy Clerk Stevens	PRESENT
Town Assessor Mack	PRESENT

II. Select Board of Review Chairperson

MOTION:

Town Board Chair Geise nominated Supervisor Lettau as Chairperson for Board of Review

Nomination was seconded by Supervisor Grundman

Motion carried by unanimous voice to approve Kay Lettau to be Chairperson of Board of Review

III. Assessor Luke Mack, Associated Appraisal Consultants, Inc. Turned over CY 2017 assessment roll for Clerk to sign.

- Mr. Mack discussed the following topics with members of the Board:
 - Town of Clayton Level of assessment: 100%
 - Approximately \$4,500,000 in new construction in the last year
 - Valuation total is \$455,599,600; Total including manufacturing is approximately \$480,000,000
 - Open Book was held May 6, 2017

IV. Property Assessment Hearings as Scheduled

- A. One (1) objection met the 48-hour deadline, but was withdrawn before the Board of Review Meeting was called to order.

MOTION:

Motion by Town Board Chair Geise
Second by Supervisor Grundman
Motion to Recess at 10:23 a.m.
Motion carried by unanimous voice vote

MOTION:

Motion by Board of Review Chair Lettau
Second by Supervisor Schmidt
Motion to return from recess at 11:58 a.m.
Motion carried by unanimous voice vote

MOTION:

Motion by Supervisor Grundman
Second by Town Board Chair Geise
Motion to accept the Assessors Role for 2017
Motion carried by unanimous voice vote

V. Adjournment – 12:00 Noon

MOTION:

Supervisor Schmidt made a motion to adjourn sine die.
Second by Supervisor Grundman
Motion carried by unanimous voice vote to adjourn sine die.

Respectfully submitted,
Holly Stevens, Deputy Clerk